

Town of Stoneham Annual Report 2019



Annamae Arsenault
July 13, 1928 – April 12, 2019

On the Cover

Annamae Arsenault

July 13, 1928 -April 12, 2019

Annamae Arsenault was a lifelong resident of Stoneham, a Town she loved for all of her 90 years. She was a loving wife, mother, grandmother, and great-grandmother. She loved people and had a wonderful knack of making all feel welcome. Annamae was also a dedicated community activist and gifted fund-raiser. She served the Town as Town Clerk when she was first appointed in 1979, then when elected in April, 1980, and until her retirement in April 1998. Annamae served on many Town committees and boards, including the Town Common Committee, Democratic Town Committee, Town Day Committee, and Charter Commission. She pioneered a cable TV show, Around the Town, where she highlighted residents and noteworthy events. Among her many honors, she was awarded the designation Certified Municipal Clerk by the State in 1982, one of just 89 in the State. She was a longtime Justice of the Peace and married many residents. Annamae was an avid traveler, reader, and friend to Stoneham. We will always remember her smile, generosity and the work she did for so many in the Town she that loved.

In Memoriam

Charles Greenleaf, Fire Fighter, January 11, 2019

John Carroll, Jr., Department of Public Works, January 11, 2019

Annmarie Smith, School Secretary, April 2, 2019

Annamae Arsenault, Town Clerk, April 12, 2019

Edward Fallon, School Custodian, May 2, 2019

David Gall, Department of Public Works, September 8, 2019

Fernando Capua, School Custodian, November 7, 2011

Bernard Smith, School Principal, December 12, 2019

Kristen Polizzotto, December 21, 2019

Ann White, School Teacher, December 27, 2019

Stoneham Select Board 2019



From left to right:

Vice Chair Raymie Parker,
Caroline Colarusso, Chair Shelly MacNeill,
Heidi Bilbo, Clerk George Seibold

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Town Accountant.....117

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Community Profile

Incorporated: December 17, 1725

Situated: 10.3 miles from Boston

County: Middlesex

Land Area: 6.6 square miles

Population: 21,434 **Registered Voters:** 16,291

Tax Rate FY19: *Residential-* \$11.22 *Commercial-* \$21.33

FY19 Town Operating Budget: \$71,776,702

Form of Government: Elected Select Board; Appointed Town Administrator; Open Town Meeting

Annual Town Election: First Tuesday in April

Annual Town Meeting: First Monday in May

Public Schools: Colonial Park School; Robin Hood School; South School; Stoneham Central Middle School; Stoneham High School; Northeast Metropolitan Regional Vocational School

Private Schools: St. Patrick's School; Greater Boston Academy

Governor: Charlie Baker

Senators in US Congress: Edward Markey; Elizabeth Warren

Representatives in US Congress- Fifth District: Katherine Clark

Sixth District Governor's Council: Terrance Kennedy

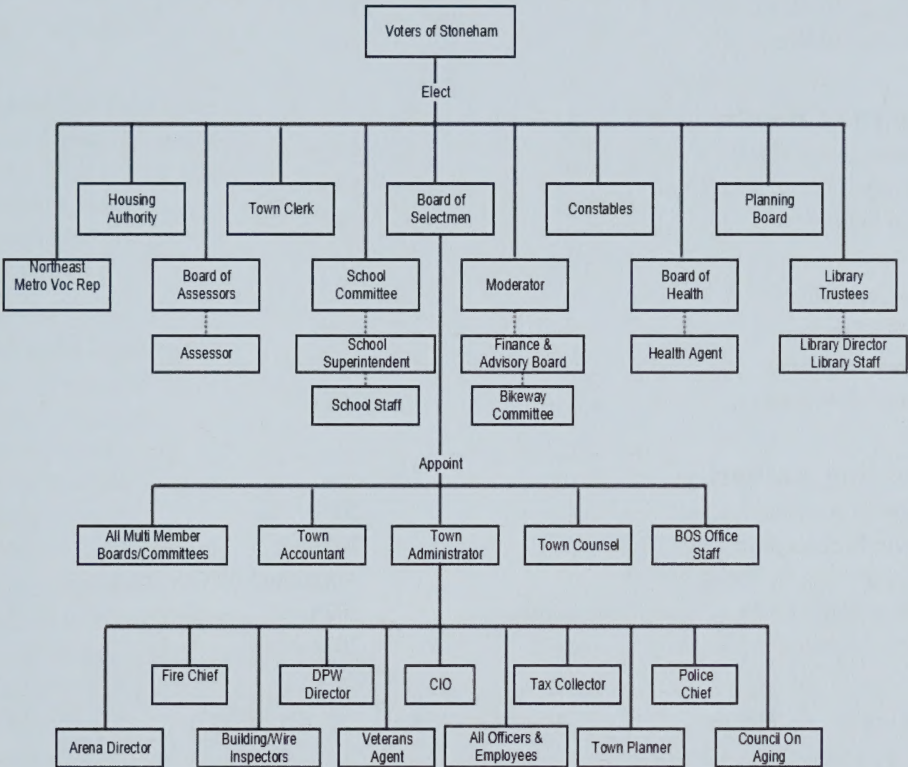
Fifth Middlesex Senatorial District: Jason Lewis

31st Middlesex Representative District: Michael Day

Official Website: www.stoneham-ma.gov

Organizational Chart

Stoneham Municipal Government



Elected Officials 2019

Office

Term

Board of Assessors

| | |
|------------------------|------|
| William Jordan, Chair | 2020 |
| Craig Celli, Secretary | 2021 |
| Eric Josephson | 2022 |

Board of Health

| | |
|--------------------------|------|
| Teresa Dean, Chair | 2022 |
| Wendy Cayton, Vice Chair | 2020 |
| John Scullin | 2021 |

Constables

| | |
|----------------|------|
| David Luciano | 2021 |
| Robert Nardone | 2021 |
| Robert Sweeney | 2021 |

Housing Authority

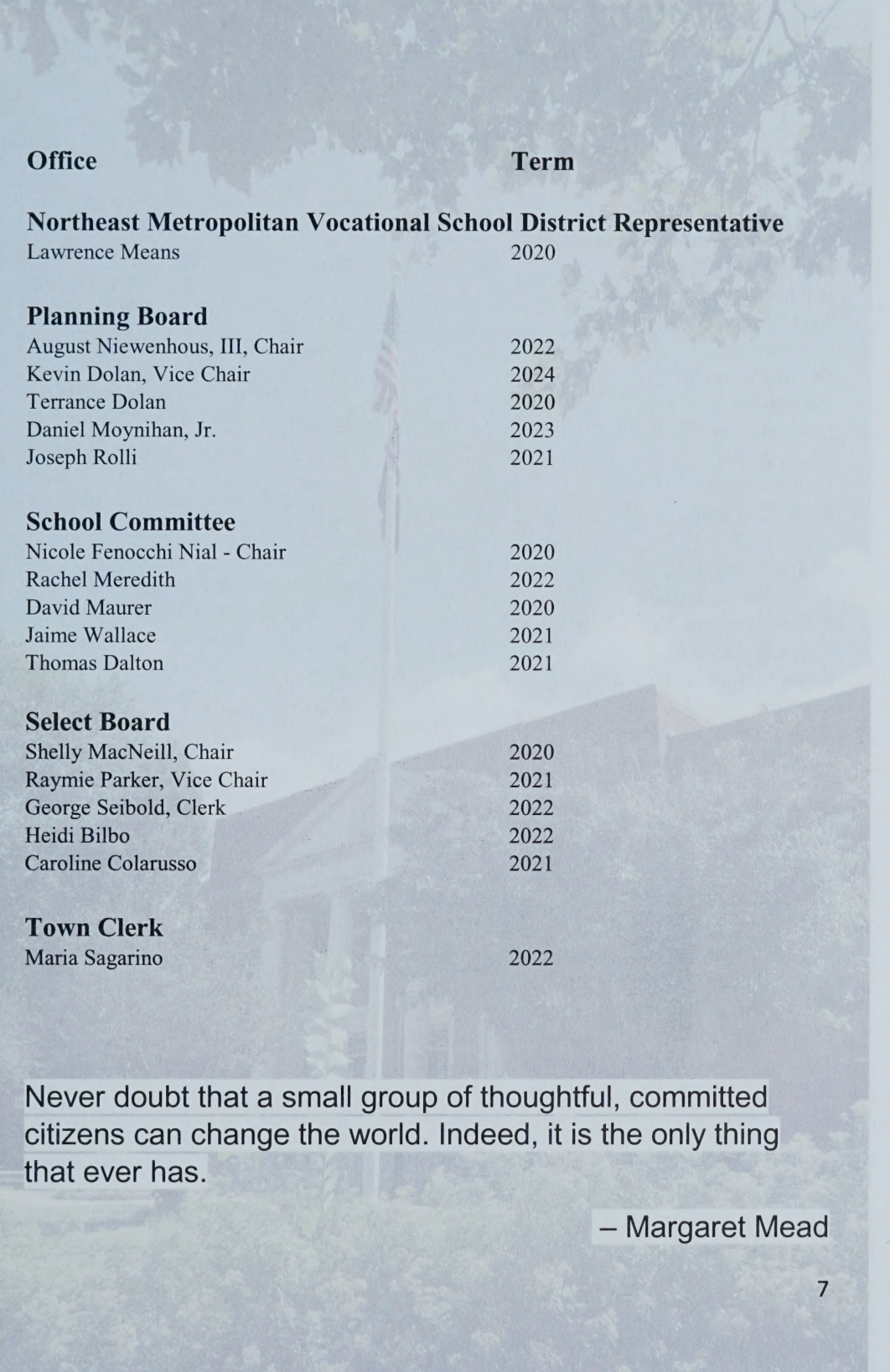
| | |
|---------------------------------------|-----------------------|
| Thomas Anderson, Chair | 2023 |
| Kevin McLaughlin, Vice Chair | 2020 |
| Robert Daniels, Treasurer | Appointed by Governor |
| Michelle Meagher, Assistant Treasurer | 2024 |
| Carol Mustone | 2021 |

Library Trustees

| | |
|--------------------------|------|
| Rocco Chiccarello, Chair | 2020 |
| Michael Rora | 2020 |
| Jane Francis | 2021 |
| Kathryn Fitzgerald | 2021 |
| Patricia DePietro | 2022 |
| Susan Fixman | 2022 |

Moderator

| | |
|----------------|------|
| Jeanne Craigie | 2021 |
|----------------|------|



| Office | Term |
|---|------|
| Northeast Metropolitan Vocational School District Representative | |
| Lawrence Means | 2020 |
| Planning Board | |
| August Niewenhous, III, Chair | 2022 |
| Kevin Dolan, Vice Chair | 2024 |
| Terrance Dolan | 2020 |
| Daniel Moynihan, Jr. | 2023 |
| Joseph Rolli | 2021 |
| School Committee | |
| Nicole Fenocchi Nial - Chair | 2020 |
| Rachel Meredith | 2022 |
| David Maurer | 2020 |
| Jaime Wallace | 2021 |
| Thomas Dalton | 2021 |
| Select Board | |
| Shelly MacNeill, Chair | 2020 |
| Raymie Parker, Vice Chair | 2021 |
| George Seibold, Clerk | 2022 |
| Heidi Bilbo | 2022 |
| Caroline Colarusso | 2021 |
| Town Clerk | |
| Maria Sagarino | 2022 |

Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed, it is the only thing that ever has.

– Margaret Mead

Boards and Committees 2019

Board

Term

Bike and Greenway Committee

| | |
|-------------------------|------|
| Dolly Wilson, Chair | 2019 |
| Bill Murphy, Vice Chair | 2019 |
| Joan Lemire, Secretary | 2021 |
| Cameron Bain | 2019 |
| Dorothy Bergold | 2021 |
| Douglas Gray | 2021 |
| Linda Hanson | 2019 |
| Sheila Ryder | 2020 |
| Julie Shulman | 2019 |
| Austin Swinney | 2021 |

Board of Appeals

| | |
|-----------------------------|------|
| Tobin Shulman, Chair | 2020 |
| Robert Saltzman, Vice Chair | 2021 |
| Raymond Dufour | 2022 |
| Kevin McLaughlin | 2022 |
| Eric Rubin | 2020 |
| Mark Russell, Associate | 2022 |
| Lucas Brown, Associate | 2022 |

Capital Improvement Advisory Committee

| | |
|---|------|
| Tom Barry, Chair | 2022 |
| Heidi Bilbo, Select Board | |
| Dennis Sheehan, Town Administrator | |
| John Macero, Superintendent of Schools | |
| Jaimie Wallace, School Committee | |
| Daniel Moynihan, Planning Board | |
| David Castellarin, Town Accountant | |
| Tim Waitkevitch, Finance and Advisory Board | |
| Kara Johnston | 2022 |
| Ryan Brown | 2020 |

| Board | Term |
|--|------|
| Conservation Commission | |
| Ellen McBride, Co-Chair | 2020 |
| Robert Parsons, Co-Chair | 2020 |
| Domenick Cimina | 2021 |
| Megan Day | 2020 |
| Norman L’Esperance | 2022 |
| Alexander Rozycki | 2021 |
| Carolyn Jin, Associate | 2022 |
| Jessica Gerke, Associate | 2022 |
| Contributory Retirement Board | |
| David Castellarin, Town Accountant, Ex-Officio | |
| Janice Houghton, Chair | 2021 |
| John Scullin | 2020 |
| Kathleen Sullivan, Select Board Designee | |
| Francis Gould, Jr. | 2020 |
| Council on Aging – Board of Directors | |
| Kathleen Welch Hudson, Chair | 2021 |
| Connie Rosa, Vice Chair | 2021 |
| Angelika Adams | 2020 |
| Maureen Buckley | 2022 |
| Jane DiGangi | 2020 |
| William Kelly | 2020 |
| Walter Wolonsavich | 2020 |
| Mary Zatta | 2021 |
| Cultural Council | |
| Nicole Tammara, Chair | 2022 |
| Ann McPherson, | 2020 |
| Jane Digangi, | 2020 |
| Rica Blahnik | 2020 |
| Herlinda Charpentier Saitz | 2022 |
| Lisa Gallagher | 2022 |
| Disability Committee | |
| Dennis Sheehan, Town Administrator | |
| Paul Condon, Chair | 2022 |
| Erin Alacron, | 2022 |
| Kathleen Bardell | 2022 |
| Robert Meltz | 2022 |
| Johnathan Arone | 2022 |

| Board | Term |
|-------|------|
|-------|------|

Farmers Market Committee

| | |
|-------------------------------------|------|
| Julie Boussy, Co-Chair | 2020 |
| Lauren Murphy, Co-Chair / Secretary | 2020 |
| Kathryn Fitzgerald | 2020 |
| Tammy Fallon | 2022 |
| Leila Pascale | 2021 |
| Vacant | |

Finance and Advisory Board

| | |
|------------------------|------|
| Tim Waitkevitch, Chair | 2020 |
| Andrew Harmon | 2022 |
| Christopher Waszak | 2020 |
| Wendy Smith | 2021 |
| Cory Mashburn | 2022 |
| Jeremy Doyle | 2021 |
| Ed Hurley | 2021 |
| Carol O'Loughlin | 2022 |
| Jennifer Gray | 2022 |
| Jennifer Goldenberg | 2020 |
| Michael Memmolo | 2020 |

Historical Commission

| | |
|-----------------------------------|------|
| Dolly Wilson, Co-Chair | 2020 |
| Marcia Wengen, Co-Chair/Secretary | 2021 |
| Joan Quigley, Treasurer | 2020 |
| Hilary Fotino | 2022 |
| Susan Larson | 2020 |
| Mindy Pontone | 2021 |
| Vacant | |

Historical Society

| | |
|---|--|
| Donna Weiss, President | |
| Paulene Bee Russo, Secretary | |
| Robert VanTichelt, Treasurer | |
| Stephen Rotundi, Vice President | |
| Melissa Davidson-Kyle, Executive Director | |
| Joan Quigley | |
| Philip Donovan | |

| Board | Term |
|--|------|
| Human Rights Commission | |
| Kevin Merritt, Chair | 2022 |
| Jane Francis (Council on Aging) | 2022 |
| Caitlyn Kennedy (Superintendent of Schools) | 2022 |
| Donna Gaffey (Town Administrator) | 2022 |
| Robert Bardell (Disability Commission) | 2022 |
| Lindsay Beal | 2022 |
| Julie Beliveau | 2022 |
| Sheila Ryder | 2022 |
| Patricia Kilty | 2022 |
| Memorial Day Parade Committee/Veterans Day Committee & Veterans Memorial Walk/Run | |
| Maureen Buckley, Chair | |
| Kevin Cantwell, Vice Chair | |
| Cameron Bain | |
| James Devlin, Veterans Agent | |
| Jay Humphreys | |
| Francis Geary | |
| James Lamb | |
| Frank Zhu | |
| Mystic Valley Elder Services | |
| Maureen Canova | |
| Gene Ferullo, Clerk | |
| Janice Houghton | |
| Open Space and Recreation Committee | |
| Stephen McDonough, Chair | 2020 |
| Dennis Visconti, Vice Chair | 2021 |
| Cathy Richardson, Secretary | 2020 |
| John Bracciotti | 2020 |
| Therese DiBlasi | 2022 |
| David Goodberg | 2022 |
| Maura Hayes Campbell | 2020 |
| James Sarno | 2020 |
| Stephen Sylvester | 2022 |
| Angelo Colucci | 2022 |
| Vacant | 2022 |

Board

Term

Registrars of Voters

| | |
|--|------|
| Maria Sagarino, Town Clerk, Ex Officio | |
| George Georgountzos | 2022 |
| James Sinclair | 2020 |

Stoneham Coalition for a Safe and Healthy Community

| |
|---|
| Shelly MacNeill, School Committee, Chairwoman |
| Dennis Sheehan, Town Administrator |
| John Macero, Superintendent of Schools |
| James McIntyre, Chief of Police |
| George Seibold, Board of Selectmen |
| Peg Drummey, Board of Health |
| Judith Sadacca, Chamber of Commerce |

Tree Committee

| | |
|---|------|
| Susan Keeler, Chair | 2022 |
| Nhai Cao, Vice Chair | 2022 |
| Jeanne Grieve, Secretary | 2022 |
| James Previte, Tree Warden | |
| Ellen McBride, Conservation Commission | |
| David Goodberg, Open Space & Recreation Committee | |
| Constance Filosi | 2022 |
| Paul Mazzotta | 2022 |

Water and Sewer Review Board

| | |
|---|------|
| Carl Gay (Select Board Designee) | 2020 |
| Scott LeBeau (Finance Board Designee) | 2021 |
| Therese DiBlasi (Select Board Designee) | 2022 |
| Paul Demerjian (Finance Board Designee) | 2022 |
| Vacant (Select Board Designee) | 2021 |

Stoneham Select Board

The Select Board (Board) is pleased to present the 2019 Annual Report to the residents of Stoneham, in accordance with Section 2-31 of the Town Code, which reads as follows: “Every officer in charge of a department shall annually, on or before the tenth day of January, transmit to the Selectmen, in writing, a report containing a statement of the acts and doings of his department for the past financial year; such report shall be printed in the Annual Report.”

On April 2, 2019, George Seibold and Heidi Bilbo were elected to three-year terms as Select Board members. On April 9, 2019, the Board reorganized. Shelly MacNeill was elected as Chair, Raymie Parker was elected as Vice Chair; George Seibold was elected as Clerk; and Caroline Colarusso and Heidi Bilbo served as members.

Pursuant to Article VIII, Section 2-45, of the Town Code, Robert Galvin was appointed as Town Counsel on March 19, 2019. He continues to provide excellent service to this Town.

Many applications were processed for the Helen Walcott Stockwell Trust and the Sydney Hill Trust, which cover payment of medical and dental bills for Stoneham Residents who qualify. The Board also voted to fund a senior dental program through the Stockwell Trust.

The Board met 29 times in 2019, and met 10 times in executive session. There was one Annual Town Meeting that included 25 articles, and one Special Town Meeting that included 8 articles, held this year. The Board met as part of a Tri-Board (Select Board, School Committee, and Finance and Advisory Board) 5 times in 2019. In addition, the Board members attended many sub-committee meetings, meetings of other boards, committees, and commissions. Public Hearings were held for site plan approvals, utility installations and grants of location, tax revenue classification, and input on other Town projects. The Board generated over \$60,000 in alcohol and other license revenue in 2019. The Board made numerous appointments to boards and committees, including appointments to the newly formed Human Rights Commission, Tree Committee, and High School Building Committee, and continues to be encouraged by the spirit of volunteerism in our Town.

This year brought many challenges to the Board including the continuation of the MWRA Northern Intermediate High (NIH) Pipeline Project, continued discussions and negotiations with Eversource regarding the Woburn to Wakefield line project in Town, and continued discussions regarding the Weiss Farm development project.

On December 4, 2019, the Board and the Stoneham Public Schools held a Senior Citizens’ Holiday Party. Approximately 200 seniors attended the event and enjoyed a wonderful meal, entertainment, and raffle prizes. The Board wishes to thank John Macero, Stoneham Public Schools, and the Cafeteria staff for donating the luncheon and the use of the Stoneham High School Cafe, the Stoneham Council on Aging, the Chamber of Commerce, the Stoneham Bank, and the Rotary Club for their assistance and donations, the many

students and volunteers who served lunch to our seniors, and the many individuals, departments, associations, and local businesses for their very generous raffle donations. This year both State Senator Jason Lewis and State Representative Michael Day attended the party. The party was a great success!

The Board members continue to be receptive to resident input at public hearings, meetings, office hours, in-home visits, as well as through email and phone calls. The Board welcomes input and strongly encourages this communication between the Board and the community. The Board wishes to thank all Town officials, employees, and committee members for their efforts and dedication to this Town. Their continued efforts allow the Town to provide a high level of service, making Stoneham a wonderful place to live and enjoy.

Respectfully,

Dava Kilbride, Office Manager

Town Administrator

In February 2019, I was appointed as your Town Administrator and it has been a privilege and pleasure serving the community. 2019 was a challenging, but productive year. As I outlined during the interview processes, I spent the first few months focused on listening to others and understanding the operation of the Town and the community as a whole.

In the first few months, I not only attended all of the Select Board, Tri Board and Town Meetings, I have made myself available to and attended many meetings of other groups including the School Building Committee, Tree Committee, Human Rights Commission, Commission on Disability, Planning Board, Stoneham Coalition, Capital Committee, Finance and Advisory Board, etc. I have also worked with individual members to gain additional insights into specific issues (Conservation Commission, Open Space and Recreation, and Zoning Board of Appeals, etc.).

I have found that at the time I arrived in Stoneham, the existing town staff and government bodies (Boards, Committees, etc.) were in a favorable position to help deliver positive results for the community. GFOA budgets, Solar agreements at the arena, grants, the new website, new leadership at the Department of Public Works, a Human Rights Commission, Tree Committee, a Procurement Department, Facilities Department, Financial Management Team, Emergency Management Committee, the creation of a Prevention and Outreach Office, Town meetings that have been well represented and prepared for by Town staff, the positive relationships with other organizations, new financial controls and policies, new technology upgrades, and progress towards a new High School, were all well positioned upon my arrival and I have been happy to be just a small part of those initiatives. I will continue to strive to maintain a high level of output,

no matter the conditions, while working to improve the taxpayers trust in Town Hall and ensure that the tax dollars are spent in the most prudent and productive manner.

I would like to thank the Select Board for giving me the opportunity to serve as your Town Administrator and thank the employees and department heads for all their support for which I am grateful for.

I would like to specially thank my office staff: Debbie Pettengill, Donna Gaffey and Christine DelRossi for their support which helped make this transition a smooth one.

Respectfully,

Dennis J. Sheehan, Town Administrator

Arena

We had a great year here at the Stoneham Arena with the new addition of Melrose High Schools Hockey Team. This brings our total of 6 high schools playing games or practicing out of the arena now. Other groups added this year were the Hughes Hockey Camp and the Northshore Skating Club Adult Freestyle Program.

Throughout the year we hosted numerous tournaments here for the following groups:

| | | |
|-----------------------|-------------------|------------------------|
| Stoneham Youth Hockey | Bruins Alumni | Middlesex Yankee Girls |
| Mass Hockey | Cappuccio Benefit | MIAA (all divisions) |

We hosted a few free skates for varies departments/groups in town:

| | | |
|------------------|--------------------|-------------------------|
| Light it Up Blue | Stoneham Coalition | Stoneham Rec Department |
|------------------|--------------------|-------------------------|

We host a multitude of programs here at the arena:

| | | | |
|------------------|-----------------------|----------------|---------------------------|
| Learn to Skate | Driscoll Skating Camp | Lovell Hockey | North Shore Senior League |
| Summer Freestyle | Northshore Shamrocks | Ice Flow Yoga | Multi Mens Leagues |
| Edgeworks | CN Hockey | Hockey Academy | Boston Jr. Rangers |
| Poweredge | Martian Hockey | Hockey Sense | Greater Boston Vipers |

We also added compressor software that allows us to shut down the compressors at night (when the outside temps are in our favor). With this addition we should see a significant savings on our electric bills going forward during the colder months.

In November solar panels were installed by Solec Solar as well as Vehicle Charging Stations installed by Eversource. At this time we are just waiting on the final inspections to get these up and running.

We received the two rebates from Eversource and National Grid from the renovation job the previous year.

For the 2019 calendar year we brought in \$25,328.00 for public skating/stick practice and \$20,296.00 for freestyle program.

The arena hired 2 new full time positions: In August a new Assistant Manager who works nights and in November a full-time day person. Everything has been working out great with these additions.

In the coming year of 2020 we are looking forward to seeing what savings we will incur with all of the upgrades, new software and solar panels. The Stoneham Arena continues to be self-sustaining and constantly looking to reduce energy costs, increase ice sales that will all help build up our revenue.

Louis Chiulli
Arena Manager

Bike and Greenway Committee

With 1.8 miles in Stoneham and 6.6 total miles including Winchester and Woburn, the Tri-Community Greenway provides Stoneham residents a beautiful new trail that connects many neighborhoods to our downtown and other recreation areas. It is ADA compliant and generally consists of a 10 foot paved path with unpaved shoulders where space allows. Most of the path is off road, although there are a few on-road connectors, mostly in Winchester. Construction was largely finished in 2018.

June 15, 2019 saw the long-awaited ribbon-cutting to officially open the Greenway. It was perfect weather and there was a great turnout of around 175 people for the ribbon-cutting. There was bike decorating, bubbles, chalk, etc. for the younger crowd as well as Greenway logo stickers. Thanks to Sen. Jason Lewis' office, who sponsored the event and to the Stoneham Recreation Department and Police Department bike patrol officers for taking part in the ceremony and to the DPW for help in preparing the area for the event. A majority of people (and a few dogs) biked or walked to the location at Pomeworth Street. The event featured a host of speakers, culminating in the ribbon-cutting itself. Cameron Bain, who first proposed the idea of a Greenway, cut the ribbon with a giant pair of golden shears. It was a fabulous, joyful day, and satisfying to see a project over 30 years in the making come to fruition. The Greenway is a community resource that already has integrated itself into the fabric of the town.

The Stoneham Bikeway/Greenway Committee is a volunteer group of residents established at the October 2009 Town Meeting “to assist the Selectmen/Town Administrator in the implementation and the development of the Town owned land or leased land commonly known as the ‘Railroad right-of-way’ as a Linear Park/Greenway with a continuous multi use trail...”. As we have now accomplished that goal, it is fitting to wrap up the committee as the Town implements maintenance of the Greenway in line with other parks and recreation areas.

In this, our last report, heartfelt thanks go to committee members, past and present, especially past officers Anthony Wilson, Mark Warren and Mary Furrier. Thank you also go to the selectpersons, town administrators, town counsels, town employees and the host of dedicated volunteers who worked to create the Greenway. Thanks especially belong to Erin Wortman, Stoneham’s Director of Planning & Community Development, who was involved in making the Greenway a reality from her first week on the job. It has been a long decade of sometimes hard and long work, but a worthwhile outcome.

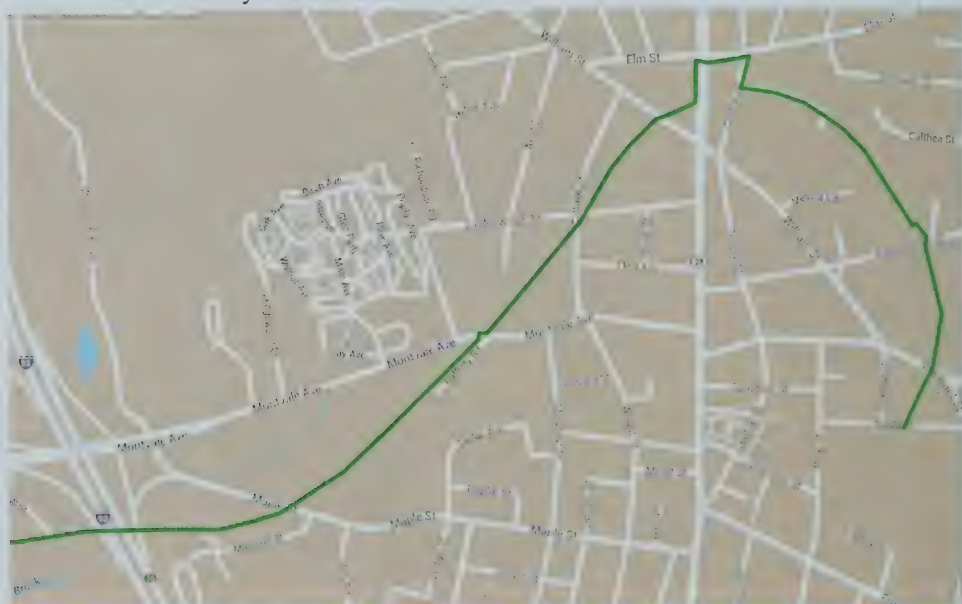
Members: Dolly Wilson (Chair), Bill Murphy (Vice-Chair), Joan Lemire (Secretary), Cameron Bain, Dorothy Bergold, Douglas Gray, Linda Hanson, Sheila Ryder, Julie Shulman and Austin Swinney.

Images from the June 15 ceremony:





Route of the Greenway in Stoneham:



Board of Appeals

The mission of the Stoneham Board of Appeals is to work to make the community the best it can be while providing for property and business owners' needs through thoughtful consideration and the granting, when applicable, of special permits and variances.

Members for the 2019 year included Chairman Tobin Shulman, Vice Chairman Robert Saltzman, Eric Rubin, R. Michael Dufour, Kevin McLaughlin, and Associate members, Mark Russell and Lucas Brown

The Stoneham Board of Appeals met 12 times during 2019, and reviewed 26 applications. Of these applications, 22 were approved, 3 denied, and 1 withdrawn

Board of Assessors

Board of Assessors:

| | |
|----------------|-----------|
| William Jordan | Chairman |
| Craig Celli | Secretary |
| Eric Josephson | Member |

Stoneham Assessors office staff:

| | |
|-------------------|----------------------------|
| Brian C Macdonald | Director of Assessing |
| Cheryl Kozlowski | Admin. Assessing Assistant |

The calendar year 2019, the latter half of Fiscal Year 2019, began with the release of the actual tax bills for the 2019 Fiscal Year. There were 23 applications for abatement received by the office for Fiscal Year 2019 and 14 were granted. There were also 276 statutory exemptions granted by the Board of Assessors as well including 78 Elderly (41C - \$1,000) Exemptions and 170 Veterans Exemptions (22, 22E, 22D and 22F). Eric Josephson was elected to the Board of Assessors in April of 2019.

Fiscal Year 2020, which began on July 1st, 2019, was a Revaluation Valuation Year for Stoneham's Assessing Department. Revaluation years occur every 5 years and entails an elevated level of valuation scrutiny including both land and building values. Valuations were then adjusted to meet state guidelines and received preliminary valuation approval by the Department of Revenue – Division of Local Services on November 8, 2019. The tax classification hearing was held on November 20, 2018 and Department of Revenue approved the tax rate on December 10, 2019. The Board of Assessors recommended a CIP tax shift of 175 or 175% from the single tax rate of \$11.71 to the

Board of Selectman. The recommendation was approved by the Board of Selectman by a 4 – 1 vote with member Caroline Colarusso voting against the recommendation. This established a dual tax rate for the Residential / Open Space and Commercial / Industrial / Personal Property of \$10.79 and \$20.50 respectively. The total valuation of the community increased by approximately \$306,528,942 or 7.3%, from the previous fiscal year. New growth for Fiscal Year 2019 totaled \$507,950.

Conservation Commission

The primary responsibility of the Stoneham Conservation Commission is to protect and preserve the natural resources and open space of the town including all wetlands through acquisition, management, education, regulations and enforcement. The Commission acts as a liaison between residents and local, state and federal government agencies in protecting the town's natural resources.

The Conservation Commission's powers and responsibilities are derived from several different sources. Land acquisition and protection derive from the original Conservation Commission Act of 1957, Article 97 of the Massachusetts State Constitution, which gives special protection to municipal lands voted to conservation, and G.L. Ch. 184, which allows the creation of permanent restrictions on land. Regulation of work in and near wetlands derives from the state Wetlands Protection Act of 1972 and from local bylaws and regulations or ordinances authorized under Article 89 of the State Constitution. Other local bylaws, regulations and ordinances and state laws give Commission's authority over additional matters such as erosion, groundwater or earth removal.

- Massachusetts Constitution (Articles 89 and 97)
- Conservation Commission Act (G.L. Ch. 40 §8C)
- Wetlands Protection Act (G. L. Ch. 131 §40)
- Municipal General (Non-Zoning) Wetlands Bylaws/Ordinances
- Community Preservation Act (G.L. Ch. 44B)
- Consultant Fee Provisions (GL. Ch. 44 §53G)
- Conservation Restriction Act (GL. Ch. 184 §§31-33)
- Other Bylaws/Ordinances and Statute

The Stoneham Conservation Commission oversees, in partnership with the Whip Hill Trust and the Town of Stoneham, the management of Whip Hill Park. The park is open year round to the public nature walks. Whip Hill Manor accommodates Conservation Commission meetings and civic group functions which promote conservation related activities and projects throughout the year.

Members in 2019 included Co-chairs Robert Parsons and Ellen McBride, Norman L'Esperance, Megan Day, Alexander Rozycki, Robert Fotino and Domenick Cimina. Associate Members were Jessica Gerke and Carolyn Jin. Members are volunteers appointed by the Board of Selectmen for three year terms. Staff to the Conservation Commission includes Sr. Office Assistant Catherine Rooney through July 2019, Principal Office Assistant Jennifer DeCourcy, and Mr. James Previte, Manager of Whip Hill Park, Conservation Commission Inspector and Tree Warden for the Town. The Commission has retained the services of Jonathan Witten, Attorney; Ingeborg Hegemann, Senior Vice President, BSC Group; and Robert Griffin, Environmental Specialist Consultant of Griffin Engineering, to provide particular expertise to issues that arise throughout the year.

During the 2019 calendar year the Conservation Commission had 16 meetings, had 1 executive session, reviewed 5 Notice of Intents, issued 4 Certificates of Compliance, had 1 Extension Request, 26 Items were discussed under Other Business, 2 Enforcement orders issued, had 81 Site Visits (primarily by Jim Previte) and 6 Determinations of Applicability were reviewed.

Council on Aging

The Council on Aging

The mission of the Stoneham Council on Aging is to provide outstanding services with kindness, respect and dignity and to offer outreach services for social, nutritional, medical issues and other unmet needs of Stoneham Seniors.

The Council on Aging is a municipal department of the Town of Stoneham, permitted under Ch. 40, s8B, of the Massachusetts General Laws. The Council on Aging is Stoneham's only public social service agency. Please visit us online at: www.stonehamseniorcenter.org/; or to pick up a copy of *The Stoneham Sentinel* at the Center or at retail locations around town. At your convenience, you will be able to explore the changing services and opportunities now being offered by the Center.

The Council on Aging's Board of Directors role is primarily advisory. We provide assistance, consultation, information and support to Maureen Canova, our Director, in the execution of her duties. We hold neither a managerial nor supervisory position regarding our Director, Senior Center Staff and Volunteers. The Board does have an advocacy role that recognizes, promotes and supports vital and expanding services for our town's senior citizens.

Please come and visit us on the third Tuesday of each month (except July and December). Our meetings are open to all and are held in the first floor conference room at 3PM at the Stoneham Senior Center. Come in and put the "you" into your Senior Center. We are a lively group. Get involved!

Stoneham Senior Center members

In 2019 there are currently registered **2,505** seniors in My Senior system (as compared to 438 in 2004). This key card system tracks utilization rates at the Senior center. This translates into roughly a 900 seniors a week are participating in program at the Senior Center. Currently there are 2,010 active members. Of this figure, 86.2 of participants are female, 13.2% Male.

Our programs are also changing to entice and support new interest in the activities we offer and those we envision for the future. We must address the nature of change which is already afoot in the movement of the Boomer population into the senior age group.

Strengthening our connections:

The Stoneham COA, with the Stoneham Fire Department and the Stoneham Board of Health administered the “Safe at Home” program. Several presentations were made at the senior center and other housing locations. Additionally, friendly home visits were made to make sure the homes were safe. A total of **17** visits were made replacing smoke detectors, checking for CO2, and fall prevention check (wires, area rugs etc.).

We continue to have available the “File of Life “which has been sponsored by the Stoneham Fire Department and distributed at events like Town Day and Wellness Fair and is available at the Center.

Stoneham Transportation Advisory Committee (STAC)-we continue our involvement with the transportation committee to advocate for increased transportation options for seniors in the community.

Housing Production Plan (HPP) -developed by our Town Planner with the assistance of a committee comprised of various stakeholders in the community including the COA. The COA’s focus was on advocating for additional affordable housing options for seniors in our community, many of whom would like to stay in the community as they consider downsizing.

Internships:

Salem State University provided a social work intern for 1 year. She assisted with programming throughout the year-including offering assistance with SNAP benefits, facilitating our Trivia group, creating a Tech (E-Device) program to assist seniors with their devices-24 had attended this program.

In collaboration with students from Mass College of Pharmacy and Stoneham Police, the COA had offered another “Take Back Day”. Residents were able to dispose of unused or expired medications safely at the senior center. The Pharmacy students were on hand to answer any questions resident may have had. Two large containers were filled with medications to be disposed of safely.

Stoneham Housing Authority:

In continuing our association with senior housing, we continue to collaborate with staff to bring programming and services to residents as staff see fit. Our efforts to support the senior housing community and staff including making our van available to all senior residents extending an invitation to programs offered at the senior center.

Memory Café Support Group

We have continued the Memory Café Support Group at Fuselli's restaurant facilitated by outreach worker Ann Lawrence LICSW. Ann aspires to create a welcoming & warm environment for caregivers and their loved ones with dementia. This event is supported by many local businesses. Memory Café Support groups take place the first Monday of each month and are open to all.

Health and Wellness Programs:

7026 visits to the senior center in 2019 were for 14 health and wellness classes/programs such as Chair yoga program which is supported by Winchester Hospital, Zumba, Aerobics, dance strength and balance, Tai chi and line dancing. We are able to keep these well attended exercise classes at a low cost due to the generous support from our State Formula Grant.

The Senior Center's Walking group continues to grow and is sponsored by Stoneham ME Federal Credit Union. The group meets every Wednesday morning at 8:30 am at the senior center.

Computer classes are held every week on Wednesday's with the Staff from the Boys and Girls club of Stoneham.

The Men's breakfast offered twice a month continues to be a popular program enjoyed by over 20 seniors.

Stoneham seniors also took part in a study on Healthy Eating-an evidence-based program through the Center for Healthy Living. This was in collaboration with MVES a test group to measure the impact of intervention (8 week workshop) with 16 participants.

We continue to provide a number of art programs, many free of charge, thanks to the wonderful support of the MELD Foundation of Stoneham. (This supports that Chorale, Art classes, ArtMatters presentations and 2 concerts from the Stoneham Chorale – over 65 residents attended both events (December and May).

Stoneham Bank:

We are always grateful to the Stoneham Bank for their generosity and time. We collaborated with them and continue to work with them on the Money Smart program as well as presentations on current scams that are often targeted to older adults.

Volunteers:

We continue to see a remarkable growth in the number of people who come to the Senior Center to give of their time. We currently have six people volunteering to drive people to medical appointments at surrounding medical offices and hospitals. This generosity has made it possible for our scheduling window to become much more responsive to time needs. It has also enabled us to use the van more effectively for other purposes. We also have **92 volunteers** who assist in an array of programs such as special events, barn sales, and newsletter distribution.

Socks for Seniors

For the Fifth year in a row the Stoneham Senior Center spearheaded this collaborative effort with Stoneham High School and Central Middle School, Town Clerk's office and Stoneham Police and Fire department with the goal of providing all seniors in need, shut-ins, nursing home residents & elderly housing residents with a gift of socks for the holidays.

The COA, along with members of Stoneham Volunteers group delivered socks to elderly residents in need here in Stoneham including the Stoneham Housing Authority, Meals on Wheels, Bear Hill nursing home, Lifecare Nursing home/rehab, Arnold house, Fuller House, The Arbors, Stoneham Food Pantry and Mount view apartments. When we first started in **2014**, over **150** pairs of socks were collected and distributed. In **2019** we collected over **750** pairs of socks for distribution.

Public Service Offerings:

The Senior Center continues to offer a multitude of public service programs for the residents of Stoneham:

Fall Flu Clinic – Stoneham Board of Health

SHINE Counseling (Serving Health Information Needs of Everyone) year-round confidential, unbiased professionally trained and certified volunteer counselors from Mystic Valley Elder Services (MVES) providing assistance with information, questions, problems and issues concerning Medicare, health and prescription services -**377** seniors were served by 2 shine counselors

Tax preparation services offered by AARP volunteers- **122 seniors** were able to get their tax returns completed free of charge.

Elder Law Attorney Susan Mooney, had monthly office hours for residents that are in need of her services. She provided **155 Seniors** with free legal assistance.

Members of our State legislators, Michael Day and Jason Lewis have office hours at the center. Senator Lewis was able to earmark funding for a new roof for the Senior Center in 2020.

Transportation Services - Providing rides for seniors in our community: to and from the senior center, food shopping, Main Street Quick Stops (i.e., shopping to local businesses, pharmacies, Post office and Town Hall), and medical appointment rides- **over 3,000 rides provided.**

Traveling Tooth Fairy-7 people were able to get Oral Health prevention services including a full cleaning thanks to the generosity of the Stockwell Fund-this program will continue in 2020.

Assistive Equipment-provide local residents with assistive equipment such as walkers, canes, wheel chairs, commodes, bath seats/benches at no cost. This service helps relieve the burden of purchasing items that may not be needed on temporary basis and not covered by insurance.

Congregate Meal Site-serving older adults over **3,000** hot/cold meals in collaboration with Mystic Valley Elder Services.

Food Pantry Monthly visits-COA assists residents in visiting the Food Pantry at the First Congressional Church 1 trip a month for up to 15 residents monthly.

Age Friendly Community

The AARP Network of Age-Friendly Communities is an affiliate of the World Health Organization's Age-Friendly Cities and Communities Program, an international effort launched in 2006 to help cities prepare for rapid population aging and the parallel trend of urbanization. The COA has begun outreach regarding the Age Friendly Initiative with a small survey that was sent out to 500 households in 2019. Ninety-three (93) were returned-the focus on the 8 domains of the initiative. Outdoor spaces and buildings, transportation, housing social participation, respect and social inclusion, civic participation, employment, communication and information, community support and health services were some of the topics that came out of this survey. In 2020 we will be working with the University of Massachusetts Boston Gerontology Institute and many Town of Stoneham departments, stakeholders and residents to conduct a needs assessment focusing on the needs and interest of Stoneham's adult population as we shape the planning and the development of our Age-Friendly Action Plan.

The Senior Center Friends of Stoneham, Inc.

The Friends is an all-volunteer, 501(c)(3) federal and state non-profit organization begun in 2010 for the purpose of providing services and activities that enhance the dignity of seniors, support their independence, and encourage their involvement. The Friends help meet the unfunded needs of the Stoneham Senior Center who offer a wide and broadening spectrum of programs to assist, educate, engage and entertain our community's senior citizens.

Friends' funds go to help devise and balance the full scope of our monthly entertainment activities and educational programs.

A subcommittee of volunteers oversees the Barn Sale, our giant indoor yard sale, which operates the beginning of May through the beginning of October. This Friends project continues to be an outstanding attraction for the Center and draws many interested treasure hunters. Thanks to the generosity of local businesses and the many volunteers, the Senior Center Friends have helped underwrite many programs and events that would otherwise be unavailable, such as technology workshops, health and wellness presentations, entertainment and other educational programs.

Please feel welcome to bolster the Senior Center by participating in Friends programs. Any and all contributions to the Friends group are tax-deductible. We thank all our kind contributors for their outstanding support of the Stoneham Senior Center and all our senior citizens.

Tax Exemptions

In collaboration with the town assessor's office the council on aging successfully advocated for a change in the tax deferral program (41A). The change increased the income level so that more seniors could qualify for the deferral. The change was voted on and supported at Town meeting.

Closing Statement

We have enjoyed another fulfilling year of growth and transition at the Senior Center. We stand committed to meeting the changing needs of all our senior citizens. We will always rely upon community input and our vision. We thank each and every one of you who have organized or attended an event, helped out at the Center, spoken up for us at Town Meetings, donated to the center, had lunch with us or just provided support in your own private way. We would be overwhelmed by our tasks without your personal involvement. With your consistent and generous backing, we will continue to aspire to meet the future needs and challenges of seniors in the Stoneham community.

Farmers Market



INTRODUCTION

In 2015, the Town of Stoneham re-introduced the Stoneham Farmers Market to the community. In order to do so, the Board of Selectmen established the *Stoneham Farmers Market Committee*. This committee was tasked with assisting the Board of Selectmen and the Town Administrator to establish, commence and operate by and through the Town or an entity designated by the Board of Selectmen, a farmers market in Stoneham. Seven members are appointed to the Committee by the Board of Selectmen.

The 2019 Farmers Market Committee Members included:

Julie Boussy, Chair
Lauren Murphy, Co-Chair & Secretary
Ali Gerry, Treasurer
Kathryn FitzGerald
Tammy Golson
Lelia Pascale

MISSION STATEMENT

The Stoneham Farmers Market's mission is to make accessible top quality local produce and farm products, and other local vendor products to the residents of Stoneham and surrounding towns. We strive to showcase the community programs and local

organizations within Stoneham, and encourage the values of healthy eating and active lifestyles through children’s activities and music. By gathering on the town common each week of the market, the Stoneham Farmers Market consistently works towards fostering a sense of community.

YEAR FOUR

We were so happy to be back for a sixth year of the Farmers Market in Stoneham, held on the Common each Thursday from June through September. We had many returning vendors and some wonderful new ones. Our focus continued to be providing a variety of vendors and attracting community participation. Each week we had a children’s activity, local musician and a community table along with fresh produce, meat, pasta, teas, bread and bakery items. Locating the market on Town Common provided accessibility to all and great use of our common, community space. We are grateful for the Town's support and happy our selected day and time once again complemented the popular Stoneham Summer Concert Series.

Our goal to support local and neighboring farmers and businesses while making local products accessible to our community was again far exceeded. We were able to showcase a variety of produce and other well curated creations each week. We also provided a variety of activities and music during the market promoting local musicians, which ultimately drew added attention to all that Stoneham-area businesses and organizations have to offer.

VENDORS

The Stoneham Farmers Market Committee reached out to local farms and vendors to ensure a wide variety of offerings at the market. A top requirement included that the products being sold were local. 100% local is defined as "Massachusetts and any contiguous state. Products shall be 100% vendor grown and produced meaning that all products offered for sale by the vendor must be grown and produced by that vendor or other local/affiliated farm, and not by a supply farmer or from any other source." We are proud of the quality and variety of the vendors we brought to market in 2019. We would also like to acknowledge the generosity of Gaouette Farm, Purple Carrot Bread Company, Roma’s Bakery, Carolyn’s Farm Kitchen, Top Shelf Cookies and End Bakery for donating unsold items to the Stoneham Food Pantry.

The 2019 list of vendors:

- 3rd Alarm Wood Fired Pizza
- Aaronap Cellars
- Amir’s Mediterranean

Arrowhead
Big Rich's Hot Sauce
Bittersweet Herb Farm

Carolyn's Farm Kitchen
Deano's Pasta

Everything Alpaca
Jennifer's Soaps
Koshari Mama
Ma & Pa Pickles
Roma's Bakery
Single Barrel Cellars

Spin Fluff
Thea Paws

The Baker and the Cook

The Corny Bread Co.
Top Shelf Cookie

Ugly Baby Soap

COMMUNITY ORGANIZATIONS

The Stoneham Farmers Market is a great way to demonstrate the wonderful sense of community in Stoneham. Organizations in Stoneham were approached with the offer of having a dedicated table at the market to promote their cause. Participants offered activities that are informative and interactive for market customers and children.

The 2019list of participating community organizations:

The Arbors

Arts & Crafts Society
Boys and Girls Club
Stoneham Chamber of
Commerce

Fuller house
Stoneham Garden Club

Stoneham Girl Scouts

MWRA
SAAV

Senior Center

Stoneham CDC

Substance Abuse Coalition

Veteran's Road Race

MUSICIANS

In an effort to bring joy and excitement to the market, the Stoneham Farmers Market Committee commissioned musicians to play during the market. Musicians were paid a minimal fee to perform, however, Stoneham's own Ed Grammer offered his services for free*, for which we were grateful.

The 2019 list of participating musicians:

Ed Grammer
Eight Thumbs
Henry McIntyre
John Loretz
Jon Waterman
Julie Doherty
Kenny Selcer
Lindsay Straw
Molly Pinto
Scott Damgaard

Willie T. & Dr. X

Roberta Lamb

Don Borchelt

ACTIVITIES

The Stoneham Farmers Market understands the importance to giving back to the community and fostering the creativity in children. Each week, there was an interactive activity for children to enjoy at the market. A great big thank you again this year goes to Steve Angelo from Stoneham Recreation for supplying many weeks of free activities for the children (and adults) of Stoneham and to the Energy Barre for providing free yoga sessions each week.

The 2019 list of activities:

Alissa Coates

Curious Creatures

Energy Barre

Joe the Storyteller

Kidzfun

Stone Zoo

Stoneham Public Library

Stoneham Recreation

Wiggles and Giggles

ARTISTS

The Town of Stoneham is fortunate to have local artists willing to share their work and crafts at the market. Adding this type of vendor further supports a sense of community and pride. A special thanks to Howard Porter for designing the Stoneham Farmers Market logo, which graces all of our promotional items and literature.

The 2019 list of participating artists:

Ancient Fire Henna

Beads by Barbara

Carolyn Smith

Ceramica
Fringe on Main
Howie Porter
Knit N' Things
Jean Gargano
Sandy Kirby
Tamara Lord

SPONSORS

The Stoneham Farmers Market could not survive without support from the businesses in the community. The generosity of these businesses confirms the commitment they have to the Town and its residents. Supporting the market enables both children and adults in our town to enjoy music, crafts and access to farm-fresh products while enjoying the gem of our town, the Town Common. The Stoneham Farmers Market Committee offered three levels of sponsorship in 2019. Harvest (lead sponsor) for \$1,000, Sprout for \$500 and Seed for \$100. These donations enabled crafts, music, and funded other administrative expenses for operating a farmers market.

The 2019 list of sponsors:

Harvest:

StonehamBank

Sprouts:

Homeworks Energy

Seeds:

AFC Urgent Care
Ameriprise Financial

Boston Solar
Committee to Elect Shelly MacNiell
Mass Save

NEEECO

Nutrition Whole Health Solutions

Nutrition in Motion

Re/Max Andrew Realty Services

Stoneham Motor Company

Stoneham Pediatric Dental Associates, PC

Vivint

Other Donations:

Clear Channel – Billboard Advertising

WINTER MARKET

The Stoneham Farmers Market hosted our third annual indoor market on Saturday, November 23, 2019 to provide the residents of the Town of Stoneham and surrounding communities with an opportunity to purchase produce, dairy, pasta, meats, fish, bread and pastries for the upcoming holiday season. It also provided local artisans with an opportunity to sell their wares as the gift-giving season approaches. Music was provided by Julie Dougherty. Stoneham Farmers Market provided a face painter for children; we also collected donations for the Stoneham Food Pantry. The Board of Health was on hand offering flu shots. The day exceeded expectations and a wonderful time was had by all.

The following vendors participated in the winter market:

Fringe on Main

Arrowhead

Bittersweet Herb Farm

Carolyn's Farm Kitchen

Daniella's Dandies

End Bakery

Jean Gargano

Jennifer Hofmann (Jennifer's Soaps)

Knit N' Things

Lollipops and Roses

Ma & Pa Pickles

Pesh International

Sandy Kirby

The Baker & the Cook
Top Shelf Cookies

2019 FINANCIALS

Income

Sponsors: \$3,000.00
Vendors: \$3,655.00
Total: \$6,655.00

Expenses

Musicians: \$1,400.00
Children’s Activities: \$1,455.00
Advertising: \$2,423.67
Marketing: \$215.00
Food & Supplies: \$1,232.61
Vendor Refund: \$150.00
Total: \$6,876.28

2019 Balance: -\$221.28

2019 Winter Market

Income: \$195.00
Expenses: \$768.17
Profit/Loss: \$573.17
2019 total balance: -\$794.45

Total carry-over to 2020 market (2018 market carry-over \$5,339.62 - \$794.45) = \$ 4,605.17

Historical Commission

Who We Are

- Our Stoneham Historical Commission was established forty-two years ago under Massachusetts General Law (Chapter 40, Section 8D). Our mission is to preserve, protect and develop historical and archaeological assets that are significant to the Town.
- Seven members are appointed by the Select Board to three year terms. At the end of this year we had six members: Hillary Fotino, Susan Larson, Mindy Pontone, Joan Quigley, Treasurer, Marcia M. Wengen, Co-Chair & Secretary; Dolly Wilson, Co-chair. There are

no Alternate members. We had one vacant seat. Meetings are held monthly except in July and August.

Sharing Our Message

- Member Mindy Pontone is working with Paula Sampson, Admin-Social Studies for the Stoneham Public Schools, to develop documents and pictures related to Stoneham history for middle school students.
- Member Mindy Pontone continues to research the 1909 transcontinental auto race and has exchanged emails with a librarian at the Henry Ford Museum in Dearborn, Michigan. The librarian has no knowledge of Stoneham's Shawmut car being declared the ultimate winner of the race, despite a number of newspaper articles to the contrary. Our mission is to re-establish Stoneham's place in early automotive history.
- The biographies of 17 Stoneham soldiers who lost their lives in WWI have been re-printed, framed and hung in the Town Hall auditorium. Thank you Dolly Wilson for your exhaustive research for the 100th anniversary of the Armistice in November of 2018.
- The four condominiums at 472 Main St are almost complete and will have an "ON THIS SITE" sign next spring describing the history of the Colonial Beacon Gas Station as it morphed into the iconic Dairy Dome.
- Col. J. Parker Gould's Marker ~ As part of an ongoing effort to recognize Stonehamite and Civil War hero Col. J. Parker Gould, Dolly Wilson redesigned a historical marker for Lindenwood Cemetery. It awaits installation in 2020.
- Social Media ~ Our Historical Commission is undertaking more forays into the social media world. Please visit us on Facebook for updates on activities and town history. (<https://www.facebook.com/StonehamHistComm>)
- Town Day ~ September 14th was marred by rainy weather and low turnout. We did share our message, especially the historic house marker program. Details are available on the Town's website under Historical Commission.
- Stoneham's 300 anniversary is fast approaching. We have created an extensive list of activities to celebrate 2025 including, but not limited to, historical re-enactments, tours and a parade. We are interested in speaking with local residents for this town-wide effort.
- Historic Preservation Month ~ Activities for May included:
 - Heritage Award ~ this year's award was presented to local resident Christopher Burns whose nomination was suggested by the Historical Society & Museum for all his Eagle Scout work to successfully install a handicap ramp at their historic building. Thank you Chris.

- Joint Meeting with the Stoneham Historical Society and Museum ~On May 9th Dr. Robert Shimp, Research and Adult Programming Director at the Paul Revere House, enlightened us about all things Revere.
- Scavenger Hunt ~ Hillary Fotino prepared three age-appropriate questionnaires for our annual scavenger hunt on Saturday May 18 that encouraged folks to really look for the history of Stoneham (example: who was the tot lot named for?). The highlight of the day was youngsters and adults learning to play with Hillary's collection of colonial era toys.
- On May 16th, social historian Dee Morris of Medford presented an interesting slide show and talk about Nobility Hill, a residential historic district roughly bounded by Chestnut and Maple Streets and Cedar Avenue. The Hill has an amazing cross section of fashionable housing built between 1860 and 1920. Many wealthy shoe manufacturers moved "up the hill" from homes that often were on the same street as their businesses.
- On May 16th, we were pleased to be joined by Christopher and Clare Hurley, character actors from Woburn, who presented a first person interpretation on the life of Reverend John Cleaveland and his wife Abigail's untimely death from smallpox. It was well received. Joan Quigley and Dolly Wilson offered narrated tours at 1:15 and 2:15 pm for taphophiles (those who are interested in burying grounds, gravestones art, epitaphs, etc.)

Old Burying Ground (OBG)

- Phase One of a multi-year project continued based on the 2012 Master Preservation Plan written for the 1726 Old Burying Ground.
 - Funding for 2018-2019 projects came from two sources: the May 1, 2018 Town Meeting at which the Historical Commission was granted \$25,000 for gravestone conservation based on the Capital Equipment Committee's recommendations; the balance of the October 1, 2017 Town Meeting award of \$14,772.50 (\$24,000 less \$9,227.50 for OBG diseased tree removal).
 - Our Request for Quotes for conservation of 81 gravestones to three conservators elicited no response last year. This winter it was reissued and on April 30th the Town Administrator awarded the project to Barbara Mangum of Sculpture and Decorative Arts Conservation Services LLC with a due date of October 31, 2020. Work began in September with the completion of "before" photographic documentation and the conservation of 65 the gravestones prior to the arrival of bad weather in November. No "Open House Tours" were offered in October due to the ongoing conservation efforts.
- A Second Phase in the Master Plan includes repair of the badly deteriorated rock wall at the SE corner of the OBG. At the south side there is no visible mortar and for approximately

28 feet on the Oriental Court side the mortar is crumbling. We are working with town officials to have this \$20,000 +/- repair project in the budget for 2020.

Request for Monopole in Middlesex Fells Reservation

On May 29th, the Historical Commission received a request for a Section 106 review of a proposed 120' monopole for Sprint Telecommunications. Section 106 of the National Historic Preservation Act (NHPA) requires Federal agencies to consider the effects of federally funded projects on historic properties. Sprint Telecommunications is regulated by the Federal Communications Commission (FCC).

We voted unanimously to issue an “adverse effect” letter. Our June 28th letter concluded: “Installation of this modern amenity would begin the erosion of a unique and valuable area of open space and woodlands in a very densely populated area north of Boston. It is out of character and will alter the setting of this 2,575 acre property and its various National Register of Historic Places listings.” At year end, there had been no further communication.

Historic Properties ~ a number of assets required our attention or were worthy of mention:

- The Virginia Wood Rehabilitation Project is in progress. We thank Gillian Lay, Park Supervisor for the Middlesex Fells and Jesse MacDonald, Operations Associate for the Friends of the Fells for coming to our November meeting. They received a 2-year, \$50,000 grant to rehabilitate the trail system and Virginia Wood Historic Site. The Middlesex Fells Reservation was founded in 1891 with the donation of Virginia Wood to the Trustees of Reservations by Fannie Tudor as a memorial to her daughter, Virginia. The property was donated in 1923 to the Metropolitan District Commission, now known as the DCR (Department of Conservation and Recreation).

- Elks Lodge 2211 ~ this building was originally erected by New England Telephone between 1915 and 1916. It proved adequate for all the equipment necessary to cutover some 600 customers from the antiquated service in the Chase building. As the *Stoneham Independent* reported, “After the cutover it will no longer be necessary for the subscribers to turn the crank to get the attention of the operators....moving the hook will be all that is necessary”. 471 Main St was demolished on Aug 27, 2019. We are grateful to the new developer of the mixed-use apartment complex who has embraced the idea of an “ON THIS SITE” sign celebrating this unique piece of Stoneham’s history.



Former Elks Lodge 2211

• Lindenwood Cemetery (1861) – In July, funds in the Matilda Dale Cemetery Trust were identified as being for the care and maintenance of soldiers' lots in the Cemetery. Matilda's estate established the Fund with \$25 in 1921, which had grown to over \$800. The Town Administrator and Select Board agreed we could use the funds to clean gravestones of the Whittier family (*Stoneham Independent* founder who lost two sons in the Civil War), Surgeon William H. Heath (died tending the wounded in a Chattanooga Army hospital), and Col. J. Parker Gould (died from wounds after the Battle of Petersburg). We thank local resident Rob Surabian for this expertise and hard work to conserve these 155 year old gravestones.



Charles A. Whittier was wounded in 1862 at the Battle of Antietam in Maryland and died 10 days later at age 22.

Leonard S. Whittier was killed in 1864 during the Battle of the Wilderness in Virginia at age 22.

Historical Society

Our 97th year was a year of growth and change for us. We have had our largest increase in membership in some time. In addition to our regularly scheduled evening meetings on the 2nd Thursdays in March, April, May, June, September, October and November, we are now open the 3rd Sunday of every month from 2:00-4:00 PM to allow more opportunities for people to visit our Museum. We have started, what has become very popular, a Mystery Photo Challenge on our Facebook page in which we challenge people to identify old photographs of Stoneham. Our members' quarterly newsletter has been revamped and renamed "The Cordwainer" in recognition of our industrial past, a cordwainer being an old term for shoemaker.

Spring brought a variety of activities and programs. Thanks to the Garden Club, a lovely garden of various succulents in the shape of an old fashion shoe now adorns our front lawn. We also officially dedicated our new handicap ramp which was built the previous year as an Eagle Scout project by Christopher Burns and Boy Scout Troop 513. Our Third Grade program is very popular. Every third grade classroom, both public and private, visits the Museum and Shoe House for a tour and learns about the history of their town.

Our March meeting featured local authors Doug Heath and Alisson Simcox talking on their latest book "Lost Mill Village of Middlesex Fells". It tells the story of the mills along Spot Pond Brook and the history of Haywardville. They later donated a before and after picture showing the main factory in Haywardville and what the area looks like today.

April's meeting featured our own Ben Jacques who gave a talk on his new book "In Graves Unmarked: Slavery and Abolition in Stoneham, MA". At the end of April, we held our Annual Research Day in which Stoneham residents can come in and research the history of their homes.

May is Historic Preservation Month and we held our joint meeting with the Stoneham Historical Commission. Our guest speaker was Dr. Robert Shimp. He is the Director of Research and Adult programming for the Paul Revere House and Paul Revere Association. His topic was Paul Revere-Beyond the Midnight Ride.

May also saw the election of a new Board of Directors for a 2 year term. The new officers and directors are President Stephen Rotondi, Vice-President Bee Russo, Treasurer Robert Van Tichelt, Secretary Donna Weiss and Directors at large Joan Quigley, Philip Donovan and Ben Jacques.

In June, we had a Welcome Back to School Night for Adults. Cheryl Werlin who runs our Third Grade Program gave the same presentation she and other volunteers give to the students. We also received as a gift a Historical Themed Sandwich Board which features colonial figures with cut out faces. Art work was done by High School students Schayler

McCullough and Sarah and Rachel Norris with assistance from Edward Mitchell of Design and Construction of Medford, MA who built the frame.

Our September meeting brought back Sheryl Faye who presented a moving one woman performance of the life of Helen Keller.

In October, Stoneham native Katy Turner-Getty returned for a program on “The Donation People of 1775”. It was the story of Bostonians who opposed the Crown and were able to escape from Boston during the Patriot Siege of 1775-1776 and the hardships they faced. October also featured our First Annual Yard Sale.

For our final program of the year in November, Ben Jacques and our Executive Director Melissa Davidson-Kyle did a presentation on 7 men and 1 woman out of many more from Stoneham who served in the Civil War and were involved in many conflicts from the Baltimore Riots to the Siege of Petersburg and the Battle of the Crater.

We received some wonderful donations this year. Frank Kaminski of Kaminski Auctions in Beverly donated a frame panoramic picture circa 1920s of the Stoneham Drum Corps and the International Order of Red Men Wamscott Tribe 39 taken at what we believe is Recreation Park. Former Stoneham resident David LaCroix who served in both Desert Freedom and Desert Storm donated his military uniform and former Stoneham Safety Officer and Policeman Laurence Rotondi donated his uniforms and police equipment.

Our organization was established in 1922, operates as a 501(c) 3 non-profit entity which relies on the participation and dedication of volunteers, members and donors.

Our Museum is located at 36 William Street, Stoneham, MA. Please visit our website at stonehamhistoricalsociety.org and on Facebook. You can contact us at historystoneham@gmail.com or call 781-572-3126.

Human Rights Commission

Mission

The Stoneham Human Rights Commission provides resources and referrals to all to ensure that everyone feels safe and everyone has a voice.

Overview

The Commission’s purpose is to promote and encourage respect for the civil and human rights of all of Stoneham’s residents. Through educational outreach programs, the Commission will foster awareness and understanding of the town’s commonality and diversity. We are a centralized resource for community services and programs in order to provide a quick response with referrals for those with social justice needs.

| <u>Members</u> | <u>Appointment</u> | <u>Term</u> |
|-----------------------------|------------------------------------|-------------|
| Kevin Merritt (Chair) | Select Board Appointment | 2022 |
| Robert Bardell (Vice Chair) | Disability Commission Designee | 2022 |
| Donna Gaffey (Secretary) | Town Administrator Designee | 2022 |
| Lindsay Beal | Select Board Appointment | 2022 |
| Julie Beliveau | Select Board Appointment | 2022 |
| Patricia Kilty | Select Board Appointment | 2022 |
| Sheila Ryder | Select Board Appointment | 2022 |
| Jane Francis | Council on Aging Designee | 2022 |
| Cailin Kennedy | Superintendent of Schools Designee | 2022 |

Activities

The Commission held its inaugural meeting in June 2019. As a new body, the Commission focused its first meetings on information gathering and high-level planning.

The Commission held a total of six meetings in 2019. To begin developing an understanding of social justice issues in town, the Commission invited representatives of several local social justice interest groups to attend its meetings: the Stoneham Police Department, the MLK Circle, the Stoneham Alliance Against Violence, and the Stoneham Coalition. Discussion topics included racial and ethnic justice, mental health issues, substance abuse, poverty and homelessness, youth and education programs, domestic violence, hate incidents, emergency service programs, and language barriers. Communication challenges among the various social justice groups and the need for volunteer support from the community were consistent themes throughout the meetings.

The Commission also began development on a mission statement, critical incident response plan, and potential programming for 2020.

Fire Department

The mission statement of the Stoneham Fire Department is to protect and preserve life, property, and the environment in the community in the most professional, courteous, and efficient manner possible.

To the Residents of Stoneham, Select Board, and Town Administrator Sheehan:

I would like to give thanks for the opportunity provided to me to head the Stoneham Fire Department. It is an honor bestowed upon myself and my family to be presented with such a great responsibility to lead an organization with such an honorable mission.

Personnel:

Chief
Matthew Grafton*

Secretary
Ann Burnham

Fire Prevention
Captain Dave Eastman*
Lieutenant Charlie Webber*

| Group 1 | Group 2 | Group 3 | Group 4 |
|---|---|--|--|
| Captain Matt Rexrode | Captain James Marshall* | Captain Frank Gould* | Captain Rob Dalis* |
| Lieutenant Mark Chabak | Lieutenant John Galla | Lieutenant Rick Darragh | Lieutenant Mike O’Sullivan* |
| Firefighters Chris Humber* Matt Mayo Labriola Dan Kelleher* Dean Blauvelt Mike Rourke* Steve Ternullo | Firefighters Scott Greenleaf* Jim McLaughlin* Dan Dawson Jack Sullivan Chris Maloney Brian Cronin* Kyle Bowdidge* | Firefighters Paul Dockery Sean Fitzgerald Paul Driscoll Tom Decroteau* Will King* Eric Verhault* Nick Rolli* | Firefighters Paul McIntyre* Brent Last Mike Mike Coughlin* Sean Devlin* Steve Buitkus* Miles Plant* Mike Paone |

*Indicates Certified EMT

Staffing:

Firefighter Steve Verhault retired on January 26th following 32 years, and Fire Prevention Captain Al Minoti retired on April 30th, following 33 years with the Department. I would like to thank them for their dedicated service to the Town of Stoneham and its residents.

On February 11th Firefighter Darragh was promoted to Lieutenant and Lieutenant Dalis was promoted to Captain. Firefighter Eastman was double promoted from Firefighter to Captain on May 11th.

In 2019, the Fire Department hired 4 firefighters with the Staffing of Adequate Fire and Emergency Response Grant. This grant known as the SAFER grant is through FEMA and the Department of Homeland Security. The purpose of the grant is to help communities staff their Fire Department and to help meet NFPA 1710 which is the *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments*. This grant pays for 75% of salary and benefits for two years, and 35% for the third year. The grant is designed to help cities and towns staff their fire departments while not having the full burden of the costs up front. Due to a 9 month waitlist for the Massachusetts Firefighting Academy it is taking almost a full year to replace positions. As of December 2019, there are three firefighter candidates awaiting the fire academy.

The Stoneham Fire Department currently operates 24/7 with four groups of nine firefighters. The department is budgeted to allow two firefighter positions to go unfilled each day due to vacation, sick, injury, military, and other obligations leaving the shifts at 7 firefighters. The staffing increase from the SAFER grant allows the department to run four groups of 10 with a minimum staffing of 8 firefighters. This staffing level allows the department to always have the Ladder truck and two Engine companies in service, similar to all of Stoneham’s comparable surrounding communities. This new level of staffing is critical with the state acceptance of OSHA beginning February 2019. OSHA requires a “2 In 2 Out” rule, which basically means that until there are a minimum of 5 firefighters on scene interior firefighting in atmospheres which are Immediately Dangerous to Life and Health (IDLH) cannot be commenced. When there are a total of two fire companies in service, with over 4,000 calls per year there is a strong chance that one company will be committed to another emergency. By having three companies in service, interior firefighting can still be initiated with one company not at the scene.

Training:

The shifts completed several in service training objectives throughout 2019 to include ice rescue, EMT and First Responder medical training, roof operations, real world approach to Incident Command, search and rescue, hose line advancement, deck gun and street gun operations, active shooter, extrication and stabilizer techniques, and building familiarization. We were able to train on properties being razed and would like to thank the property owners for the opportunity.

Firefighters Steve Ternullo, Kyle Bowdidge, Brian Cronin, and Nick Rolli successfully completed the Massachusetts Firefighting Academy which began on March 11, 2019 and graduated on May 24, 2019.

Firefighter Mike Paone attended and successfully completed the Boston Metro Fire Academy. Due to a 9 month wait list for the Massachusetts Firefighting Academy, Boston Fire Academy hosted the first ever regional Fire Academy for Metro Fire Communities. Boston Fire ran and hosted this class without having any recruits from their own department. Stoneham Fire was fortunate and thankful for the opportunity to be able to send FF Paone. The Academy began on July 8, 2019 and finished on September 18, 2019. Mike received his Firefighter 1 and 2 certification.

Fire Suppression:

The Stoneham Fire Department responded to 3843 emergencies in 2019. There were an additional 274 responses handled by the ambulance only. The responses are coded in series of 100-900 in accordance with the National Fire Incident Reporting system otherwise known as NFIRS. The totals are as follows:

| Series | Heading | Total |
|--------|---|-------|
| 100 | Fires: | 98 |
| 200 | Ruptures, Explosion, Overheat (No Fire) | 3 |

| | | |
|--------------|---------------------------------------|-------------|
| 300 | Rescue and Emergency Medical Services | 2482 |
| 400 | Hazardous Condition (No Fire) | 129 |
| 500 | Service Calls | 360 |
| 600 | Good Intent Calls | 388 |
| 700 | False Alarm and False Call | 361 |
| 800 | Severe Weather and Natural Disaster | 1 |
| 900 | Special Incident | 21 |
| Total | | 3843 |

Notable fire responses in 2019 were working fires on Washington Ave and Duncklee Ave. 2nd Alarms were struck for fires on Oak St, Sherwood Rd, Pomeworth St, Flint Ave and North St., and a 3rd Alarm was struck for a garage fire with fire extension to the house on Emery Ct. The Emery Ct fire killed one horse, burnt 1 firefighter, minor additional firefighter injuries reported, and totally destroyed both structures. The Stoneham Firefighters provided mutual aid 42 times to surrounding communities including multiple alarm fires in Melrose, Woburn, Saugus, Winchester and Reading. Stoneham Fire also provided mutual aid in the form of cover assignments to several different communities.



North Street Fire 2019

Hazmat:

As a member of the District 2 State Hazardous Material Response Team, Firefighter Jim McLaughlin has completed over 150 Hours of Training both with the district and with

other districts in the state, as well as additional Training at the State Fire academy. FF McLaughlin responded to 9 incidents throughout the Metro Fire district in 2019.

On June 11th, a Tier 1 hazmat occurred at 259 Main St Stoneham. This was the result of a refrigeration leak of pentafluoroethane accidentally caused by construction workers.

Post Overdose Follow Up:

Post overdose follow up is a collaborative effort to help people that have recently overdosed. The Fire Department, Police Department, Action Ambulance along with Elle Simone Stoneham's Community Addiction Coordinator have worked together to reach out to the victims and family members of those that have recently overdosed. This community outreach approach is to assist by finding facilities and resources to help people that are fighting addiction. The team made great strides this year and was able help several people and their families. I'd like to thank FF Brent Last and FF Miles Plant for representing the Fire Department on the follow ups and for his professionalism and compassion to help people struggling with this epidemic.

Dive Team:

The Stoneham Fire and Police Dive Team of ten members (nine firefighters and one police officer). Currently there are seven members that are certified as Public Safety Divers with the remaining three members working towards their certification. The team is led by Firefighter Labriola. The other members of the team are Captain Eastman, Lieutenant Darragh, Firefighter Kelleher, Firefighter Humber, Firefighter Coughlin, Firefighter Rourke, Firefighter Sullivan, Firefighter DeCroteau, and Sergeant Thistle. The team participated in training exercises this year with the Massachusetts State Police Dive Team, Beverly Fire Department Dive Team, Woburn Fire Department, Winchester Fire Department, Saugus Fire Department and Lynn Fire Department. Three new dry suits were purchased for team members. The team deployed this past year to Saugus to assist with a search for a missing kayaker. Several team members were also certified as Ice Divers after completing a class through Dive Rescue International and completing their requisite dives under ice. The team conducts regular training and is available 24/7/365.

Fire Investigation Unit:

The Stoneham Fire and Explosive Investigation Unit is comprised of a member of the Stoneham Police Department (Sgt. David Thistle) and three members from the Stoneham Fire Department (Captain James Marshall, Lieutenant Rick Darragh and Firefighter Michael Labriola). The members of the team have all completed the Basic and Advanced Fire Investigation program at the Massachusetts Firefighter Academy. According the Massachusetts General Law (MGL 148/266) the local fire chief is charged with determining the origin and cause of each fire or explosion within their community. We work closely with the Massachusetts State Police Fire and Explosive Investigation Unit. Members of the Stoneham Fire and Explosive Investigation Unit are active in the Metro

Fire Arson Investigators Association, attending monthly meetings and training classes. There were ten fire investigations conducted in 2019. One fire was determined as being “suspicious” and is still under investigation.

Fire Prevention:

Stoneham Fire Prevention Division is required by law to enforce provisions of 527 CMR 1.00 (Massachusetts amendments to NFPA 1); the laws contained in Massachusetts General Laws Chapter 148, the State Building Code; 780 CMR; and the bylaws of the Town of Stoneham. The key responsibilities and elements of a comprehensive fire prevention program include public education, enforcement of fire codes and ordinances, pre-construction plan reviews, issuance of permits, property inspection, follow up on citizen complaints and questions, and evaluating built in fire protection systems.

Fire Safety:

Stoneham fire prevention conduct’s quarterly inspections and/or fire drills as required by law in schools, nursing homes, and day cares in the town. Also in conjunction with the Fire Main bylaw, fire prevention offers free annual fire safety inspections to businesses, condos, apartments and restaurants, and health care offices

Student Awareness of Fire Education:

Fire Prevention oversees the Student Awareness of Fire Education Program (S.A.F.E.). This successful program teaches fire safety education to grades K-3 in all public and private schools in the Town of Stoneham

Senior Safe:

Senior SAFE is a grant program that supports fire and life safety education for seniors. Education is key to improving the safety of seniors at home. Senior SAFE creates partnerships between agencies that serve seniors and fire departments. Together, these agencies collaborate on local fire and life safety education programs.

Grant Funding:

Through the Department of Fire Service Stoneham was awarded \$6,954 for Student Awareness of Fire Education and Senior Safe grants. The grant allows for the purchase of smoke detectors, Fire of Life, flashlights, house numbers, night lights and other safety items that could be identified at the safety visit. Safety visits can be set up by contacting the S.A.F.E. coordinator Lt. Charlie Webber or by calling the Senior Center.

New Building:

New development in commercial and residential properties continued in 2019. Commercial and large residential construction projects require many steps including site plan reviews, which consider requirements such as apparatus access, water supply, exposure to other structures, type of occupancy, etc. The next step is a meeting with Fire Protection Engineers to discuss Fire Alarm, Fire Suppression, Municipal Fire Alarm connections and the issuing of the proper permits. Once the project is started, on-site

inspections are required to keep track of the progress being made. The Certificate of Occupancy is issued after a final inspection and all new systems are tested.

Residential Sales:

Fire prevention is tasked with many different inspections in the residences in town including but not limited to smoke/co inspections for housing sales, oil tank and propane tank inspections, and final occupancy

2019 Permits

| | |
|-------------------------------------|------------|
| Oil Tank Removal/Replacement | 88 |
| Oil Burner..... | 49 |
| Master Box..... | 90 |
| Demolition..... | 5 |
| Blasting | 4 |
| Welding/Hot Work | 6 |
| Fire Alarm System..... | 16 |
| Sprinkler & Suppression System..... | 30 |
| Smoke Detector | 307 |
| Propane..... | 56 |
| Acetylene..... | 1 |
| Tank Truck..... | 3 |
| Flammable Fluid..... | 1 |
| Cannon..... | 0 |
| Underground Tank Removal..... | 4 |
| Waste Oil..... | 2 |
| Total | 662 |

2019 Inspections

| | |
|------------------------------------|-----|
| Final/Occupancy | 46 |
| Fire Drills..... | 31 |
| Oil Burner..... | 38 |
| Oil Tank Removal/Installation..... | 43 |
| Victualer..... | 35 |
| Quarterly..... | 26 |
| Annual | 14 |
| Propane Tank Inspection | 56 |
| Smoke Detectors..... | 431 |
| Senior Safety..... | 10 |
| Flammable Liquid..... | 1 |
| Citizen Complaints..... | 16 |
| Other..... | 19 |

Stoneham Fire Department Motorized Equipment

| | |
|------------------|---|
| ENGINE TWO: | 2016 Seagrave 1,250 gpm pump with 750 gallons of water. |
| ENGINE THREE: | 2011 Seagrave 1,250 gpm pump with 750 gallons of water. |
| ENGINE FOUR: | 1989 Emergency One. Taken Out of Service as of September 2019. |
| ENGINE FIVE: | 2002 Pierce 1,250 gpm pump with 500 gallons of water. Purchased from Cambridge Fire Department September 2019. |
| LADDER ONE: | 2015 Emergency One Quint, equipped with a 100 ft. medium duty ladder and a 1,250 gpm pump and 450 gallons of water. |
| CAR ONE: | 2017 Chevy Tahoe. |
| CAR TWO: | 2012 Ford Escape |
| CAR THREE: | 2011 Ford Escape |
| CAR FOUR: | 2005 Ford F350 Crew Cab |
| CAR FIVE: | 2001 Ford F450 with a Versa-lift bucket |
| RESCUE BOAT: | 2000 15 foot Boston Whaler with a 40hp Mercury outboard |
| UTILITY VEHICLE: | 2019 John Deere XUV with plow. |

Grants and Donations:

The Stoneham Fire Department received the following donations and grants in 2018 and would like to thank the following for their generosity and support:

- Department of Fire Services Student Awareness of Fire Education and Senior Safe grants \$6954
- Retired Firefighter Dave Bettencourt donated from Cummings Properties a gift of \$1000.
- James Curly donated in memory of Late Firefighter Leon Curley a Cummings property gift of \$1000

- MEMA Emergency Management Preparedness Grant \$5100
- FEMA Staffing for Adequate Fire and Emergency Response Grant

Projects Accomplished in 2019

Fire Prevention continued enforcement of town bylaw 14-5. The program enforces the fire code that requires building owners to have their water based suppression systems tested and inspected by sprinkler companies at minimum annually. We are educating building owners as to their responsibilities, conducting inspections, and gathering documentation of testing records. In 2019, 8 privately owned fire hydrants were found to be inoperable and placed out of service. We are working with building owners to repair or replace the inoperable hydrants if they have not done so already.

A decontamination room was constructed in the basement of the fire station for firefighters to shower following fires or other emergency calls where blood borne pathogens were spread. There was only one shower for fighters to decontaminate before this project was completed. The project added another three showers along with a male and female bathrooms.

Emergency Management:

The Massachusetts Civil Defense Act requires every city and town in Massachusetts to appoint an Emergency Management Director and establish an emergency management program. The Emergency Management Director (EMD) is responsible for maintaining and managing the activation of Stoneham's comprehensive emergency management plan and operating the emergency operations center. On a day-to-day basis, the EMD: coordinates emergency planning for Stoneham working with the leadership of the fire department, police department, local public health, transportation department (mbta), public works, and others as required to share situational awareness and mobilize needed resources. In emergency response situations, the EMD manages EOC operations, facilitates emergency response coordination, and makes recommendations to and advises the Town Administrator and Decision Team on available courses of action to inform decision-making.

Stoneham Emergency Management is charged with the responsibility to develop and implement Comprehensive Emergency Management Plan (CEM). The heaviest emphasis is on preparedness and response to all risks: human-caused emergencies and natural disasters. In addition to Preparedness and Response, equal emphasis is now placed on Mitigation and Recovery phases of CEM plan. This plan addresses emergency situations in which the actions of many different agencies must be coordinated. This major coordination effort differs from those emergencies handled on a daily basis by local fire, law enforcement, and medical services personnel. The newly formed Emergency Management Committee consisting of the Town Administrator, Fire, Police, DPW, and

Health Agent are currently working on the CEM plan for Stoneham, and we expect it to be completed in 2020.

An Emergency Management Budget was established for equipment purchases in FY 20. In 2019 a tow behind diesel light tower was purchased as well as two LED portable light units

**2020
METRO FIRE
RUNNING CARD
STONEHAM**

| Alarm | Engine | Engine | Engine | Ladder | Engine Cover Station | Engine Cover Station | Ladder Cover Station |
|------------------|----------------|------------------|------------------------|----------------|----------------------------|----------------------------|----------------------------|
| 1 st | Stoneham E2 | Stoneham E3** | Winchester RIT Team | Stoneham L1 | Wakefield | Reading | |
| 2 ND | Wakefield | Reading | Melrose | Woburn | Saugus | Medford | Malden |
| 3 RD | Saugus | Medford | Burlington | Malden | North Reading | Malden | Medford |
| 4 TH | N.Reading | Lynnfield | Revere | Somerville | Wilmington | | |
| 5 TH | Wilmington | Lexington | Cambridge | Chelsea | Arlington | | |
| 6 TH | Arlington | Everett | Lynn | Revere | Somerville | | |
| 7 TH | Somerville | Tewksbury | Chelsea | Cambridge | Belmont | | |
| 8 TH | Belmont | Newton | Winthrop | Everett | Weston | | |
| 9 TH | Weston | Massport | Boston | Lynn | Watertown | | |
| 10 TH | Watertown | Waltham | Brookline | Boston | Quincy | | |

**Indicates may not be in service due to staffing

The Stoneham Fire Department always strives to serve the Town to the best of our ability. On behalf of the members and staff of the Department I want to thank the residents, elected officials, boards and committees, as well as local businesses for the continued support throughout 2019.

Respectfully Submitted,
Chief of Department
Matthew Grafton

Inspectional Service/Building Department

The Building Department is operating with one full-time Building Commissioner, one full-time Assistant Building Inspector, one full-time Office Assistant, a part-time Plumbing & Gas Inspector and a part-time Electrical Inspector.

The Report of the Inspectional Services Department for the Year 2019 is as follows:

| | |
|---|----------------------|
| New Single Family Dwellings | 6 |
| New Two Family Dwellings | 1 |
| Building Permits Issued | 870 |
| Electrical Permits Issued | 605 |
| Plumbing Permits Issued | 333 |
| Gas Permits Issued | 234 |
| Sign Permits Issued | 46 |
| Sheet Metal Permits Issued | 56 |
| Certificate of Occupancy/Compliance Certificates of Inspection | 71 |
| Total Fees Collected | \$ 709,873.39 |

Memorial Day Parade Committee/Veterans Day Committee



Memorial Day Grand Marshal Francis Carino, Legion Past Cmdr Ethel LaSalle, and Legion Auxiliary Madeline Lupo.



Veterans Day Honorary Veteran Joseph Alongi, WWII.

Mission

The Memorial Day Parade Committee’s mission is to remember and honor local Veterans both deceased and living, on Memorial Day and Veterans Day, by coordinating activities and events on and around those days each year.

In preparation for Memorial Day, the committee organizes decorating Stoneham veteran’s graves with flags at Lindenwood Cemetery, Pleasant Street Cemetery (Old Burial Ground), St Patrick Cemetery, and Puritan Lawn Cemetery in Peabody. This is accomplished with the help of many volunteers from local organizations, among them the American Legion Post 115, Veterans of Foreign Wars Post 620, Marcia Wengen; Historical Commission, Kapersky Labs, Cub Pack 540, Troop 513, Stoneham Girl Scouts and local residents. Flag placing took place at the end of the week, before Memorial Day weekend. This year over 3,000 flags were placed.

Members

Jim Devlin – Veterans Agent, Maureen Buckley Chairman, Kevin Cantwell, Vice Chairman, Jim Lamb, Jay Humphrey, Frank Zhu, Frank Geary, and Cameron Bain and Shivani Gupta.

15 Street Corner Veteran Monuments were decorated with flags and wreaths and 8 large wreaths were placed at veteran monuments throughout town.

Parade Sponsors

Stoneham Rotary sponsors our Veterans Walking stick program, which has significantly increased the number of veterans participating in the parade.

Prestige Homes sponsor of the float contest. The float contest is in its 3rd year. This year’s winners: Non Profit Division: 1st: Give 2 Those, 2nd Legion Post #115, 3rd Mission Ready. Business Division. 1st Sugar Plum Parties, 2nd Stoneham Towing.

Stoneham Ford; sponsor of 2 vehicles each year for our Grand Marshals and dignitaries.

Boys Direct sponsor of print for advertising, and programs, for both Memorial Day and Veterans Day, and the Veterans walking stick program.

Stonehambank sponsor of the Veterans Trolley in the parade

Signverse (formally Gamit Sign): sponsor of banners and signage for the parade and advertising.

Spinner Music Production: sponsor of sound systems for Lindenwood Cemetery and Town Hall.

Memorial Day Ceremonies Legion and VFW Post, and Girl Scouts performed the flag ceremony at both St Patrick Cemetery and Lindenwood Cemetery. VA Jim Devlin was MC at Lindenwood Cemetery for the reading of Gen Logan's Orders, read by Eagle Scout Christopher Burns, and Melrose VFW Harold Young Post gave the gun salute. Music is Art Agency performed song arrangements at Town Hall ceremony. Spinner Music covered sound systems. MC at Town Hall was David Gardner.

Memorial Day Parade: We had a warm sunny day for the first time in 4 years. Parade kicked off on Monday, May 27, 2019 at 10am. Nice weather brought more participants and spectators. We celebrated the 100th anniversary of the American Legion, and also the debut of the restored 1937 Seagrave Stoneham Fire Truck in the parade. Grand Marshal was Francis Carino, a Korean War Marine.

Participants

Stoneham Police Department
POW Chair/Flag vehicle
Blue Knights Ma V Motorcycle Group
Grand Marshal – Francis Carino Marines/Korea
Legion Post 100th Past Comm/ Ethel LaSalle
National Guard/ Active Servicemen 2 HUMVEEs
Natick Legion Band
Legion Post #115 Color Guard
VFW Posts 2394 Melrose Color Guard
Stoneham Thanks Our Veterans Banner
Walking Veterans
Veterans Beantown Trolley / StonehamBank
American Legion 100th Anniversary float
Legion Ladies Auxiliary
Legion Senior Vice Commander
Patriot Brass Ensemble Band
Selectman Banner - 2 carriers
Town Selectmen/ Senator/State Rep
School Committee Banner – scouts carry
School Committee members
Stoneham Council on Aging Van
Prestige Homes -Sponsor Banner and employees
Give 2 Those - FLOAT
Memorial Day committee Jeep
Middlesex Sheriff's office car
Mission Ready Float
Red Cross Vehicle
Stoneham Ford Banner scouts carry

Stoneham Towing Truck on Trucks float
 Stoneham Veterans Memorial Run Banner
 VFW patriots pen /Voices of democracy winner
 Ms Massachusetts Jr High –Skylar DiCecca
 Girl Scout Float
 Stoneham Girl Scouts Walking Units
 Roberto Clemente Dancers
 Antique Car – Anthony Wilson
 Antique car SUVCW – Mark Turechek
 Stone Zoo Float
 Cub Scout Pack 540
 WWII army jeep
 Boy Scout Troop 513
 Stoneham Boy Scout Troop 513 Trailer
 Stoneham Drama Club
 Stoneham High / Middle School Band
 SHS FOOTBALL team State Champions
 Stoneham Little League
 Stoneham Softball League
 Sugar Plum Parties float
 Boys and Girls Club van
 Antique Cars
 Memorial Day Parade float
 1937 Seagrave fire truck - McLaughlin
 1978 Honda Hawk Motorcycle – Jim Restani
 Stoneham Fire Trucks & Emergency Vehicles

Veterans Day Ceremony

The Veterans Day ceremony was held inside Town Hall auditorium on Monday, November 11th, starting at 10:30am. Veterans in attendance were given a thank you pin and also received letters from Stoneham Middle School students and cards from elementary students and local scouts. These were also distributed to local nursing facilities and assisted living residences in Stoneham. A veteran photo project was undertaken for this year's ceremony. We received many digitalized photos of veterans in both service time and current, that were put into a slide show which was shown as part of the ceremony. Stoneham High School band and Stoneham Chorale Group performed. Our honorary Veterans was Joseph Alongi. WWII. MC was David Gardner. Stoneham Veterans who had died in the last year's names were read by Veterans Agent Jim Devlin. Kristi Hodson performed the invocation. The ceremony was followed by a road race, that began in front of Town Hall. Framed biographies of 18 WWI Stoneham Veterans, were permanently added to the Auditorium wall, by local residents Dolly and Anthony Wilson, prior to the Ceremony.

Veterans Day Run/Walk

Committee: Jim Devlin, Maureen Buckley;co chairs, Megan Day;Race Director, Bill McCabe, State Representative Michael Day.

The Veterans Day Run/Walk (USATF certified course) included both a 5K run/walk and 11K race. The race had a new route this year, under the direction of race coordinator Megan Day. It looped through Stoneham and ended back at Town Hall. The weather cooperated and we had a good size crowd. Combining the race with the Ceremony allows for the community to come together to honor and support the men and women of our military and their families. All race proceeds went to local veterans causes. Thanks to generous sponsors, active duty military members and veterans could participate at no cost. Video and photos were taken at both events.

Submitted by,

Maureen Buckley - Chair

Memorial Day Parade Committee

Office of Prevention and Outreach

Vision Statement: A Safe and Healthy Stoneham

Mission Statement: The mission of the Office of Prevention and Outreach is to address the epidemic of drug and alcohol abuse in our community through the continuum of care, from prevention to treatment, to recovery.

Department overview: The Office of Prevention and Outreach consists of three town employees, a Program Director, a Project Coordinator, and the Community Addictions Coordinator. The staff provides strategic development and implementation of prevention and case management activities as well as execute grant deliverables. The office relies heavily on the support and involvement of a volunteer board and larger volunteer Coalition, representing over 12 sectors of the community. The main goals of this Coalition:

- **Reduce substance use among youth, and over time among adults** by addressing the factors in a community that increase the risk of substance use and promote the factors that minimize the risk of substance use
- **Improve community collaboration** among Stoneham Coalition's partners in support of the community's effort to prevent and reduce youth substance use

Prevention Department Highlights:

- Coordinate the Youth Risk Behavior Survey implementation with the School District, with around 1000 students participating. Findings were presented to administration, school board, and other groups.
- Attended National Coalition Academy Training in Washington D.C. with six Youth Coalition Leaders, and three adult advisors to learn important advocacy and coalition building skills



Community Anti-Drug Coalitions of America 2019

- Presented at Middlesex District Attorney's Opioid Task Force Meeting with Stoneham Police Department Representative on prevention strategies and addressing continuum of care.
- Created a Public Service Announcement with Youth Action Coalition to address vaping perceptions and the importance of parents educating themselves
- Compliance Checks – Conducted compliance checks on alcohol licensees in partnership with SPD and ABCC. 90 % compliance rate for 20 establishments checked, 60% compliance for package stores, 100% for restaurants.

- Run for Recovery – Coordinated a 5k prior to Town Day to raise awareness on the importance of recovery and the crucial work in decreasing stigma. 130 attendees, 12 business sponsorships, \$4,300 raised for prevention and recovery services.



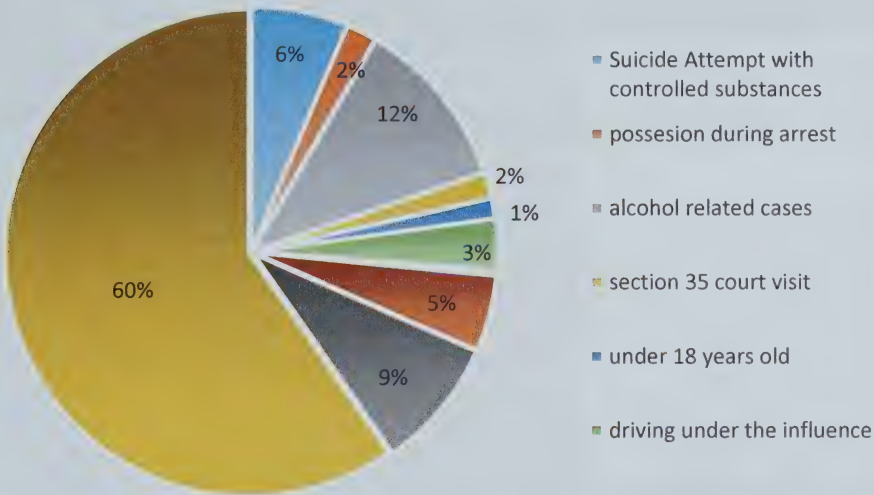
Stoneham Run for Recovery 2019

- Hidden in Plain Site and Vaping Education Campaign – Provided necessary education on the youth epidemic of vaping or “Juuling” as well as hosted the Hidden in Plain Site display
- Youth Action Coalition have planned and participated in a variety of events and provided opportunities for substance-free and safe activities. These events include two craft events at the middle school to facilitate peer-to-peer relationships and a Red Ribbon Week event to endorse the theme of “Send a Message: Stay Drug-Free.” Youth Action Coalition representatives also attend community Coalition meetings to foster collaboration and understanding among Coalition members and local youth.
- Hosted a film screening at Greater Boston Stage Company showing Chris Herren’s Film, “No First Day” with panel discussion following
- Facilitated and coordinated the implementation of Narcan Distribution program in partnership with the Board of Health, which allows Stoneham residents the opportunity to receive Narcan training and Narcan doses free of charge.
- Formulation of the Community Impact Team, a group of service providers including the Stoneham Police Department, Fire Department, Council on Aging, and others who come together monthly to case manage and provide the best services possible to the Stoneham residents.

- Conducted a Vape Buyback program with Stoneham School District to present students the opportunity to turn in a vape anonymously to a trusted adult, receive education and an incentive, as well as pledge to make healthier decisions.
- Coordinated the efforts for all Stoneham Public Schools to receive grief sensitivity training, be designated grief sensitive, and receive ongoing support through a grant from New York Life.
- Filmed an informational video on Coalition objectives and goals as well as highlight volunteer engagement and participation

Treatment Department Highlights:

Case Load 272



- Narcan Program through BOH being utilized for post-overdose calls, Narcan is being placed directly into the homes and hands of individuals in need.
- Partnered with Det. Lt. Stefanelli to conduct post-overdose calls and offer support to Stoneham residents in need
- Events held in 2019:
 - “Improbable Players” at the Greater Boston Stage Company
 - Summer Kick off Fun on the Common Event
 - Recovery Yoga *Y12SR* Event
 - Recovery and Wellness Hike at the Stoneham Fells
 - Grief Healing Circle

- Trainings attend:
 - LGBTQ and Recovery
 - Drug Treatment Courts and Addiction
 - Opiates and Marijuana
 - Suicide Assessment Training
 - Train the Trainer Narcan Training
 - American Lung Association Stop Smoking Program
 - Life Skills Training
- Grant Awards:
 - Stoneham's Cultural Council Grant for "The Matting Change Project" weaving plastic bags into blankets for homeless youth
 - Stoneham Community and Business Education Foundation awarded a grant to bring Dr. Romas Buivydas for a training on Opiate Use Disorder and Linkages to trauma informed care
 - "I am Strong Foundation" awarded funds for an art therapy series within the school systems building self- esteem and positive body image
 - 500 Deterra medication disposal packets were donated

Planning and Community Development

Mission Statement:

The mission of the Director of Planning & Community Development Department is to collaborate with residents, town officials and business owners by following best practices of urban planning and development to progress short- and long-range plans that identify and prioritize the needs of the municipality while promoting a well-designed, livable and thriving community.

Department Overview:

The Director of Planning and Community Development Department consists of one employee who provides technical support and leadership regarding land use and development to all Town Departments, Committees and Boards as requested. She contributes guidance and expertise with civic-minded volunteers on the Stoneham Square Strategic Action Plan, advocacy through the Transportation Advisory Subcommittee, and leads regionally with conversations about first and last mile mobility solutions for Stoneham residents and employers. Professional involvement, noteworthy department emphasis, and financial awards over the last year are detailed below.

Awards & Recognition:

- Professional Planner Award, American Planning Association: Massachusetts Chapter
- National Planning Achievement Award for Grassroots Initiative, American Planning Association

Professional Leadership & Affiliations:

- President, Metropolitan Area Planning Council (MAPC)
- Stoneham Representative, MAPC
- Delegate, North Suburban Planning Council
- Member, Stoneham Transportation Advocacy Committee
- Member, MAPC Executive Committee
- Member, Metro Common 2050 External Advisory Committee
- Member, MetroFuture Inc. Board of Directors
- Member, Massachusetts Association of Planning Directors
- Northeast Representative & Member, American Planning Association Massachusetts Chapter

Department Highlights:

- Professional Planning Review – Oversight and assessment of all proposed special permit requests, zoning language, and site plan applications to the Town of Stoneham.
- Stoneham Commercial Improvement Program – Continued to facilitate the financial program for businesses in the Central Business District to improve its signage, windows and storefront esthetic.
- Green Communities Designation – Received and spent \$250,000 from the Massachusetts Green Communities Division of the Department of Energy Resources, \$73,214 from utility incentives and \$37,684 from the Metropolitan Area Planning Council in municipal energy improvements.
- Electric Vehicle Charging Stations – Applied and awarded through the Eversource Make-Ready Program the underground infrastructure of electric vehicle charging stations at the Stoneham Arena at no-cost to the Town.
- Pop-Up Stoneham – Collaborated with the Stoneham Recreation Department, Stoneham Coalition, and Stoneham Community Development Corporation to host “E.T.” movie night on the Common.
- Community Compact – Awarded \$35,000 for the second round of project funding – one for a Downtown Parking Study and the other for Age Friendly Stoneham: Needs Assessment. Both studies will be conducted in 2020.
- Stoneham Housing Production Plan – The Planning Board and Select Board voted to approve the document to be sent to DHCD with a few edits. Document has been sent to the State and the Town is waiting to hear its approval. The Plan identifies the housing needs and demand in the municipality as well as establishes goals for future housing development.
- Tri-Community Greenway – Ribbon cutting occurred in June 2019 and the Greenway is officially open!
- Stoneham Strategic Action Plan – Follows the matrix of the Action Plan in nearly all facets of planning. Meets quarterly with the Action Plan group as well as monthly with the Stoneham Transportation Advisory Committee.
- Stoneham Traffic Commission – Participates in monthly meetings to address traffic and safety issues throughout the municipality. Piloted a new traffic configuration at the Middle School that was greatly successful.

- South School Redesign – Contributed to the working group to identify challenges and opportunities at the existing site. Goal is to create a safer, more welcoming parcel for students, families, and the surrounding neighborhood.
- Solar at the Arena – Worked with Solect to execute agreements including PILOT, install solar panels, and submit all necessary paperwork to achieve a high performing PPA for the next twenty years
- Census 2020 – Developed the Town’s first Complete Count Committee in preparation of the 2020 Census. Created a robust work plan and community engagement strategy. Process will conclude by summer 2020.
- Arts & Culture Regional Trail Project – Awarded funding with the towns of Wakefield and Lynnfield to create a regional arts trail project. Project will be conducted in 2020 and 2021.

Police Department

OFFICE OF THE CHIEF OF POLICE

Submitted by Chief James McIntyre

The Stoneham Police Department is committed to providing the highest level of professional police services while respecting the constitutional rights of every person living in or visiting the Town of Stoneham. We achieve this mission by working in partnership with the community and by practicing Community Oriented Policing. Serving with compassion and respect to all members of the public, we remain committed to providing these services with professionalism and integrity.

The Office of the Chief manages the overall operation of the Stoneham Police Department and plans for the future in close collaboration with the Town Administrator.

In 2019, the Stoneham Police Department was comprised of 39 full-time police officers. The civilian administrative staff for the department consisted of office manager Erin Sinclair, part-time office assistants Patricia Quinn and Raymie Parker, and Linda Leis, our domestic violence advocate.

The following is a roster of the Department’s police officers as of December 31, 2019: Chief James McIntyre; Lieutenants David Stefanelli and Tony Kranefuss; Sergeants Robert Kennedy, David Thistle, Kenneth Wilkins, Thomas Heller, Christopher Apalakis, Christopher Dalis and Michael DeCroteau; Officers Sheryl Rotondi, Stephen Carroll, Joseph Ponzio, Paul Norton, Thomas Day, Christopher Copan, Edward Fucarile, William Reinold, David Ryan, Patrick Carroll, Kenneth Bowdidge, Laura Engel, Luc Bourgeois, David Szydlowski, Jonathan Mahoney, Derek McShane, Stephen Aprile, John Curtis, Brendan Carr, Michael Colotti, Brian Raffaello, John Burton, Arthur Yeomelakis, Kevin Russell, Christopher Murphy, Michael Prudente, Richard Pacini, Joseph Cataldo and Zachary Newell.

The police department continually strives to improve the services offered to our community. Like other police agencies across the country, we have seen an increase in the number of calls for service that involve a person experiencing some form of mental health crisis. In response to this need, Sergeant Christopher Apalakakis has coordinated numerous mental health related training programs for our officers. One accomplishment to note was the training of 16 officers in 40-hour Crisis Intervention Team training. This program is designed to train police personnel on crisis intervention to help individuals with mental health conditions and/or substance use disorders access behavioral health services rather than entering the criminal justice system. The CIT program promotes safety for both the individual in crisis and the officer responding. On a regular basis, officers are being called upon to use the skills acquired in these trainings.

As noted in Lieutenant Tony Kranefuss' Patrol Operations Annual Report, the Stoneham Police Department's Domestic Violence Unit, consisting of Sergeant David Thistle and civilian advocate Linda Leis, provide substantial support to victims of domestic violence. From the work of the first responding officers to a call involving domestic violence, through the follow-up with victims conducted by Sergeant Thistle and Ms. Leis, our department's response has been held as a model for other agencies to follow.

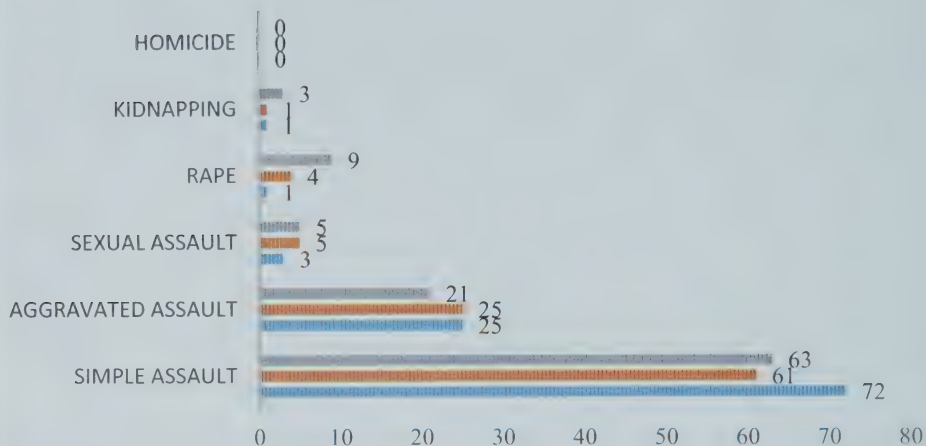
Under the direction of Detective Lieutenant David Stefanelli, the police department continues our partnership with Elle Simone, the Town of Stoneham's Community Addiction Coordinator, the Stoneham Fire Department and Action Ambulance, in our community outreach efforts assisting individuals who experience a substance use disorder. Members of this team have been successful in assisting residents into treatment programs as well as offering support and guidance to family members. It is very moving when a person who has been assisted into the recovery process sends a letter to the police department saying how their life was saved as a result of the teams work.

Lastly, I would like to recognize the work of the department's civilian public safety dispatchers and administrative staff for their efforts over the past year. Our civilian personnel work behind the scenes and their efforts often go unnoticed.

The following graphs that appear below show three-year statistical trends for criminal activity, calls for service, and police related activity.

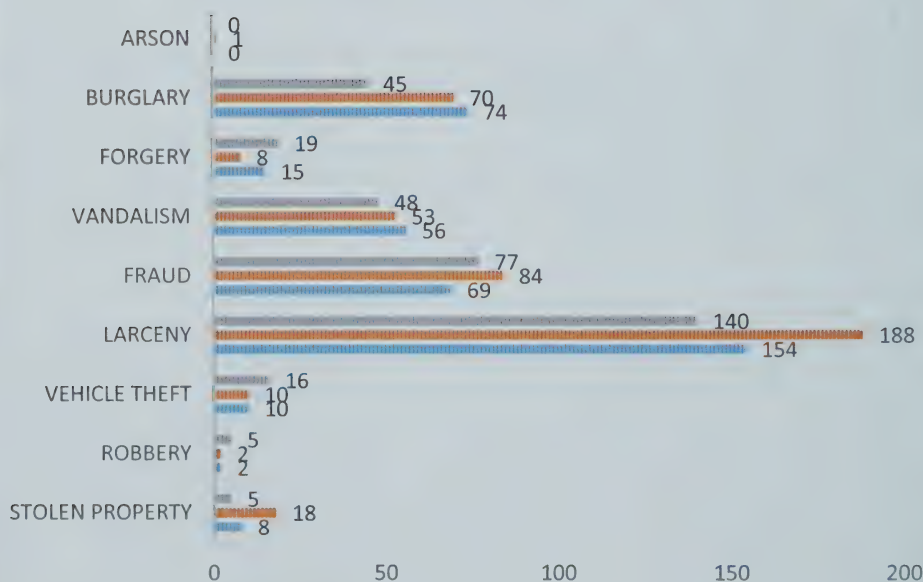
CRIMES AGAINST PERSONS

■ 2019 ■ 2018 ■ 2017

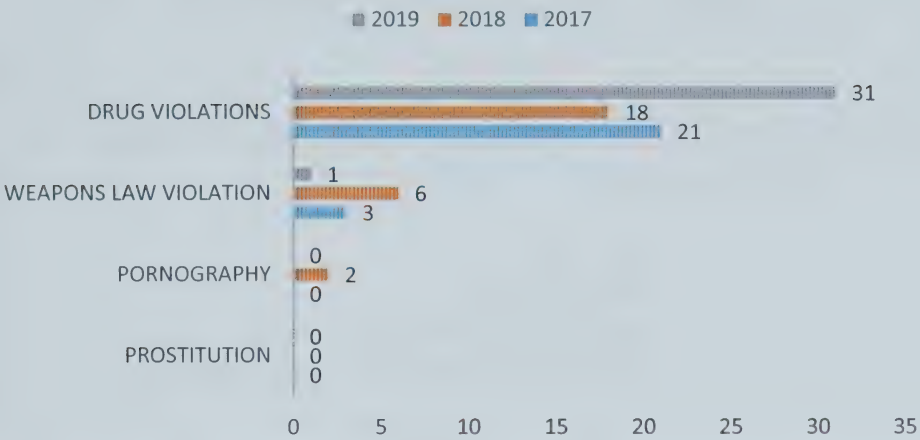


CRIMES AGAINST PROPERTY

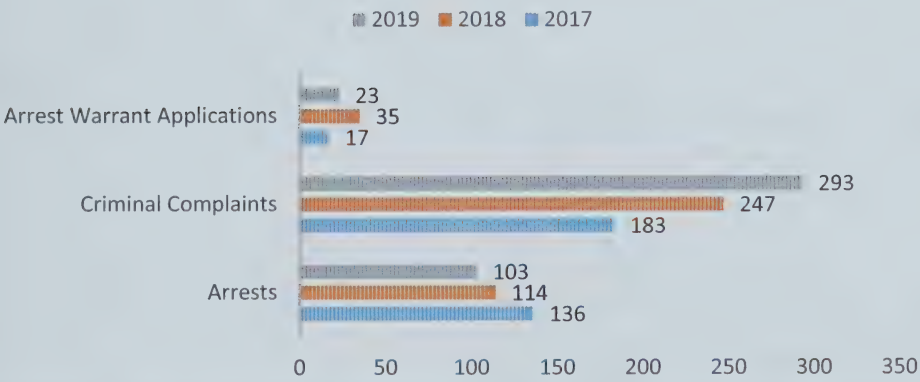
■ 2019 ■ 2018 ■ 2017



CRIMES AGAINST SOCIETY



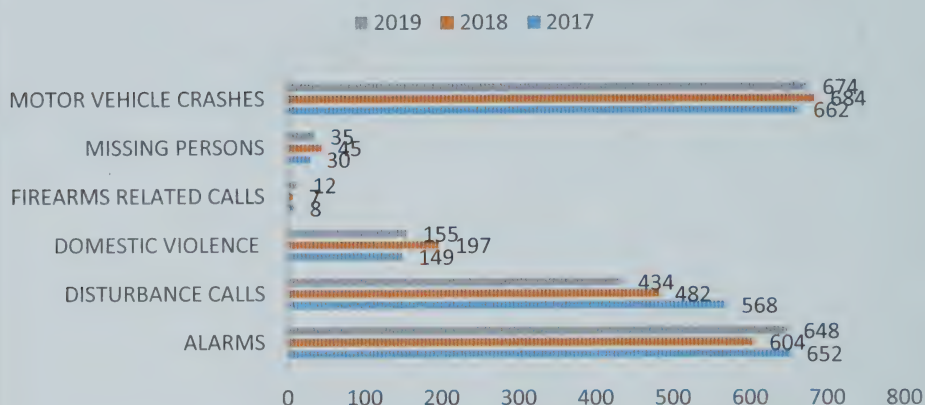
COURT ACTIVITY



DRUG OVERDOSES



SELECTED CALLS FOR SERVICE



GENERAL STATISTICS



CRIMINAL INVESTIGATIONS DIVISION
Submitted by Detective Lieutenant David J. Stefanelli

The Criminal Investigations Division (Bureau) of the Stoneham Police Department is responsible for investigating criminal offenses to include crime scene processing, evidence collection, storage and security. We also assist the Middlesex District Attorney's Office with the criminal prosecutions of these offenses. In addition to investigating crimes, we also provide many services to the community.

The Bureau is responsible for maintaining the Sex Offender Registry Information (SORI) on individuals that live, work or attend school in Stoneham. We are also responsible for fingerprinting door to door solicitors, ice cream truck vendors and dealer applicants in second hand merchandise. Fingerprinting services are also provided to town residents for employment and adoption purposes. We provide the background investigations for prospective police officers and other employees deemed by the Chief of Police, process all new and renewal applications for gun permits as well as provide town inspections of various business establishments.

The Bureau is comprised of 8 full time detectives. Det. Lt. David Stefanelli is the Commander of the Bureau and Det. Sgt. Robert Kennedy is the Supervisor. Det. Stephen Carroll is the day detective and also maintains SORI. Det. Paul Norton is the Juvenile Detective and is a day detective. Det. Christopher Copan is the Court Prosecutor and Evidence Officer in addition to processing gun licenses. Det. David Ryan is our Information Technology Computer Specialist. Det. Patrick Carroll is our night detective. We also have a full time Narcotics Detective whose name is not mentioned because of the nature of the work.

Each year, detectives in the Bureau attend numerous meetings, seminars and trainings. Each detective attended 32 hours of annual in-service training, 16 hours of 9-1-1 training, annual firearms and electronic control weapon training. Some other noted trainings include Recovery Coach Academy, Blue Courage, understanding terrorism, officer involved shooting investigations, background investigations and training in mental health, cognitive impairment and substance use disorder.

Financial frauds are a growing national problem and Stoneham is unfortunately not exempt. Some common frauds and scams include elder, electronic funds, romance, identification and credit card fraud. Detective David Ryan was the lead investigator in a national payroll compromise case which began in February of 2019 and culminated in October of 2019 where the suspect was arrested and deported from the country. Det. Ryan was able to recover thousands of dollars from this case and return it to the victim. Det. Ryan was also the lead investigator in a mail theft case that began in September of 2019 and involved numerous victims from Stoneham and throughout the state. This case is still being investigated along with the assistance of the District Attorney's Office, United States Postal Police, and other local police agencies.

In 2019, Det. Ryan wrote and executed 10 search warrants and conducted many other successful fraud and scam investigations. Det. Ryan continues to be a member of the International Association of Financial Crimes Investigators and CrimeDex, which is an online community comprised of fraud, loss prevention and law enforcement professionals dedicated to stopping crime. He has received numerous trainings in the areas of financial crimes, iPhone investigations, social media investigations and various other scams. This year, Det. Ryan started a program where he speaks with seniors in places such as Stoneham Housing Authority and the Stoneham Council on Aging, about the current scams affecting the Stoneham community and teaching them what they can do to prevent being a victim of these scams.

Detective Patrick Carroll criminally charged more than 15 individuals resulting in numerous arrests. Cases include armed robbery, assault & battery with a dangerous weapon, breaking and entering, forgery, larceny from a building and various other criminal acts. Fingerprints that had previously been submitted in a breaking and entering case investigated by Det. Carroll returned a positive identification of a suspect that was subsequently charged. Det. Carroll was also the lead investigator in the incident that received national attention where a video surveillance camera showed four juveniles being struck by a car and the driver fleeing from the scene. After many days of work, the suspect was identified and charged criminally for her actions.

Detective Stephen Carroll has investigated more than a dozen sexually criminal offenses in addition to other investigations including kidnapping, felony assaults and property crimes.

Juvenile Detective Norton investigates criminal cases in addition to handling delinquent child and youthful offender cases. He often works with community and government agencies to guide juveniles to early intervention or diversion when deemed appropriate.

Detective Sergeant Kennedy, in addition to his daily supervisor duties in the Bureau, has additional responsibilities as an Assistant Commander of NEMLEC STARS (Northeastern Massachusetts Law Enforcement Council School Threat Assessment and Response System). He continues to conduct ALICE trainings with the schools. ALICE is an acronym for Alert, Lockdown, Inform, Counter, Evacuate which is a training program designed as an option based response to an active shooter.

Detective Copan has worked tirelessly in handling his many time consuming duties and has been instrumental in working with the Commonwealth to conform to the new laws regarding sexual assault evidence and the new Track-Kit tracking system.

In 2019, the Bureau continued its work with the town's full time Community Addiction Coordinator, Elle Simoni, and we have been an integral part of a follow-up team comprised of personnel from the fire department, local hospitals and Action Ambulance. The follow-up team shares pertinent information regarding individuals with a substance use disorder and then reach out to families and individuals in order to provide them with treatment and resources. The program was expanded to include individuals with alcohol and prescription

addiction issues and has been very successful in providing people with short and long term treatment options as well as counseling services, education and other resources.

On January 1st, in addition to tracking suspected fatal and non-fatal drug overdose data locally, we started using the Overdose Detection Mapping Application Program (ODMAP). This program provides near real-time data across jurisdictions to support public safety and public health efforts to mobilize an immediate response to a sudden spike in overdose events.

The Bureau has an anonymous drug tip line which is (781-832-0156) and a general tip line (781-832-0292). Both lines have the capability of voice to text and also accept text. You can also follow the Stoneham Police Department on Twitter @StonehamMAPD.

The following is the number of registered sex offenders living or working in Stoneham as of December 31, 2019. Additional sex offender information is available online at www.mass.gov/sorb.

| | | |
|------------------------|----|--|
| <u>Total:</u> | 20 | 1 offender (level 2) resides and works in town and is counted twice. |
| <u>Level 1:</u> | 7 | 6 reside in town, 1 works in town. |
| | | RISK OF RECIDIVISM IS LOW, NO OFFENDER INFORMATION IS AVAILABLE. |
| <u>Level 2:</u> | 13 | 6 reside in town, 4 work in town, 2 list Stoneham as a secondary address, and 1 is homeless. |
| | | RISK OF RECIDIVISM IS MODERATE, OFFENDER INFORMATION IS AVAILABLE UPON REQUEST. |
| <u>Level 3:</u> | 0 | There are no Level 3 offenders registered that live, work or attend school in Stoneham. |
| | | RISK OF RECIDIVISM IS HIGH, INFORMATION IS ACTIVELY DISSEMINATED TO PUBLIC. |

PATROL OPERATIONS DIVISION
Submitted by Lieutenant Tony Kranefuss

The Stoneham Police Department Patrol Operations Division currently consists of 28 uniformed officers; 1 lieutenant, 6 sergeants and 21 officers.

The men and women of the patrol operations section perform the most visible and recognized function within the Stoneham Police Department. They are the ones in uniform and in marked cruisers who are the first to respond to calls. In 2019, there were 18,204 incidents logged. There were 103 arrests and 22 people placed into protective custody. When officers are not on calls, they patrol the streets promoting public safety through

visibility and the education and enforcement of motor vehicle laws. Officers made 2544 motor vehicle stops and issued 934 citations. Over 1300 parking tickets were issued throughout the year.

Each member of the police department is required to receive a minimum of 40 hours of annual training required by the Municipal Police Training Committee and 16 hours of continuing education relating to the 9-1-1 System. Officers have attended various in-service and 9-1-1 trainings including CPR, first responder, criminal law, criminal procedure, police survival & investigations involving animals to name a few.

Through the efforts of our department's Grant Administrator, Sergeant Christopher Apalakis, the police department was able to acquire over \$190,000 in Grants from the Department of Mental Health, the State 911 Department and the Executive Office of Public Safety to be used for equipment and training.

The Community Policing Unit has had many successful events throughout 2019. The Cops and Kids Fishing Derby, Stoneham Chamber of Commerce Health and Wellness Expo, Memorial Day Parade, Stoneham High School Prom Promenade, Veterans Day Road Race, Chamber of Commerce Christmas Tree Lighting, Whip Hill Christmas, Halloween Stroll, Stoneham Housing Authority Kids Christmas party and Santa sleigh present delivery.

In 2019, the police department's bike unit received three new bikes, one of which was acquired through Target's "Community Engagement Fund". Sergeant Apalakis, Officer Rotondi, Officer Engel, Officer Pacini, Officer Cataldo participated in the Tri-Community Greenway ribbon cutting. Bicycle safety courses for Boy Scouts of America, Stoneham Boys and Girls Club, Stoneham Central Middle School student assembly were held. Stoneham police bicycle helmet safety initiative was held partnering with local business during the summer and the Central Middle School during the fall.

Sergeant David Thistle is our department's Domestic Violence Officer and leads the Stoneham Police Department's Domestic Violence Unit (DVU) which consists of a sergeant and a civilian victim advocate, Linda Leis. Patrol officers responded to 155 reports of domestic violence in 2019. There were 20 arrests made for domestic violence related crimes and 4 people were arrested for violating restraining orders. The department assisted 12 people with applying for emergency restraining orders when court was closed, investigated 12 reports of restraining order violations and served 101 restraining orders. The Stoneham Police Department is committed to assisting victims of domestic violence and holding offenders accountable for their actions. This is accomplished with our close working relationship with the Middlesex County District Attorney's office and our partnership with RESPOND Inc.

In 2019, Linda Leis conducted follow-up outreach with 78 victims of the 155 plus reports of domestic violence in 2019. Part of the outreach provided to victims includes, but is not limited to: assisting victims in obtaining restraining orders, safety planning, finding shelter, locating legal services, and emotional support. Mrs. Leis collaborates with officers to insure their safety as well as victim safety and to maintain accurate records of all restraining and harassment orders in our department. Mrs. Leis also represents the department on

several committees including domestic violence high risk team for Woburn District Court, TRIAD group focusing on issues facing elders. Mrs. Leis serves as vice chair and community outreach coordinator for Stoneham Alliance Against Violence providing outreach to victims as well as assisting in raising funding and offering outreach programs for schools and the community at large.

Mrs. Leis also has a collaborative working relationship with Melrose/Wakefield Healthcare providers to assist them in their response to domestic violence situations. Mrs. Leis also attends Mental Health Stake Holders meetings; has established a collaboration with Stoneham's Substance Abuse Coalition and attended Stoneham's Human Rights Commission meetings. Mrs. Leis coordinated the first annual "Unplugged Stoneham Challenge" promoting healthy relationships which was a community wide effort providing people with various opportunities to unplug and connect with other people; coordinated fundraising and organization of a support group for teens focusing on Healthy Relationships to be offered at our high school in the near future; coordinated second annual fundraiser at Ceramica for funding to directly assist victim and attended recertification class for the Address Confidentiality Program thru Secretary of State Galvin's office which helps in assisting DV victims in relocating. Mrs. Leis has also attended a conference presented by the Bureau of Substance Addiction Services for "Women In Recovery Relationships" dealing with the impact of abusive relationships and substance abuse and supporting mothers who are recovering addicts while raising children and are survivors of violent relationships.

Sgt. Thistle continues to work with the Middlesex County District Attorney's office to provide training to other members of law enforcement (police officers and prosecutors). This training is focused on the identification of High Risk domestic violence investigations, investigating and documenting reports of strangulation, and how trauma will affect a victim's presentation on scene as well as their memory of the incident. .

A few notable arrests for the Patrol Operations Division are:

- In July 2019, Sergeant Christopher Apalakakis and Officer Zachary Newell, conducting an Underage and Alcohol Enforcement investigation, arrested an adult male for drug distribution, attempting to sell drug paraphernalia to minors, possession of marijuana, and resisting arrest. This arrest culminated in the removal of 18 THC vaporizers, 18 grams of THC oil concentrate and over 37 grams of marijuana.
- In May 2019, during a traffic stop, Officer Stephen Aprile along with Officer John Burton arrested a male on a warrant. The male, who did not possess a license to carry firearms, was carrying an unlawful firearm on his person along with a large fixed blade knife. Also located in the suspect's vehicle was a sawed-off shotgun and ammunition for both firearms. The suspect was subsequently charged with the unlawful possession of a loaded double barrel sawed-off shotgun; the unlawful possession of a firearm; the unlawful possession of ammunition and the carrying of a dangerous weapon (fixed blade knife).

- In August 2019, Officer Richard Pacini and Officer John Curtis were taking a male into custody on a Warrant of Apprehension and located approximately 17.5 grams of fentanyl, 23 pills of clonazepam, 26 pills of clonidine and 22 pills of codeine on the party. The male was subsequently charged with trafficking fentanyl (10 grams or more) and possession of class C (clonazepam, codeine).
- In August 2019, Officer Richard Pacini responded to the police station after a male had walked into the lobby after being stabbed. The individual was initially treated by officers and EMT's in the lobby of the police station then subsequently transported to Lahey Hospital. During treatment, the injured party advised officers that the stabbing was due to a drug deal gone bad. The injured party stated that the person he was to meet came to the drug deal with the intention of robbing him. A fight ensued and the victim was stabbed. Shortly after the incident, the juvenile suspect was arrested and charged with armed robbery and assault and battery with a dangerous weapon (serious bodily injury).
- In September 2019, while performing a "Pedestrian Bike Safety" initiative, Officer Joseph Cataldo and Sergeant Christopher Apalakakis pulled a vehicle over for texting while driving. The operator of the vehicle was being evasive with his true identity, but through the officer's diligence and investigation they were able to eventually identify the operator of the vehicle. While attempting to ascertain the true identity of the operator, the officers found in the car 18.4 grams of cocaine, false documentation, credit cards not belonging to the suspect and over \$6200 dollars. The suspect was subsequently charged with trafficking cocaine; texting while driving; possession of false RMV documentation; identity fraud; operating on a suspended license; furnishing false ID to law enforcement and receiving stolen property.
- In August 2019, Sergeant Christopher Apalakakis and Officer Richard Pacini responded to a call of an emotionally disturbed person under the influence of narcotics. Sergeant Apalakakis spoke to his family was told the individual did not want help. Further, the person stated if the police tried to intervene that he wouldn't go down without a fight and would rather commit suicide by cop then be apprehended. A short time later, Officer Pacini located the individual who immediately turned aggressive towards the officer. The individual, who was armed with a knife, came at the officers. Sergeant Apalakakis deployed his TASER deescalating a possibly lethal situation and with the help of Officer Pacini, the individual was taken into custody and transported to the hospital. The individual was subsequently charged with two outstanding warrants; assault and disorderly conduct. This was the first instance in which a member of the department deployed their TASER since they were issued to officers in 2018

SAFETY OFFICER **Submitted by Officer Joseph Ponzio**

The Safety Officer's office supervises 18 permanent traffic directors, 3 spare traffic directors and 5 part-time parking enforcement officers. The parking enforcement officer's work a combined 20 hours per week issuing parking violations for illegally parked motor vehicles as well as enforcing the town's parking placard program. With the help of the

school department and the department of public works, several motor vehicle enforcement signs have been placed throughout the town and the schools to help facilitate the safe passage of all motor vehicles.

I continue to work with the planning board and the building department in reviewing dozens of site plans and often meet with town department heads to coordinate their needs of the police department.

This year, this office handed out over 100 Christmas gifts to the students of the Middle School. This program is currently in its fifteenth year and with the help of the Central Middle School P.T.O and private donations this program was once again a huge success.

I continue to attend the monthly Massachusetts Safety Officer's League meetings once a month, where I continue to gain contacts from several different police departments as well as department's such as the Registry of Motor Vehicles and AAA. While attending these meetings I obtain different pieces of safety information to help write safety articles that are published in both of Stoneham's weekly newspapers.

I am a member of the Traffic Advisory Commission that consists of the fire chief, police chief, town administrator, town clerk, town planner and DPW director. This commission meets monthly to discuss matters of safety and to make recommendations to improve these safety issues throughout town.

I continue to investigate complaints and suggestions regarding a gamut of safety problems such as traffic safety and school safety to help improve the quality of life for the students and residents of Stoneham.

SCHOOL RESOURCE OFFICER
Submitted by Officer Michael Colotti

As one of two School Resource Officers (SRO) for the Stoneham School District, I am responsible for Stoneham High School, Colonial Park Elementary School and the SEEM Collaborative. In my second year assigned to the SRO Program, I continue to build partnerships with the school staff and administration as well as make positive bonds with the students I interact daily with. I continue to meet regularly with students to help them navigate simple day to day issues as well as complex issues involving school discipline and legal issues. In my role I continue to seek trainings and conferences geared towards improving my role as the SRO while remaining active with the Spartan Strong Task Force, Stoneham Substance Abuse Coalition and District Health and Wellness Committee. Furthermore, in this school year I have joined the Crisis Team and work hand in hand with school administration to make our schools a safer place. These groups meet regularly to discuss current issues and resolutions within the town and school.

While I serve the Stoneham School District, the majority of my time is spent at Stoneham High School. I feel these students require the most attention as they prepare for graduation and the future endeavors of their life. Throughout the school day, I typically spend my time in the following ways:

- Monitor morning traffic and greet students as they enter the building
- Review reports and emails pertaining to school students in the district
- Attend both lunch periods so that I may connect further with students
- Engage students in the hallways or free periods
- Assist with disciplinary matters passed on by school administration
- Complete residency investigations for the superintendent's office

In addition to these daily tasks at Stoneham High School, I also set up and assist with regular drills (ALICE/Safety/Evacuation/Fire). On occasion, I have had the pleasure of attending classes where I speak with students with topics ranging from community service careers, substance abuse and criminal law. I have had the opportunity to bring in guest speakers to assist in classes with such topics as investigation techniques during class projects.

When outside of Stoneham High School, I still make regular visits to Colonial Park School. I use this time to meet and greet the elementary students so that they understand my role in the community. During these visits I also speak with staff regarding their concerns in and out of school.

As the need for student supports grow, the SRO plays an important role in the development of all students in the Stoneham School District. I look forward to growing with the program and giving all staff, parents and students a positive experience while navigating the sometimes difficult times in their lives.

PUBLIC SAFETY DISPATCH

Submitted by David Luciano, Head Civilian Dispatcher

The Public Safety Dispatch Department provides 24-hour civilian dispatching for the Police Department, Fire Department and contract ambulance. The department is comprised of seven full-time dispatchers and two part-time dispatchers that operate from a combined dispatch center located in the police station.

During the course of 2019 over 18,200 calls for service were processed through the dispatch center. The center received over 4,300 calls via the 9-1-1 system. Residents are highly encouraged to use 9-1-1 to report police, fire and medical emergencies. These calls for service do not include the numerous business or public information calls that are received by the center or walk - in reports to the police station that must also be processed by the dispatch staff.

Of the calls for service: 14,019 involved the police department, 4,619, involved the fire department and 3,154 involved an ambulance. Added together, these numbers total 21,792 incidents, as many calls for service involve a multi-agency response.

The day shift dispatched 7,331 calls for service, the evening shift dispatched 6,517 calls for service and the overnight shift dispatched 4,356 calls for service.

In March, the department began participating in the State 9-1-1 Department's "Wireless Direct" program. When possible, cellular 9-1-1 calls made from Stoneham come directly to the dispatch center, bypassing the State's regional dispatch center. This change reduces the time it takes to process and dispatch a 9-1-1 call.

Also in March, Dispatcher Amanda Farrington was added to the staff. Dispatcher Farrington comes to us with a background in campus law enforcement.

In December, Dispatcher Joshua Paciga was appointed to replace Dispatcher Kathleen Mawn, who retired after twenty five years of dedicated service to the Town. Dispatcher Paciga is a Coast Guard veteran.

During the year, dispatch personnel attended training classes covering topics such as: Alzheimer's & Dementia for Dispatcher and Call Takers, Dispatcher Response to Persons with Mental Illness, School Violence - Lessons Learned, Handling Mental Health, Cognitive Impairment and Substance Abuse Calls, Dispatchers and persons with Autism and Rapid Intervention for Dispatchers.

Public Library



This is the 159th Report of the Stoneham Public Library, covering the calendar year 2019.

Budget

There was an increase of 9% in funds appropriated for books and materials for FY20, from \$116,500 to \$127,800. The Town has to appropriate a minimum amount, based on a formula provided by the Massachusetts Board of Library Commissioners, in order for the Library to maintain state certification. This certification is vital to the Library's ability to provide a variety of services to Stoneham residents and visitors, allowing patrons to use other cities' and towns' libraries, to borrow items from those libraries, and much more. This increase has allowed staff to purchase additional copies of new and popular items and to replace older, damaged items.

There were other increases in the Library's budget for FY20, including the addition of one full-time Library Technician position. This position is filling in gaps for both the Circulation and the Technical Services Departments. Most importantly, this position is also assisting the Assistant Director in setting up the new makerspace and will assist in maintaining access to makerspace items in the future.

The makerspace was made possible through \$15,000 in grant funds from the Library Services and Technology Act (LSTA), the only Federal program exclusively for libraries, and is administered through the Institute of Museum and Library Services (IMLS). The IMLS is often targeted for funding cuts on the national level but provides access to items like the Library's new makerspace, which would not be possible through municipally appropriated funds alone.

Hours of Operation

The hours of operation at the library have remained the same, 51 hours per week. The Library's budget proposal for FY21 included an increase of hours in the Junior Room, but the budget forecast does not include funds to support the increase. The desire for the increased funding necessary will have to come from Town Meeting.

Facility

Through a State budget earmark initiated by Representative Michael Day, the Library received \$50,000 to study and improve handicapped accessibility. Because of numerous past requests, the funds were used to repave the walkway and install a railing in June 2019. The Library staff received numerous compliments on the project and would like to thank to Representative Day, Stoneham Public Works, Groundmasters, Quinn Electrical, Lawhorn Irrigation, and all those who assisted in this project!

While the interior of the Library is still in need of upgrades, there have been small improvements made through the appropriated budget. Specifically, two rooms, the Director's office and the Stoneham Room, were repainted by Arch Painting in June 2019, for \$1,175, eliminating peeling paint and minor water damage in at least two rooms in the building.

There were a few setbacks in replacing the approximately 36-year-old carpet in several areas in the Library, and the project will continue into FY20 and FY21. The spaces that need to be addressed are in the Junior Library, the Mezzanine, and two smaller rooms.

The aging building has still had some significant issues in 2019, including a new gas hot water heater costing approximately \$1500. Attempts were made to begin regular maintenance of the building's systems, including an in-depth cleaning of the HVAC duct work on the lower level, replacement of filters, and cleaning of the HVAC condenser. However, funds for maintenance of Town buildings like the Library have to continue to increase. There are numerous other maintenance projects that have been continuously postponed due to lack of funds over the past 30 years and are reaching the critical stage. These projects include repainting or replacement of old wooden, drafty windows, monitoring a leaky foundation, and a leaky roof. Addressing these projects will save money in heating and cooling in the long term, ensure an ideal environment for the Library's collections, and ensure a safe and healthy environment for staff and patrons.

Access and Material Collections

The circulation increases of approximately 15% each year over the past few years in the Junior Room continued this year, in to the summer; however, when the Head of Youth Services retired in June and her replacement was not hired immediately, regular programs could not continue in the fall. Therefore, circulation dropped off considerably, as much as 50% lower in a few months than over the same months in the previous year.

There are some highlights from the past year. The average number of wireless sessions per month in 2019 is 2950, with a high of 3393 in June 2019! The average use of the digital version of the Stoneham Independent was 89 per month, with a high of 166 in November 2019.

Despite decreases in the Junior Room, circulation overall increased 2%, due to the implementation of automatic renewals on certain items (Stoneham items that are renewable) and to the increased awareness and usage of digital and streaming services like Libby and Hoopla. Overdrive circulation has increased 14% since 2018, from 9,402 circs to 10,775. Most notably, Hoopla circs have increased 121%, from 1,140 in 2018 to 2,521 in 2019!!! Overall, since 2016, circulation has gone up 22%, from 88,161 in 2016 to 107,849 in 2019.

In the spring 2019, the Library was also able to replace each of the 21 staff and patron desktop computers, with advanced, solid-state drive machines and updated software, at a cost of over \$15,000. In future budget cycles, focus needs to be placed on quality printers and other aging equipment, to ensure patrons' printing needs are met.

Junior Library

There have been some major staffing changes in the Junior Library in the past year. All three full-time staff will have retired in the past year by the time this report is printed. Two

positions have been refilled, with the third hopefully by summer 2020. Congratulations to Rachel and Pat!

Despite the long-time Head of Youth Services retirement in June, the Junior Library had a successful summer 2019. The weather held for all but one of our outside programs on Tuesdays, and there were over 100 attendees for each of most of those programs, including 127 for Ed the Wizard on July 16th! Such success would not be possible without local support and sponsors, like Stoneham Bank, Stoneham Cultural Council, MELD, the Friends of the Library, State Aid funds from the Library, and more! In the past, the Junior Room spent approximately \$2500 on programs for the entire year. This amount falls far short of that spent in neighboring communities, and because programs have long since become an essential service, the Director and Board of Trustees will be advocating to include funding for programs as part of the appropriated budget. This attempt was also made this year but was not successful. Because grants and other partnerships will still be pursued, including funds for programs in the appropriated budget will ensure that the services offered at the Library do not fall too far behind that in neighboring cities and towns.

Because of internal adjustments and appropriated budget growth, FY20 has brought an increase of \$5,000 allocated to the Junior Room for books and materials. The funds have been used to acquire new copies of classics that were worn, additional copies of popular titles, and more.

Adult Library

The Adult Services has also had some staffing changes, and congratulations to Melissa, Matthew, Tim, and Katie on their new positions or promotions.

The Adult Services Department had a handful of quality programs as well, including a craft program by Marianne Snow, a Skype program partnership between Adults Services and the Junior Room with YA author Rob Buyea, and several other author visits, including Roland Merullo, Jon Land, and Stephen Puleo. The total cost allotted for these programs was \$2,000 from State Aid funds.

The Library also had the chance to partner with local artist Lori Del Genis. Lori acquired grant funds from the Cultural Council (the Library contributed \$200) for a project to paint local key figures. Lori painted a portrait of previous Library Director Mary Todd, and the painting will soon hang in the Reference area in the Library. Stoneham has many talented residents, and we thank Lori for thinking of the Library!

The Friends of the Library, the Stoneham Garden Club, and Library had a second fundraiser, Mysteries in Bloom, in late September 2019! A total of 83 tickets were sold. Not only were there numerous beautiful arrangements donated by local florists and Garden Club members, the featured entertainment was a talk by Hank Phillippi Ryan! The entertainment and the food donated by local restaurants and stores as well as catered by

made the evening unforgettable. The extent of the planning and hard work done by all involved made an enjoyable evening that much better! All are looking forward to the next fundraiser!

All of the described Junior Room and Adult Services programs, except for fundraisers, were free of charge to attendees.

The Library began the strategic planning process in 2019, and consultant Barbara Alevras from Sage Consulting was hired to facilitate the survey and public meetings and to begin synthesis of the resulting data. Barbara’s services have been used by other libraries including Wilmington and Wakefield (Lucius Beebe). Thank you to many community members who participated in the survey last spring and the community meetings in September. Ultimately, thank you to Barbara for her hard work and expertise! The next plan will be finished before the end of FY20 and will guide the Library over the next five years.

As a parting reminder, please review the figures below. In 2014, the most recent year for which figures are available, here is how Stoneham’s Library compared with some of her neighbors:

Total Town Appropriation to the Library:

| | | | |
|---------|-------------|-----------|-------------|
| Melrose | \$ 925,000 | Wakefield | \$1,333,000 |
| Reading | \$1,343,000 | Stoneham | \$ 721,000 |

Full Time Equivalent Employees & Total Positions:

| | | |
|-----------|-------|----|
| Melrose | 16.17 | 34 |
| Reading | 21.20 | 38 |
| Wakefield | 22.14 | 42 |
| Stoneham | 12.43 | 18 |

Total Staff Hours Worked per Week:

| | | | |
|---------|-----|-----------|-----|
| Melrose | 566 | Wakefield | 775 |
| Reading | 742 | Stoneham | 435 |

Hours Open:

| | | | |
|---------|----|-----------|----|
| Melrose | 61 | Wakefield | 61 |
| Reading | 63 | Stoneham | 51 |

While some of these numbers have changed, many are still the same. Library staff have been able to accomplish many things as can be seen in this report, but there is still much more to be done. The building will continue to need more emergency repairs if funds and attention are not directed to it by the Town. More funds and more staff will be required to add back the 10 hours of operation lost 15 years ago, and recent attempts to do this by Library staff and the Board of Trustees have not been successful. Furthermore, the Library

should have a professional Librarian for Young Adults, as most libraries in the State do. Also, to retain the staff we have and attract more qualified staff, issues like improving salaries and increasing training are vital.

When our patrons ask why the Library does not offer some of the services that neighboring libraries do, we need only point to the statistics listed above. I have every hope and expectation that the next 10 years will bring better things for our Library and look forward to the future with the support of the residents of Stoneham.

As always, the Library Board of Trustees and I wish to thank the entire staff. They are second to none in their dedication to the public and to the Library. Thank you also to the Friends of the Library for their tireless support.

Respectfully Submitted,
Nicole Langley
Library Director

Public Works

The Department of Public Works (DPW) is now operating with a total complement of 29 full time positions. One employee works three (3) days per week for the DPW and two (2) days per week at Whip Hill Park. The total complement of employees includes Engineering and Administrative personnel as well as Water, Sewer, Highway, Cemetery, and Equipment Maintenance staffing. As noted in recent years, our current complement of employees necessitates use of private contractors for some aspects of our operation.

In 2018 retirements were announced by the Director / Town Engineer, the Deputy Director and the Licensed Water / Sewer Foreman. These three people represent more than 104 years of experience in the Stoneham DPW. They have all volunteered to work on a part-time basis to help in the transition process. Brett Gonsalves was hired as Public Works Director and Eric Richard was hired as Deputy Director, additionally the Town hired a consultant to perform the functions as the Licensed Water Foreman.

ENGINEERING

Engineering is directly involved in the diverse activities performed by the Department of Public Works and serves as a consultant to every Town Department and committee in regard to technical support. In addition they are responsible for overseeing the planning, design, inspections, construction and rehabilitation of the Town's infrastructure systems including streets, water, sewer and drainage.

The major projects the Engineering Division was involved in were the Planning Board subdivision, the MWRA pipeline and the Eversource project (main transmission line from Woburn to Wakefield). The Division also administered the contracts with various engineering consulting firms including:

1. Sigma Water Safety, Inc. (Cross Connection Control)
2. Arcadis Inc. - Sewer System Evaluation and Improvements, Capacity Management Operation and Maintenance Program Assessment (CMOM) as ordered by the Environmental Protection Agency (EPA), Illicit Discharge, Detection and Elimination (IDDE) Plan as ordered by the EPA.
3. Water & Waste Pipe Testing (water leak detection survey)
4. Stantec. (National Pollutant Discharge Elimination System (NPDES) permit), Greenway (bike path) and evaluation and main sewer to Fallon Road Phase 2 Sewer Main replacement (Hillside Ave to Maple Street).

WATER MAIN CONSTRUCTION

The M.W.R.A previously awarded 2 contracts to Albanese D&S Inc. to install a major transmission line (48”) through Stoneham from the M.W.R.A pumping station on Woodland Road to Wakefield and Reading. This line will ensure that Stoneham and the communities to the north will have a back-up water supply. The construction of this transmission line in North Street, Oak Street and Cottage Street and Wright Street to date has resulted in the replacement of more than 1 mile of Town owned water main, gate valves, hydrants and services.

Total backflow tests (Sigma Water Safety) – 717
Building surveys and resurveys – 12

SERVICE INSTALLATIONS BY PRIVATE CONTRACTORS

| | | |
|----|----------------|----|
| 1. | Water services | 13 |
| 2. | Sewer services | 13 |

SANITARY SEWER SYSTEM

The Department of Public Works proactively implements an annual infiltration and inflow (I/I) removal program in conjunction with the MWRA Local Financial Assistance I/I Removal Program.

The Town received another grant / interest free loan from the M.W.R.A to continue rehabilitation of the sanitary sewer system. Phases 11, 12 and 13 total \$2,910,000 (total 50% grant and 50% interest free loan). The next construction project, Phase 7, is currently under design.

Sewer system rehabilitation work that was completed in 2019 included the replacement of the main sewer from Hillside Road to Maple Street.

STORM WATER DRAINAGE SYSTEM

The Town has continued to make progress on Storm Water Management and MS4 permit compliance, including the Illicit Discharge Detection and Elimination (IDDE) program. The IDDE program is aimed at identifying and eliminating cross connections between the sanitary sewer system (which conveys wastewater) and the storm drain systems (which conveys storm runoff). In accordance with the Town’s Final IDDE Plan, the following work was completed in 2019:

- Closed circuit television inspection (CCTV) investigation of sanitary sewer and storm drains.
- Review of M.W.R.A. interceptor CCTV files to identify sanitary sewer defects in areas where the interceptors cross the Town of Stoneham drainage system.
- Holistic investigations and sampling in the storm system in the vicinity of Route 28 Stoneham Ford.
- Updates to the Town’s existing GIS using data collected during field investigations.

HIGHWAY

Roadway paving was provided by D&R Paving of Melrose, Massachusetts, following a public bid. The following streets or portions thereof were excavated by cold planer and resurfaced during 2019:

| 2019 Chapter 90 Paving Program | | |
|--------------------------------|--------------------------------------|--------|
| Chestnut Street | (Maple Street to Montvale Avenue) | 1,250' |
| Lindenwood Road | (Montvale Avenue to Richardson Road) | 680' |
| Lindenwood Road | (Cottage Street to Main Street) | 690' |
| Perkins Street | (Martin Louis Way to Town Line) | 875' |
| Summer Street | (Gould Street to Spring Street) | 580' |

Roadway crack sealing was provided by Indus.

| 2019 Chapter 90 Crack Sealing Program | | |
|---------------------------------------|------------------------------------|--------|
| Dean Street | (Hancock Street to Everett Street) | 975' |
| East Street | (Spring Street to Cherry Avenue) | 870' |
| Evans Road | (North Street to Forest Street) | 1,165' |
| Grant Street | (Park Street to Lincoln Street) | 735' |
| Green Street | (Bow Street to Carlida Road) | 2,165' |

| | | |
|-----------------|------------------------------------|--------|
| Mauriello Drive | (Glendale Road to Cul-de-Sac) | 1,030' |
| Murdock Road | (Skyewood Drive to Cul-de-Sac) | 1,005' |
| Pine Street | (Pleasant Street to Summer Street) | 4,340' |
| Pond Street | (Franklin Street to Summer Street) | 1,345' |
| Poplar Street | (Cedar Avenue to Maple Street) | 645' |
| Skyewood Drive | (Pond Street to Cul-de-Sac) | 1,510' |
| Summer Street | (Franklin Street to Gould Street) | 1,385' |
| William Street | (Pleasant Street to Main Street) | 1,720' |

The Town paved 0.77 miles of roadway this year. (3 miles per year would constitute a 25 year replacement cycle.)

SIDEWALK UPGRADING

Sidewalk improvements were conducted by Town forces as well as contractors. Cement concrete sidewalks and granite curbing were installed by LaRovere of Everett, Massachusetts, in 2019.

Cement concrete sidewalks, asphalt sidewalks and/or granite curbing were installed on the following streets:

1. Seward Road (Various locations) – Concrete sidewalk repairs
 2. Main Street (Hersam Street & Maple Street) – ADA improvements
- North Street (Northgate Road, Curve Road, Stella Way, Hanford Road) – ADA improvement.

REFUSE AND RECYCLING

The Department is directly involved in the Town's Refuse and Recycling program. Major changes took place in the Town's trash/recycling policy during July 2014 when recycling became weekly (and mandatory) and trash was limited to 90 gallons per unit, per week. Since this time, the volume of recycling has consistently increased 13% year over year. In 2019, the volume of recycling increased to 24%, year over year, as the Town produced 1,888 tons of recycled materials. The Town had been receiving monies for its recycled materials. In prior years, China was a major purchaser of recycled materials. Within the most recent years, China has been gradually reducing its demand which has increased the cost, per ton, for removal of recycled materials.

The drop-off leaf program at the Stevens Street Recycling Center was very active and successful in addressing compliance with current trash regulations which bans yard waste from the general refuse flow. In order to better serve the residents, seven (7) curbside leaf

pickups were scheduled during the spring and fall, and a Christmas tree pick-up in early January. After the improvements to the recycling center in 2010 and 2011, all yard waste, brush and tree debris are temporarily stockpiled in concrete-block storage areas as required by the Massachusetts Department of Environmental Protection. ProBark removed approximately 11,600 cubic yards waste from the site.

This department works with Mayer Tree for the removal of tree and brush waste. North Coastal Environmental removes the street sweepings and 2,030 catch basin cleanings. This work is performed in accordance with a consent order from D.E.P.

Other services provided by the Town include a textile drop off and a book drop off at the Stevens Street Recycling Center, and mercury drop-off at the DPW office building and Board of Health.

SNOW & ICE OPERATIONS

The total snowfall for the 2018-2019 winter season was 46.30". Measureable snow fell during the months of December through March. Approximately seventeen (16) measurable storms were either plowed, sanded, salted or a combination thereof. The largest single snowfall event was 13.40 inches on March 3rd. In addition due to daytime melting and nighttime freezing the Department responded to multiple sanding and salting calls throughout the winter.

TRAFFIC LINE PAINTING, SIGNAL, AND SIGN MAINTENANCE

1. Hi-Way Safety Systems, Inc., of Rockland, Massachusetts, provided approximately 121,170 linear feet of traffic line painting and associated, word, and symbol painting.
2. Dagle Electrical of Woburn, Massachusetts, provided traffic signal and streetlight maintenance on 255 signals/street lights.

CEMETERY

The Department is responsible for the Lindenwood Cemetery, which includes the operation and maintenance of roughly 34 acres of land. The cemetery foreman is responsible for prioritizing maintenance and managing laborers in the daily operations. Major maintenance and long-term projects are coordinated by the engineers.

Number of lots sold – January through December 31, 2019 – 36

Number of interments – January through December 31, 2019 – 73

A new section for burials was developed behind the existing maintenance building. These 213 lots were put on sale in 2019. This year it will be necessary to plan and design the layout and future construction of the remaining burial land available in the north section of the cemetery abutting the golf course. This area should meet demands for the next forty years.

TREE DIVISION

The Town has been removing more trees than it is planting per year. The Town must take the steps to start an annual planting program to maintain its tree lined streets.

| | |
|---------------|-----|
| Trees Planted | 1 |
| Trees Removed | 52 |
| Stumps Ground | 67 |
| Trees Pruned | 160 |

TRUCK MAINTENANCE

The DPW truck maintenance department, under direction of the Director of Public Works, conducts and oversees all maintenance of Town-owned vehicles including the Police Department vehicles and Senior Center van.

The Public Works Department, at the request of the Capital Planning Committee has detailed the capital equipment replacement program in a summary format. The program is designed to replace smaller vehicles on a 10 year cycle and larger or specialized vehicles on a 20 year cycle.

The only equipment purchased this year was an asphalt hot box.

MISCELLANEOUS ON-CALL ISSUES

Department action may have required 15 minutes work by one man, or several days' work by a crew of three or four men with trucks and an excavator. The issues shown below may have been called in by a resident or noticed by Town officials.

SEWER RELATED ISSUES

(Approximate Values)

| | | |
|----|---------------------------------|----|
| 1. | Main sewer plugs | 50 |
| 2. | Sewer service plugs | 75 |
| 3. | Sewer service excavation/repair | 8 |

WATER RELATED ISSUES

(Approximate Values)

| | | |
|----|---|--------|
| 1. | Water main break | 2 |
| 2. | Water service break/repair (Town portion) | 5 |
| 3. | Meter repairs/replacements | 75 |
| 4. | Radio Meter Readers installed | 120 |
| 5. | Water meter readings | 26,000 |
| 6. | Water meter final readings | 260 |
| 7. | Water turn on/off | 50 |
| 8. | Rusty water calls | 2 |

| | | |
|----|-----------------------------|---|
| 9. | Hydrant repairs/replacement | 6 |
|----|-----------------------------|---|

DRAIN RELATED ISSUES

(Approximate Values)

| | | |
|----|--|----|
| 1. | Drain repairs/replacements (linear feet) | 80 |
| 2. | Catch Basin and Drain Manhole Repairs | 20 |

HIGHWAY RELATED ISSUES

(Approximate Values)

| | | |
|----|---|-----|
| 1. | Sign installations/replacements/repairs | 120 |
| 2. | Streetlights repaired (Dagle Electric) | 250 |

STREET LIGHT REPLACEMENT PROGRAM

In conjunction with the Planning Department, the Town has replaced 756 street lights in Phase Two this year. Phase one, last year replaced 750 of these lights. These new LED lights are equipped with dimming photo cells that are factory set to dim by 50% from 11 PM to 5AM. The replacement and dimming will result in a substantial electricity savings.

DPW MISCELLANEOUS WORK

- 1) Winterize 687 hydrants
- 2) Sewer segment maintenance program, continuous critical area preventive maintenance of 35 segments (biweekly).
- 3) Christmas light installation on the Main Street town shade trees.
- 4) Landscaping of certain Town properties
- 5) Water main flushing program at all 687 hydrants locations
- 6) Clearing approximately 66 critical catch basin grates before large storm events.
- 7) Clearing and maintaining 19 headwalls prior to rain events,
- 8) Oversee the maintenance and repair of all public buildings, senior center, library, Town hall other than the schools.
- 9) Dead animal pick-ups as reported – approx. 4-5 per month
- 10) Dig-Safe mark-outs – approx. 50 per month, 600 per year
- 11) Numerous potholes
- 12) Over 1,500 work orders filled

Recreation Department

Mission Statement: The mission of the Stoneham Recreation department is to provide educational and enjoyable recreational programming for the youth, adults and seniors of the Stoneham community. The need for continuous growth and expansion of programs will complement the continued growth and recreational expectations of the Stoneham community. The department strives to work with the citizens of Stoneham to develop programming which will help enhance and encourage the sense of community within the town.

Department Overview: The Stoneham Recreation Department is staffed with one full-time employee, the Director, who is responsible for the design, creation and implementation of diverse recreational programs for all members of the community. The Director regularly collaborates with different department heads, boards and residents throughout town to make sure all programming aligns with the needs of its residents while enhancing community throughout the municipality. He serves as the municipal liaison to the Open Space and Recreation Advisory Committee by attending their monthly meetings and addressing comments and concerns of those committee members. Additionally, the Recreation Director manages the permitting of municipal athletic fields and playgrounds. These facilities include Recreation Park, Pomeworth Fields and Basketball Courts, Cerrone Park, AP Rounds Field and Town Common. The Director is responsible for long term planning of municipal athletic fields, municipal parks and town common areas. This planning includes presenting capital improvement proposals, budget requests and state and federal grant applications throughout the fiscal year.

Recreational Program Breakdowns:

Spring/Summer 2019

During the spring and summer of 2019, the Stoneham Recreation Department offered 75 programs for youth and adult members of the community. In total, 701 (417 Male/284 Female) registrations were received for coordinated events with the recreation department. These numbers do not include community enhancement events which do not require pre-registration. These events were hosted within the schools, local athletic fields, area playgrounds, Stoneham Arena, Stoneham Oaks Golf Course and Stoneham Town Hall. The registration-required events included programs such as Kids Test Kitchen, Introduction to Golf, Sports Zone 101 Tournament of Champions, Summer Vacation Kick-off, Stoneham TV Video Explorers, Super Soccer Stars, Kids Med School, Adult Basketball, Weekly and Nightly Tennis Clinics, Rocket Science, American Girl Doll workshops, Lego Engineering, Parkour Workshops, Town Meeting for Kids, Archery, Family Fishing Clinics, Introduction to Field Hockey, Introduction to Lacrosse, Chess Wizards Lego Master Builders, Premier Hoops Basketball Clinics, Babysitter Training, Pickleball and a Staying Home Alone clinic.

During the spring of 2019, the Recreation Department was also successful in working with the Capital Committee to secure funding for the renovation of the Clara Steele Playground. Through the Parkland Acquisition and Renovations for Community Grant, Stoneham also received \$100,000 of State Aid towards the renovation project. This renovation will allow for the first ADA compliant playground within the Town.

Fall 2019/Winter 2020 Programs:

During the fall of 2019 and the beginning of 2020, Stoneham Recreation has run 34 successful programs for the youth and the adult of the community. In total, 413 (249 Male/165 Female) individual registrations were received for coordinate events with the recreation department. These numbers do not include community enhancement events which do not require pre-registration. Weekly and Holiday programming was held within the school gymnasiums, athletic fields, Stoneham Arena and Stoneham Town Hall. The registration-requiring events for the fall and winter included our American Girl Doll Workshops, Sports Zone 101 Holiday Programming, Winter and February School Vacation Programs, Star Wars Jedi Training, Babysitter Training, Kids Test Kitchen, Super Soccer Stars, Pickleball Training, Video Game Expo, Kids Legos, Premier Hoops Basketball, Golfing Instructions, Hands on Science, Kids Baking, Canvas Painting and Magic Brush Pottery.

Department Highlights within the Community:

- **Town Day** – The Stoneham Recreation department hosted a table at the annual Stoneham Town Day. During this event, kids were given an opportunity to win free prizes through activities. Kids were also provided with a “ball pit” to enjoy during the day. Program materials and additional lawn games were available for people to enjoy.
- **Halloween Stroll** – The Stoneham Recreation department once again offered free pumpkin carving and designing in the Town Common during the Halloween Stroll. The Department donated several pumpkins and design materials and aided kids as they created their own jack-o-lanterns to display.
- **Farmer Markets-** The Stoneham Recreation Department worked with the Stoneham Farmers Market to offer free recreation activities and competitions for markets throughout the spring, summer and fall. Programs included demos of our Sports Zone 101, Kids’ Test Kitchen, Kids’ Electronics and a sampling of our fun lawn games during the markets.
- **Summer Vacation Kick-off** – In collaboration with other Town Hall staff, the Recreation Department offered a kick-off to summer program with free bouncy house, Richies Slush, music and dancing on the Town Common.

- **Town Common Egg Hunt** – Stoneham Recreation invited the Recreation Bunny to the Town Common for a fun day of egg hunts, crafts and free giveaways. The Recreation Bunny spent the afternoon dancing and taking pictures with all of the community members in attendance.
- **Movie on the Common**- In coordination with the other town groups, Stoneham Recreation offered free glow sticks and giveaways during the annual Movie on the common event in October.
- **Community Tree Lighting/ Train Rides** – Stoneham Recreation coordinated a new event in collaboration with the annual tree lighting on the common. Family train rides were set up on the Town Common for families to enjoy throughout the annual event for the Stoneham Community.
- **Stoneham Unplugged** – The Recreation Department offered free recreational games and a bouncy house for Stoneham residents to enjoy during the “unplugged” day in Stoneham to promote interaction and detachment from electronics.
- **Health Fair Demonstrations** – In collaboration with the Stoneham Chamber of Commerce, Stoneham Recreation provided fun games and marketing information for healthy programming offered in Stoneham.
- **Relay For Life** – Stoneham Recreation supplied free jewelry and crown designing throughout the afternoon of the Relay for Life events at Stoneham High School.
- **Recreation Nights in coordination with town-wide meetings:** During specific town meetings and forums, Stoneham Recreation will provide recreational events for children in coordination with the time of the meetings to provide a resource for residents who wish to attend with their child.
- **Crafts in the Common** – From July through September, the Stoneham Recreation Department offered free craft activities on Friday mornings on the Common and in Steele Playground. The craft program included activities such as making dreamcatchers, custom jewelry and personalized mugs.
- **4th Grade Moving-On Icebreaker** – In collaboration with school PTO’s and community partners, the recreation department coordinated a Field Day for graduating 4th graders as they transition to middle school. This event involved 10 icebreaker challenges, fun games, giveaways and lunch for all participants.

- **Teen Video Game Expo-** Along with Microsoft, The recreation department collaborated to offer two free teen events where Stoneham High students were able to test the newest video games on 15 portable gaming units and jumbo projection screen.

School Department

STONEHAM SCHOOL COMMITTEE AND SUPERINTENDENT OF SCHOOLS

July 1, 2018 – June 30, 2019

School Committee members for the year were Rachel Meredith-Warren, Chair, Nicole Nial, David Maurer, Jaime Wallace and Thomas Dalton. At the annual reorganization meeting in May, Nicole Nial was elected chair and Jaime Wallace was elected Vice Chair. The Student Representatives to the School Committee were Heer Patel and Sophia Perillo. The recipients of the MASS Superintendent's Award that recognizes academic excellence, community service and other activities that distinguish high school students were Angela McKenzie and Nicole Aronson. The recipients of the NSDC (National School Development Council) award that recognizes academic growth and student leadership in learning were Grace Gill and Heer Patel.

2018-2019- Budget Highlights

Special thanks to the Stoneham School Committee, Stoneham Select-Board, Finance Advisory Board, Town Administrator, Town Accountant and Town Meeting for approving \$30,291,729 School Operating Budget. The budget was increased by 4.75% at \$1,375,000. This increase allowed the following successes in all our buildings below:

Stoneham High School

- The expanded 1:1 Chromebook program at the high school has made a significant difference in what teachers are able to do in the classroom. When all students have access to a device, positive things can happen, phones are now less visible and student research and creativity are expanding.
- New Eight Day High School Schedule which allows for flexible opportunities for all students. New Schedule allows Common Planning Time for Teachers.
- Additional Language Based Program and teacher for our incoming 10th grade students. We began our language based program six years ago and are proud to be able to provide this continuum of service for special education students at the high school. Our 9th and 10th grade Language Based teachers co-teach with regular education teachers in Math, English, Science and History to provide high quality curriculum adapted to meet the needs of students with significant language based disabilities. Students may also receive support in reading, assistive technology, and other needs throughout their school day. This model has proven to be successful for our students and we are excited for next year when our program will move up to the 11th grade.

Stoneham Central Middle School

- Recognized as one of 67 schools in the state that had the highest student growth on the MCAS test.
- Morning check-ins with students checking on students' social emotional well-being has been very successful and has become part of our everyday culture.
- The utilization of activity periods to connect with students provides teachers with the platform to make connections.
- CMS schedule provides teachers with time to meet as a team on three days a cycle and grade alike subject alike to discuss curriculum.
- The 1:1 Chromebook program at the middle school continues to be successful. Students in grades 5-8 use the Chromebooks throughout their school day in all disciplines. Grade 7 & 8 students extend the school day by bringing the Chromebook home to work on projects and collaborate with teachers and classmates. This added access to technology supports not only the student in their schoolwork but also increases access to technology for the home.
- Our middle school STEM program continues to be an exemplar program. PLTW and MA STEM Hub have once again this year asked us to provide two days when other districts can visit to observe classes and to talk with our staff and students about our STEM program.
- This year we developed a new grade 8 curriculum. This exploratory course introduces students to biomedical science, computer science and engineering. They research the variety of careers associated with these fields, have speakers come in and work on projects in each area. This experience allows our students to make more informed course decisions when they enter Stoneham High School.
- Continue to provide strong World Language Programs in Spanish, French or Italian.

Elementary

- The 19/20 budget funded a second intervention tutor at Colonial Park School. This has enabled us to provide interventions for students in grade 3 and 4. Because of the rigorous demands of the 3rd and 4th grade math curriculum, providing re-teaching, extra practice, and alternative supports ensures all students are learning at high levels.
- The 19/20 budget funded the purchase of literacy materials for kindergarten to grade 2. These high-quality materials have provided teachers with additional tools in planning instruction and enhance the rigor of that instruction. Professional Development for F&P has been provided for all grades K-2 teachers. This benefits students immensely as well as provide some consistency building wide.
- The 2019-2020 budget funded the Core 5 Lexia program at Robin Hood after a successful pilot during the 2018-2019 school year. Robin Hood students and teachers are using Lexia with fidelity and are seeing its tangible impact in the classroom.
- The 2019-2020 budget funded two Title 1 Intervention Tutors at both Robin Hood and South School. This has enabled us to provide additional support in both Literacy and Math Instruction for students across the schools. Because of

the rigorous demands of our curriculum, providing re-teaching, extra practice, and alternative support ensures all students are learning at high levels.

- South Elementary uses data to specifically assign students to specific staff members and has created an initiative by creating before and after school clubs for additional academic support.
- Currently, each student in grades 3-12 has a Chromebook available to them throughout the school day. Teachers and students are taking advantage of the 1:1 environment with the use of online resources like IXL Math and Lexia Reading. Resources such as these adapt to the student's learning to individualize instruction. Student composition at the keyboard has improved with more opportunities to write across the curriculum.
- We have standardized the purchasing of materials across the three libraries and meet regularly with the library ESPs to discuss consistency and equity in the library program across the three elementary schools.
- During the 2019-2020 school year we added an additional half time School Adjustment Counselor (SAC) to the Colonial Park School. This additional SAC allowed us to provide a full time therapeutic staff dedicated to the elementary STRIDE program for students with significant emotional challenges. This added support, along with training provided from McLean Hospital, has allowed our staff to better meet the therapeutic needs of our STRIDE students.

District

- Partnered with Effective School Solutions (ESS) to provide comprehensive services to students with social emotional challenges in our STRIDE programs at the Middle School and High School. ESS has provided three full time clinical staff to provide wrap around therapeutic support to students throughout their school day and beyond. ESS also has provided clinical supervision for at least two days a week and an off-site data coordinator to monitor student progress and ensure that each student's individual needs are being met. Our STRIDE teachers work collaboratively with the ESS staff to ensure high quality consistent programming for over twenty five students during the school day. Students and families also have access to family therapy and psychoeducational services in the afternoons and evenings as part of the program. ESS has also provided several professional development classes for general and special education teachers and other school staff around meeting the needs of students with significant social emotional challenges. We look forward to continued collaboration and growth this school year.
- Implemented the Raptor visitor system and are in the process of rolling out a just in time resource, CrisisGo. These systems along with our new camera and door security systems are across all buildings.
- Technology use in Stoneham is threaded throughout the curriculum and across all departments and offices. Teachers and students are supported in experimentation, discovery, productivity, and in learning how to choose the right tool for the job.
- Establish Town Wide Facilities & Procurement Departments

Two distinctive recognition services were held during the year. First, the Committee recognized the following staff members who retired during the 2018-2019 year:

Donna Cargill, High School Principal
Karen Hamond, Program Supervisor of Mathematics
Lorraine Pagluica, High School English Teacher
Robert Powers, High School Physical Education Teacher
Michelle McGreal, High School ESP
Thomas Calder, High School Custodian
Sherri Gray, Central Middle School Instructional Technology Teacher
Brenda Tutko, Central Middle School Instructional Technology Teacher
Diane Sooley, Central Middle School ESP
Susan Mullen, Robin Hood School ESP
Elaine LaRaia, South School Teacher

Second, the School Committee awarded Crystal Apples to the following supporters of the schools:

Marie Christie – Former School Committee member
Donna Cargill – High School Principal
Kathy Martin – Executive Director of Technology and STEM
Shawn McCarthy – Former School Committee member
Dave Pignone – Athletic Director

COLONIAL PARK SCHOOL

The 2018/2019 school year was a successful one for the staff and students at the Colonial Park School. During the school year we focused on several areas of improvement. There was a focus on literacy instruction, improving school structures, learning student engagement strategies, and continuing work on understanding and appreciating diversity.

Literacy instruction was one important area of focus during the 2018/2019. Classroom teachers piloted a literacy program and new literacy materials in both reading and writing. Training and time for collaboration was provided in conjunction with the new materials. In the spring of 2019, a group of teachers from across the district made recommendations to the assistant superintendent of curriculum and instruction about materials to purchase for the 2019/2020 school year.

Another area of focus during the 2018/2019 school year was implementing structures to improve response to intervention, curriculum and planning, and creative thinking and problem solving based on analysis of student data. This work occurred across the three elementary schools. Teams analyzed the practices used for supporting teachers with student intervention. Next, they collaborated to develop common language around assistance team practices and expectations. The assistance teams were also renamed Student Study Teams (SST) in all schools to bring unity to the structure.

During the 2018/2019 school year an additional block of physical education was added to the schedule for all kindergarten to grade 4 students. This allowed classroom teachers to have a common planning time to work on student learning objectives, assessments, and interventions. Working with building administration, expectations for common planning

time were established. Common planning time was also utilized to allow teachers to visit other classrooms and observe high quality instruction.

Increasing staff understanding and use of research-based student engagement practices was an important focus during the 2018/2019 school year. Administrators provided staff with training about the antecedents to strong student engagement, based upon research conducted by the leadership team. As part of the process, administration elicited from staff information and feedback about engagement practices being used successfully. Opportunities were provided for staff to collaborate with colleagues regarding student engagement research and practice. To assess the success of the professional development, evaluators performed targeted observations of student engagement strategies and provide focused and meaningful feedback to teachers. An example of a practice that was found to be successful was utilizing digital tools in mathematics to increase relevance and autonomy for students.

A final area of focus at the Colonial Park School during the 2018/2019 school year was helping students, families and staff understand how respecting and embracing differences (for example: racial, ethnic, physical, gender, family structure, socioeconomic and cognitive) makes us better learners, collaborators and citizens.

We invited Sam Drazin, an educator and motivational speaker, to visit Colonial Park School in January 2019. He led a staff training to teach staff how to talk with students about differences related to disability. Sam also provided a training for parents/guardians. Finally, Sam spent a day at Colonial Park School presenting his story to students and helping them work on a related project.

In addition, library materials were updated with books containing more diverse characters and settings. Members of the school site council collected book titles, articles, and videos about topics related to understanding and embracing differences. These resources were shared out regularly on the PTO FB page and school Twitter account. Teachers also participated in a training during a staff meeting to learn about vetting educational materials for bias.

Discovery Night was held in May 2019. The event featured Earth View, a giant interactive globe that participants entered to learn about different countries and cultures. Participants also visited curated spaces that taught about different types of families, neurodiversity, and racism. Participants were treated to foods from the cultures of Colonial Park School families and beyond. The local Stoneham restaurants were generous in their donations for the event.

The 2018/2019 was an eventful and productive year for the Colonial Park School community.

ROBIN HOOD SCHOOL

Robin Hood School opened the 2018-19 school year with 394 students in Preschool through Grade 4. Robin Hood's enrollment data indicates slight changes from the 2017-

2018 school year. The total enrollment numbers reflect an increase of 3.5% from the previous school year. There was no statistical change in the number of students with disabilities (21.3%). 14.2% of Robin Hood students' first language is not English, a decrease of 1.2% from 2017-2018. Interestingly, 5.8 % of Robin Hood students receive ELL services (a 0.4% increase) and 35.5% of Robin Hood students meet the Massachusetts Department of Elementary and Secondary Education's "High Needs" descriptor (a 5.1% decrease).

Throughout the 2018-2019 school year, the Robin Hood School community continued to work tirelessly to offer all students optimum opportunities for both academic and social emotional growth. A crucial component of this effort involved ensuring that 100% of our classroom teaching staff was trained in best practices for teaching a diverse student body including students with special needs, English Language Learners and students impacted by trauma. In addition, collaboration with our educational leaders enabled the entire elementary school community to reflect on our instructional practices. Specifically, we were able to continue to provide embedded professional development to teachers through coaching, modeling and direct professional development opportunities, thus directly increasing rigor and improving the educational experiences of our students.

Because of our continuous effort to emphasize the healthy social-emotional development of our students, we ensured all classroom teachers were incorporating the Open Circle program into their classroom instruction during the 2018-2019 school year. We committed ourselves to creating a trauma sensitive learning environment which fostered a culture where adults address situations using a proactive approach and students felt safe and cared for so learning can flourish. All staff received trauma sensitivity training at the onset of the 2018-2019 school year. In addition, many Robin Hood teachers expanded their learning through participation in "Trauma and Learning" coursework through Lesley University.

During the 2018-2019 school year, we also enriched students' academic experiences in a variety of ways. The Robin Hood School participated in an extremely successful pilot of the Lexia Core 5 Learning System. Lexia provides literacy enrichment and remediation, which is individualized to each student's needs. Over the course of the Lexia pilot, we saw a 60% decrease in the percent of students reading below grade level according to Lexia measures. We also experienced a 30% increase in students reading above grade level according to Lexia measures. To further improve literacy instruction at the Robin Hood School, several teachers participated in the district wide Literacy program pilot. We specifically piloted "Lucy Calkins Units of Study" and "F&P Classroom". At the conclusion of the pilot (spring of 2019), we recommended the adoption of F&P Classroom in grades K through 2. Finally, in an effort to expand experiences in the arts, we also began offering band/instrument lessons to our 4th grade students every Wednesday morning.

The addition of an Assistant Principal at the Robin Hood School for the 2018-2019 school year was invaluable. One specific benefit was that it allowed us to focus renewed attention on student attendance. Our Assistant Principal worked closely with the district's Attendance Officer to develop a new attendance policy for elementary students. We also implemented improved attendance review measures and implemented procedures to ensure that the school and families worked closely to rectify any attendance concerns.

Parental involvement continued to be another essential component of Robin Hood's school culture in 2018 and 2019. In collaboration with parent volunteers, we were pleased to continue the BOKS program with a very successful fall session. The BOKS Program is an activity-based program sponsored by Reebok in which physical activity "gives kids a body and brain boost that will set them up for a day of learning." Over 30 students and trained BOKS volunteers started their day at sunrise multiple mornings a week in the Robin Hood Gymnasium. In addition, parents were regularly invited to participate in their child's education in several ways. All classrooms welcomed parents for a variety of special projects and learning opportunities. Parental involvement was essential in the success of numerous Robin Hood programs including (but not limited to) musical performances, art installations, author's breakfasts, Mathematics' Station Assistants, Science projects and Social Studies presentations. In addition, parent volunteers were utilized and appreciated in our classrooms, library, art class, computer lab and at our monthly used book sales. Our Parent Teacher Organization (PTO) was also very active and extremely generous again this year. The Robin Hood PTO sponsored several community-building events such as our Kindergarten Play Date, *Stump* Trivia Night, our Back to School Picnic, Robin Hood Bingo Night, our annual Ice Cream Social and our 3rd annual Robin Hood at the Red Sox event. The Robin Hood PTO committed over \$30,000 to fund field trips at every grade level and provide several enrichment experiences to our students. Enrichment activities this year included Eyes on Owls, The Discovery Museum's Bubbles Program, Curious Creatures, New England Aquarium's Traveling Tidepools, Electrical Gadgets, Top Secret Science, Brian Scavnak and author Brian Lies. Finally, the Robin Hood PTO's generosity allowed us to purchase and install a Sensory Hallway.

The collaboration between our school and the community continued to strengthen the experiences of both the staff and students at Robin Hood this year. In collaboration with the community at large, volunteers from the Mystic Valley Elder Services program worked closely with our Kindergarten and First grade students to further support literacy development in the classroom. Our third and fourth grade students also benefited greatly from our collaboration with StonehamBank, which sponsored our Homework Club. Participation rates for Homework Club were at an all-time high, with over 150 students receiving support up to three days per week. In partnership with StonehamBank, we also expanded the Financial Literacy workshops we offer to all 4th grade students. Finally, we were able to incorporate several community service projects into our students' academic experiences throughout the course of the 2018-2019 school year. In collaboration with the Stoneham Food Bank, Salvation Army and the Girl Scouts, the Robin Hood School has supported and initiated projects such as a school wide food drive, the Butterfly Garden clean up, the Giving Tree and writing letters to recipients of the Meals on Wheels Program. These projects allowed the staff and students to demonstrate our appreciation for all of the support we've received from the Stoneham community and give back to those in need in real and meaningful ways.

SOUTH SCHOOL

South School began the 2018-2019 school year with 337 students in Kindergarten through Grade 4. In January, we were joined by a preschool classroom adding 8 more students to the enrollment. It was a year of change from start to finish at South School.

Over the summer new administration took over South School. Mr. Eric Jones took over as principal in July 2019. Each elementary school in Stoneham was fortunate enough to have assistant principals added to the team. Ms. Kerry Robbins joined the South School as assistant principal after serving in the same role at Stoneham High School the previous year. Mrs. Nicole Paolo took over as secretary of South School as well.

A focus from the start of the school year from day one was to promote the great learning experiences happening within South School. A goal was to try to connect the parents and community with what was happening within our classrooms. Another goal was to build a more collaborative environment for our staff by sharing best practices building wide.

Social media was an important tool in achieving both of these goals. A large percentage of South staff created Twitter and Instagram accounts. This enabled the staff to share out the happenings in their room with parents to help them feel more connected to what a day in the life looked like for the students. This also served as a way for staff to learn from their colleagues. It is difficult for staff to learn from each other and collaborate due to their busy schedules. Social media has provided South Staff with a way to learn from each other while sparking productive conversations within the building.

Common planning blocks were implemented during the 18-19 school year by providing an additional physical education class for students each week. Once a week classroom teachers were given a 45 minute block of time to meet with their grade level colleagues. During this time teachers were able to calibrate their planning to ensure consistency across the grade level. Teachers were also able to use this time to analyze data and discuss individual student needs. Providing this time allowed our teachers to make data informed decisions while planning. Once a month teachers visited classes around the building during this time. This served as another opportunity for staff to learn from each other.

In another attempt to build the culture around South School and enhance school wide collaboration, South School faculty meetings were revamped to create an opportunity for staff to learn from each other. When possible staff presentations were included. The majority of each meeting included small group discussions designed to share best practices, open up lines of communication, and to address challenges faced around South School. This is a rare opportunity for staff to engage with colleagues that they may never get to communicate with otherwise and it has been embraced by the faculty.

South School Staff were exposed to professional development focusing on the Universal Design for Learning and Engagement Strategies along with Student Writing and Engagement throughout the 2018-2019 school year. During the 2018-2019 school year South School Administration, and all district administrators, started working with a consultant around the DESE teacher evaluation process. This professional development has continued in the 2019-2020 school year and continues to support and encourage the administration to provide valuable and meaningful feedback to teachers in order to ensure we are meeting all of our students needs while keeping the curriculum challenging and engaging.

South School added Chromebooks across the building. Grade 4 transitioned to a 1:1 environment opening up various avenues of learning for our students. Chromebooks were added at other grade levels as well. Students were more readily able to access various programs such as iXL, Prodigy, Xtra Math, Google Docs, and Google Slides. Chromebooks went from being a fun activity for a few students each day, to an invaluable learning tool for all students.

Writing was the area of the curriculum where the most progress was made at South School. While we didn't implement any new programs, South School staff dedicated themselves to making it a priority. 4th grade teachers took full advantage of the 1:1 Chromebook environment and made writing the focus for these new tools. Students could be seen working on their writing in Google Docs almost all day long. Knowing that this is where their students would be heading motivated teachers at the lower grade levels to do the same. Students in the first grade began writing in Google Docs as the year progressed. It was clear building wide at South School that writing was a school wide priority.

South School was fortunate to welcome two part time Title I tutors to the staff. These tutors were added to help provide interventions to our students. The primary focus for these tutors was literacy, but math support was provided as well when time permitted. Having these tutors allowed us to start up a before school Writing Club for our 2nd, 3rd, and 4th graders. Each of those grades met one day a week before school in the computer lab or science room to work on various writing projects. The clubs had strong attendance throughout and tremendous progress was made by these students.

In preparation for the 2019-2020 school year, our first and second grades implemented an intervention schedule for a short time. The goal for the 2019-2020 school year was to provide an intervention block each day, 3 days a week, for grades K-4. Grades 1 and 2 took the initiative to begin this a year early to help meet the needs of their students immediately. The classroom teachers, the reading specialist, and Title I staff analyzed the data of their students and divided them up to provide focused, data based instruction to their students.

During the 2018-2019 school year, South School worked closely with the Stoneham Police Department in order to review and make any adjustments needed in our safety protocols. All staff has been exposed to trainings in the event that our school building is under any type of unforeseen situation inside the building or in close proximity to our school campus.

The PTO continued to be an incredible asset for South School. South School has a tremendously dedicated team of parents that spend countless hours ensuring a home-school connection is a permanent fixture. The PTO provided numerous enrichment programs for all grade levels throughout the year while also supporting various classroom projects. The PTO also coordinated community outreach projects throughout the year including Coats for Kids, food drives, and Crayons to Cradles.

In October we held our Fun Run. The event exceeded all expectations. The event itself was a fun day for all of the students. The students ran, walked, and danced while being

entertained by a DJ. The event raised an incredible \$30,000 for South School! This is another example of the incredible support South School has from its families.

South School also revamped Field Day this year. In the past students were bussed over to the high school for the event. This year a team of staff and parents planned the event to be held at South School, and it was a success. Events were held all over the South property. South parents were invited to attend and spend the day with their students.

This was a highly successful year of change for South School.

STONEHAM CENTRAL MIDDLE SCHOOL

Stoneham Middle School is made up of grades 5, 6, 7 and 8. As of October 2018, the student population of 726 breaks down as follows: 192 students in grade five, 181 students in grade six, 178 students in grade seven and 175 students in grade eight. The schedule at the middle school engages students in more than 900 hours of time-on-learning. Core academic offerings include: English Language Arts, math, science, and social studies. Students participate in physical education, art, music, health, world languages (French, Spanish or Italian), reading/ study skills, math enrichment and instructional technology. Additionally, Stoneham Middle School offers chorus and band to its students during its Activity Block which meets every Day Two of its six day cycle. Students who do not choose to participate in these offerings take part in a directed study or peer tutoring.

In keeping with our mission to provide a safe and drug-free environment, we continue to keep an open line of communication with the police department and the Stoneham Youth Coalition.

The PTO funded several enrichment programs. The seventh grade visited Northeastern University's Marine Biology station in Nahant, where they were given guide tours of the tidal pools along the rocky shoreline of the Forty Steps. Grade five classes enjoyed a field trip to the Omni theater at the the Museum of Science and a visit to the State House. "The sixth grade went on a field trip to the Museum of Science in Boston. The eighth grade went to the Moakley Courthouse.

Through the generosity of local businesses and the hard work of our PTO, many initiatives were offered to our students. The Middle school continues to offer a three season, intramural sports program providing students an opportunity to participate in a variety of after school activities, including the Chess club, Current Events Club, Junior Great Books, Math Team, Walking Club, Science Club, Track, Project Adventure, and Gardening Club. The Drama Program continues to flourish through a grant by Stoneham Business and Community Education Foundation. The students put on an outstanding performance of "Honk". The art club and jazz band are two popular after school clubs thanks to the generosity of the SBCEF. In addition, we continue to build strong bonds between faculty and students through our teacher student basketball game and teacher student hockey game. The Hockey game raised over \$2000 dollars to help middle school families who are experiencing hardships.

Twelve 8th grade girls went to the WISE (Women in Science and Engineering) conference at Salem State University. WISE introduced middle school girls from the North Shore and surrounding areas to professions that require a background in science, engineering and mathematics. In May, three teams of 8th-grade students participated in the first annual Pull Toy Showcase, A Mass STEM Hub event for PLTW students in partnership with the Peabody Essex Museum. Over 100 students from various schools across New England were asked to showcase their learning of gear mechanics by designing a pull toy and presenting their prototypes to engineering industry leaders at the Peabody Essex Museum.

The school-wide and grade-specific enrichment programs would not be possible without the fundraising and grant writing efforts of the Stoneham Middle School PTO and the support of our Stoneham Middle School families.

The Middle School continues to work toward “going green.” Student Advisory Council picks up all classroom recycle bins once a week. In addition, the students ran a food drive collecting and delivering over 90 cases of food to a local food pantry located at the First Congregational Church in Stoneham. A pajama day which students paid five dollars to wear pajamas raised fourteen hundred dollars with the proceeds going to the Community Outreach Committee of the PTO to buy presents for middle school students whose families are enduring financial hardships at the holidays. The students also raised two hundred dollars for the Jimmy Fund.

The Middle School was one of sixty seven schools in the Commonwealth to be recognized for achieving a high rate of growth on the MCAS test.

The Middle School strives to provide quality instruction and to create multiple learning opportunities where students of diverse learning styles and abilities can be successful

STONEHAM HIGH SCHOOL

The enrollment at Stoneham High School on October 1, 2018 was 669 students in Grades 9 -12. This is a decrease in overall enrollment of seven students from October 1, 2017. Stoneham High School graduated one hundred and sixty eight students in the Class of 2019 and welcomed one hundred and thirty nine students for the incoming Class of 2022. For the 2018-2019 school year, Stoneham High School welcomed fourteen new staff members: Kelly Mertens, Katelyn Tupaj, Samantha Doherty, John McShane, Becky Rebentisch, Kristine Maraganis, Jillian Goldstein, Kristen Riley, Robin Yeomelakis, Brianne Syring, Lisa D'Ambrosio, Carol Giadone, Mollie O'Connor and Sara Costello. We also said goodbye to six staff members: Donna Cargill, Karen Hamond, Lorraine Pagluica, Robert Powers, Michelle McGreal and Thomas Calder.

Students in grade 10 worked collaboratively to research and propose solutions to case studies provided by The Stoneham Fire Department, The Council on Aging, and the

Substance Abuse Coalition. Students used a number of technological tools to research and present their ideas.

The students and staff continued to embrace our core values: Curiosity, Integrity, Responsibility and Community. Students were recognized for putting core values into practice. Students and staff met in advisories monthly and participated in discussion or activities about school climate, our core values, and how we can support the greater community.

Peer leaders and SPARC leaders led tours for incoming freshmen during the summer Grade 9 Orientation. These same student leaders participated in the annual SHS November Open House for current eighth graders at the Central Middle School and private schools in Stoneham.

All members of the Class of 2019 met the MCAS requirements for graduation.

Unified Arts Department

Teachers continue to update and vary experiences for students who study food science, fashion and child development.

The Family Consumer Science Department continued to work with Rotary International and many Stoneham Community organizations to offer support with catering dinners of varied size. Produce and herbs from the school garden continued to be used in all Foods and Nutrition and Culinary classes.

Fine Arts Department

The Fine Arts Department welcomed two new staff members this year - Becky Rebentisch for high school art, and John McShane for high school music.

The K-12 Fine Arts Department hosted another successful district-wide May Arts Festival. It included artwork from students grades K-12, and music performances from the middle and high school chorales.

In celebration of 'Youth Art Month' in March, students' artwork Stoneham Central Middle School and High School was showcased at the Stoneham Public Library. 'Youth Art Month' is a statewide initiative to focus public awareness on the importance of quality art programs in our schools. Over 75 pieces of artwork by students in grades 5-12 were included in the exhibit.

In November of 2018, students in Danielle Catalano's High School Studio Art class created drawings for Medicine Wheel Productions' World Aids Day installation piece in South Boston.

High School students Kayla Plusquellic and Jane Buffo were selected for awards in the annual Scholastic Art Competition. Kayla was awarded a Silver Key for her graphite drawing, and Jane was awarded a Gold Key, a Silver Key, and multiple honorable mentions for her portfolio of submitted works.

Under the direction of Mr. John McShane, the combined band program performed at the following events: Gillette Stadium, Town Hall for Veterans Day and Memorial Day, the Winter and Spring Concerts, Carnival Ball, and graduation. The Chorale Performed at Stoneham TV, the Senior Luncheon at SHS, the Winter and Spring Concerts, Carnival Ball, the May Arts Festival, and graduation.

The High School Acapella Club was created by Mr. McShane as an after school program.

Mr. McShane was the music director for the spring musical 'Bye Bye Birdie'.

Under the direction of Mr. David Parry, Middle School Music Teacher, student groups participated in the Middle School Winter and Spring Concerts, the All-Town Concert, and the May Arts Festival.

Stephanie Sousa, Elementary School Music Teacher, finished her Master's degree thesis project in the fall of 2018. She focused on teaching music learning theory to her fourth grade recorder students. Students learned chord progressions to well-known folk songs and performed them at the South School Winter and Spring concerts.

Under the direction of Mrs. Joan Kuhn, Elementary School Music teacher, the student groups participated in the following:
The Colonial Park Winter Concert, the Colonial Park Spring Concert, the Robin Hood Winter Concert, the Robin Hood Spring Concert, and the All-Town Band Concert.

The Stoneham High School Drama Club had a successful run of their Massachusetts State Drama Festival play *The Yellow Boat*. They advanced to the semifinal rounds. Multiple students were selected for All-Company awards at each stage of competition, for both acting and technical/production work.

English

In the fall of 2018, Alba Fitzgerald was hired for a Grade 5 ELA/SS position.

MCAS: All grades 5-8 had a higher percent of students who met/exceeded expectations compared to state results. The supervisor met with special education teachers to review previous MCAS scores and strategies adopted by ELA teachers. At another Early Release day, special education and ELA teachers analyzed data and collaborated on how to best help individual students. ELA teachers adopted the ACE writing strategy for uniformed writing instruction.

In partnership with Helping Our Troops, a Stoneham based, non-profit, all-volunteer public charity, eighth grade English classes wrote letters of gratitude to active military service members. The letters were included in care packages that were delivered to

deployed, local, military personnel. The Language Based grade 8 curriculum was updated in ATLAS. Graphic novels were included in several grade 8 units to provide differentiation.

MCAS: This was the first year the state required sophomore students to take the exam online. The state also reset the levels for measuring student progress. Stoneham High School had a higher percent of students who met/exceeded expectations compared to state results.

A.P. Language and Composition (Grade 11): 75% of 58 students earned a passing grade of 3 or higher.

A.P. Literature and Composition (Grade 12): 71% of 17 students earned a passing grade of 3 or higher.

Thanks to a grant from the Stoneham Business and Community Educational Foundation, Meld, Inc. and the National Coalition for Education and Cultural Programs, The Boston Shakespeare Company visited three senior, junior, and freshman English classes to provide workshops on specific plays. In addition, a second grant from the same group and in conjunction with the Stoneham MLK, Jr. Committee, helped sponsor a visiting poet, Mr. Terry Carter, who conducted three, two-hour workshops with some sophomore students. The final product, a community poem, was presented at the MLK, Jr. Celebration Event at the Boys and Girls Club.

Two books were added to the freshman curriculum, *A Long Way Gone* and Edith Hamilton's *Mythology*. Freshman Honors students participated in the NPR Podcast challenge for the first time, creating and submitting their own podcasts. The Language Based Program was also started in grade 9. The junior curriculum was revised to include more diverse American voices and now reflects a balance of male and female voices as well as the inclusion of Native-American, Asian-American, and African-American authors. Senior English added three semester choices in addition to the year-long, traditional British literature class: Women's Literature, Global Literature and Hero's Quest. All of these courses were added to ATLAS. The Creative Writing elective hosted three veteran guest speakers. In addition, seniors in the Creative Writing class interviewed senior citizens from the Stoneham Senior Center; the interviews were published in the local paper. Many teachers offered PD classes and/or training around technology.

The Phil Riley Poetry Contest as well as outside contests offered many writing opportunities for all students. Freshmen and sophomore students participated in the department's annual Shakespeare Festival.

Mathematics

In the fall of 2018, Central Middle School welcomed Matthew Cardillo who became the new Mathematics Enrichment teacher for grades 6, 7, and 8.

Some mathematics teachers participated in training to better understand strategies for creating and evaluating online assessments as well as teaching students with

disabilities. The mathematics department continued to focus on the integration of technology, particularly with the school's one-to-one chromebook initiative. Students report that Quizizz and Kahoot remain popular means for reviewing math concepts. Galileo is used for practice in online testing three times a year (beginning, middle, and end of the year). This tool also provides data for teachers, allowing them to better understand the needs of each student before taking the MCAS. All mathematics classrooms have SMARTBoards or Interactive Whiteboards, and document cameras. We continued to hold workshops for training in technology use.

Our congratulations go out to the SCMS Math Team which continued to do well in the Intermediate Mathematics League of Eastern Massachusetts, competing with Lynnfield Middle School, Wakefield Middle School, and Melrose Middle School. We wish to thank the school, parents, and StonehamBank for all the support they continue to provide.

MCAS: Math scores in all grades 5-8 were above the state average in both Exceeding and Meeting expectations. We were also pleased that the average math student growth percentages (SGP) for grades 7 and 8 were among the highest in the state. Of all the schools (nearly 300) in the state, the seventh grade ranked 8th, and the eighth grade ranked 10th.

Stoneham High School welcomed Katie Tupaj to the mathematics department. We continued to run our MCAS after-school review as well as math team. The math team competed in the MathWorks Math Modeling Challenge for the first time. The team worked for a 14-hour period in the school library to complete the problem surrounding, "One is too many and a thousand not enough: Substance Use and Abuse."

The math department worked to prepare teachers and students for the new, mandated, online version of the MCAS. This included training for teachers with respect to some types of questions and how to prepare students for those questions. While standards for questions remained the same, the online format provided different means for answering questions. For instance, with some multiple choice questions more than one answer could be chosen. Students were also exposed to other questions requiring integration of technology, for example, open responses, drag and drops, and graphing. Teachers continued to focus on strategies for answering open response and short answer questions. Passing this test remains a requirement for high school graduation.

MCAS: Results for the high school MCAS were consistent with prior years. Math scores were above the state average in both Exceeding and Meeting expectations, and below the state average for partially and not meeting expectations.

A.P. Exam Results Included:

A.P. Calculus AB: 16 out of 20 students (80%) earned a passing grade of 3 or higher.

A.P. Calculus BC: 2 out of 2 students (100%) earned a passing grade of 3 or higher.

A.P. Statistics: 4 out of 6 students (66.7%) earned a passing grade of 3 or higher.

Science

The Central Middle School Science teachers, grades 6-8, continue to take their students on dynamic and interactive field trips thanks to the help of PTO funding. The seventh grade teams worked with Northeastern University to learn about our local marine environment and explore the rocky coast on the North Shore. Our eighth grade teachers continued the tradition of taking twelve female students to the W.I.S.E. (Women In Science and Engineering) conference at Salem State University. The girls spend the day participating in workshops run by female scientists and engineers.

Our eighth grade students completed several projects that had the students use Science, Technology, Engineering and Mathematic approaches, these included building Rubber Band Powered Vehicles, Thermoses that insulated popsicles and Rube Goldberg Machines

Our high school Planetary Explorations class taught by Jon Roberts, continued their association with the Mars Student Imaging Project which involves creating research presentations for scientists associated with NASA and Arizona State University.

Dr. Lisa White and her AP Biology students attended workshops at MIT's Biology labs and learned about various topics such as protein development, x-ray crystallography, and drug design. They also explored the micro-center and developmental biology lab so see their work with zebra fish, e. elegans and Drosophila.

Licensing was continued for our middle and high school teachers to use JogNog with their students in order to prepare for the 8th and 10th grade science MCAS tests. Stoneham continues to rank among the top schools for JogNog use in the state.

Our fifth grade MCAS scores remained consistent with 58% of students meeting or exceeding expectations. Our 8th grade MCAS scores also remained the same, well above state average, with 58% of our students meeting or exceeding expectations. Our 10th grade MCAS scores remained above state average this year with 37% reaching Advanced and 40% at Proficient. That combined score brings us to 77% of our sophomores at advanced or proficient.

AP Physics scores were excellent with an average score of 4.0! The AP Biology scores were also excellent, averaging out at 3.76, with four students scoring 5 and nine students scoring 4 out of the 21 students taking the test. Our brand new AP Chemistry course also experienced success with 7 students taking the test, two students with 3's and two received 4's.

Our Peer Leadership program continues their relationship with the NAN project, a group that focuses on teen depression and suicide prevention organizing awareness events throughout the school year. The Peer Leaders have continued to take part in assisting teachers during our monthly Advisory meetings. Their partnership with the RISE students continues to thrive, participating in Carnival Ball with a group dance

act and attending the Special Olympics at Malden High School. The Peer Leaders represented Stoneham High at the ADL's Annual Youth Congress.

Our high school Health teacher continues to partner with our substance abuse counselors, working with the student substance abuse coalition, who have organized student events both at the high school and middle school, promoting substance free living.

Social Studies

During the past year, social studies teachers in grades five through twelve continued to professional development around the implementation of the new History and Social Science Framework Document released in January of 2018. Plans were finalized for a new Civic Action project to be offered to students in grade 8 and again in grades 11 and 12. Teachers attended various technology trainings, professional development structured around inquiry design, and planned for new elective course offerings. Seventh grade teachers implemented a pilot program of the National History Day (NHD) framework with excellent success. In grade 12, AP Economics was offered for the first time.

Students in social studies classes continued to perform well in the National History Day program at the school, state, and national levels. Three hundred and twenty six students participated in the NHD program at the twelfth annual Stoneham High School History Fair. Sixteen High School projects moved on to compete at the regional History Day competition hosted at the Stoneham Central Middle School in March. Six High School projects and five Middle School project earned spots at the Massachusetts History Day state contest and one project were chosen as National Finalists from Massachusetts. One of our students placed 5th in the nation at the NHD National Contest in College Park, MD in June.

Forty two students took the Advanced Placement (AP) United States History course and seventy four percent scored higher than a three on the corresponding AP United States History Exam. Thirteen students took AP Psychology and thirty eight percent earned a score earning a score of three or higher. For the first time, students had the opportunity to take AP Economics and 9 students sat for both the macroeconomics and the microeconomics tests. The majority of those students earned a 3 or better on both tests.

Social studies teachers, through the Department's ongoing Civic Awareness Campaign, helped to place several students in internships with state and local political campaigns, encouraged students to register to vote, sent student representatives to Student Government Day and nominated a recipient for Law Day.

Through the social studies department, students in grades 5-12 attended a variety of field trips, hosted speakers and other invited guests, and participated in a wide array of co-curricular activities. Students in grade 8 visited the Moakley Courthouse for a project called "Discovering Justice". In grade 6, students were able to walk inside the

earth during a visit with “Project Earthview”. Fifth graders visited the Statehouse and met with their local officials, and ninth graders walked the Freedom Trail. Juniors and Seniors heard from a survivor of the Rwandan Genocide and attended the premier of the movie, *The Hate You Give*.

World Language

Stoneham High School had twenty-six students take the Advanced Placement Exams for World Language; ten Italian, four French and twelve Spanish. Students were successful across the board; most receiving college credit.

At the Central Middle School, students participated in several contests. Three French students submitted poems to the AATF writing contest. Several 8th grade French students worked on independent projects for possible induction into the French National Honor Society. All French students submitted work which was displayed outside the main office for National French Week. Grades 6, 7 and 8 Italian students continue to work on Project Based Learning and Game Based Learning for the learning and practice of world language. Additionally, all languages are using their Chromebooks/technology for the interactive nature of the programs.

At the High School, students participated in many field trips and events this year. These included many outings to the Museum of Fine Arts for all disciplines. For Spanish, there is an annual trip focused on the Hall of the Americas. Italian students in combination with Fine Arts students attended the MFA to see art from the Roman Empire, the Middle Ages and the Renaissance. French classes participated in “What Artists Do”; a workshop creating their own French Inspired Art. French Classes also participate in “La Fete de la Francophonie” (which is a celebration of French Language and Culture, sponsored by the French Consulate). Students visit many authentic restaurants and enjoy stage productions.

The World Language Club currently has more than thirty members. The French Club currently has more than sixty members. Both clubs organize and participate in numerous monthly activities, including; attendance at cultural events, gathering for movies and community service projects.

The World Language Department celebrated National Foreign Language Week in March with various cultural activities. The students undertook activities such as movie nights, decorating, presenting and daily trivia/announcements. Additionally, the department held their annual Cultural Celebration, which is an event for the students and community to sample food from local establishments, play games, watch student performances and participate in our cake decorating contest. The week is very successful in terms of student and community participation to increase awareness and celebrate cultural diversity.

Director of Technology/STEM Coordinator

July 1, 2018-June 30, 2019

“Technology will not replace great teachers but technology in the hands of great teachers can be transformational.” George Couros

Vision

Stoneham Public Schools is dedicated to using technology to enhance the teaching and learning environment of all members of the school community. Our community is an informed user base that effectively uses technology to both consume and create information, to collaborate and communicate in a variety of mediums and methods. Every student is prepared to master the current information landscape, to be productive, ethical workers in the global environment.

Mission

The district technology goals focus on the following areas:

Classroom –Digital Citizenship, Creativity, Collaboration, Communication, Instruction, Assessment, Assistive Technology

Access–Staff and students have access to current technology tools 24/7. Building based technical and instructional supports are available.

Skills–We provide resources to staff and students in support of their use of technology. A variety of professional development opportunities are offered that are timely, focused, and on-going. Teachers are proficient in supporting student use of technology

Environment–Policies, Culture, Finances, Security and Data Management

The Massachusetts State Digital Literacy and Computer Science Frameworks guide our instruction and are applied at all grade levels. Through technology classes in grades K-4, through STEM and technology classes at the middle school, and through integration into content areas at the high school, we support and encourage the meaningful use of technology across all disciplines.

Along with general technology skills and understanding, we continue to expand our STEM offerings to Stoneham High School. Through our original grant from Project Lead The Way (PLTW) we have expanded our computer science and biomedical course offerings. We are introducing a high school engineering pathway and formal STEM classes at the elementary level in the 2019-2020 school year.

Two student groups from the middle school STEM classes were awarded design trophies through Mass STEM Hub showcase competitions.

We fielded three robotics teams that competed in VEX competitions in North Andover.

To support student learning, we deployed Chromebooks to all students in grades 5-10. To expand the school day, students in grades 7-10 are encouraged to bring the Chromebooks

home. We will expand this 1:1 device initiative next year. All students in grades 3-12 will have their own Chromebooks.

Respectfully submitted,
Kathy Martin
Executive Director of Technology/STEM Program Coordinator

GUIDANCE DEPARTMENT

Stoneham High Guidance Department Mission Statement

The mission of the Stoneham High Guidance Department is to work with students, faculty and families to promote learning, goal setting and the development of personal, social and civic responsibility in accord with the school and district goals. We believe that all students can be successful learners and should be aided in the development of a realistic future plan through career and college exploration and self-evaluation.

The goal of the Guidance Department is to assist each student in developing the academic, civic and social skills necessary to be healthy, responsible contributors to society. The major functions of the guidance department are educational, personal, college and career counseling, and group testing.

Testing and Future Planning

Tenth graders were offered career interest inventories and began the career and college exploration process using the Mass CIS website. Eleventh graders were introduced to the Naviance program to aid them in their college exploration process. All 11th graders planning to attend college were encouraged to take the PSAT in October, the test was also open to 10th graders. The SAT is offered to interested high school students at Stoneham High four times each year. 90% of the Class of 2019 took an SAT.

Developmental Guidance

The Guidance Department's mission encompasses much more than testing. School counselors meet with students individually to assist with academic advising, social emotional support, and career and college advising. In addition, counselors present classroom lessons to students in grades 9 – 12 on transition, time management, study skills, goal setting, graduation requirements, understanding their transcripts, understanding GPA and how to calculate their own, scheduling and future planning. In addition, counselors are in year two of a program titled, "Five Minutes of Daily Mindfulness" in a variety of classes. The goal of this pilot was to increase awareness to both teachers and students of the benefits of practicing mindfulness just five minutes a day. The pilot aims to give teachers the tools to practice with all of their classes. Evening programs are held for students and their parents in 8th, 10th, 11th and 12th grades. These evening meetings cover transition to the high school, future planning, understanding the PSAT, the college application process and financial aid. The guidance staff, teachers and administrators

function as an effective team assisting students in post-secondary planning. The follow-up report of the future plans of the members of the Class of 2019 is shown below:

Future Plans Class of 2019

| | |
|-----------------------------|--------|
| Four Year Colleges | 85.0% |
| Two Year Colleges | 7.0% |
| Other Schools..... | 3.5% |
| Military Service | 0.0% |
| Employees..... | 4.0% |
| Other Plans/Undecided | 0.5% |
| Total..... | 100.0% |

PHYSICAL EDUCATION AND ATHLETICS

The Physical Education and Athletic Department conducts a variety of programs including, but not limited to, required Physical Education, Adaptive Physical Education, and an Interscholastic Athletic program. These programs were planned with attention to equal access to program offerings and facilities.

Our eight physical education teachers and one adaptive physical education teacher, grades K-12, follow the physical education curriculum and present the proper physical conditioning for appropriate activities as well as teach skills in a safe and sequential manner.

The current fitness-testing program consists of the following:

- Screening test - grades K, 1, & 2
- Youth physical fitness test-grades 4, 5, 7, & 8
- Health-related test - grades 3, 6, 9, 10, 11, &12

Our objective is to combine assessment of our fitness program with practical follow-up on why and how to stay fit for a lifetime. The School Department web page has its foundation set to communicate to students and their parents more information about the testing.

Athletics

Our athletic program is made up of 25 varsity interscholastic sports, 14 sports for the girls' program and 11 sports for the boys' program. In total, there are 46 high school squads including freshman, junior varsity and varsity. The overall goal of the athletic program at Stoneham High School is to provide equal opportunity for all student-athletes to reach their full potential as members of competitive teams. Each sport and each level of participation has specific goals and objectives, which fit into the framework of the athletic program.

During the past 2018-2019 school year, 890 slots were filled by participants in our sports program (fall - winter - spring) this is up from last years number of 851. In our senior class of 168 students, 114 students played a sport in their senior year (68% of the senior class involved in at least one sport their senior year). 160 students from the class of 2018 participated in at least one sport in their 4-year career at Stoneham High School; at 95%, this number is impressive, and this percentage is higher than any previous year that I have been the Athletic Director (13 years).

2018 – 2019 Major Accomplishments

Fall Season: The year started with some outstanding team and individual success. Boys Cross Country team worked diligently to improve, but ended the season with a 1-4 record. The individual success continued to shine as Eoin Dooley was named to the M.L. all-star team. Girls Cross Country continued to battle and compete as their year finished with a 3-2 record. Angela McKenzie was once again a league All-star. Field Hockey was as good as they have been in years. They finished the season 9-7-2 behind 2 All-Stars – Giana Beauclair and Paige Jordan. The golf team finished the season with a 5-6 over-all record. Wally Conway, Ryan O'Grady and Tom O'Grady represented Stoneham on the ML All-Star team. Our Boys soccer team continues to improve. The boys qualified for the state tournament with an overall record of 5-11. The Spartans defeated Hamilton Wenham in Rd 1 (2-1) but lost to Burke in Rd 2 in overtime (2-1). Our girls soccer team had another outstanding season. The Spartans finished the season with a 14-1-3 overall record which clinched the ML championship. The girls continued their winning streak in the tournament up to the semi-finals where they lost in sudden death OT to Swampscott. We had 6 League All-Stars Sophia Perlstein, Erin Wesley, Kaylee Pignone, Alyssa McCarthy, Amanda Caldarelli, and Samantha Caldarelli. We had 3 All-conference players who were also Eastern Mass All-stars which were Amanda Caldarelli Samantha Caldarelli and Alyssa McCarthy. Amanda and Samantha were also chosen as All-state while Amanda also captured the M.L. MVP as well as Boston Herald All-Scholastic. The volleyball team finished the season with a 2-17 overall record. The team continues to work hard and build. Our Swim team finished the season with a 3-6-1 record. We had some great individual performances by many swimmers, but Emily Martin stood out as she placed top 10 at states in the 100 Breast stroke and 200 individual medley. Our Cheerleaders have continued to be the backbone to our school spirit. The cheer team also scored high enough at our league competition to qualify for Regionals. Football had another incredible season, in-fact one could argue the schools best ever. They finished the regular season with a record of 7-0, which clinched a Middlesex league championship. They won their next three play-off game and defeated Bishop Fenwick for The Div 6 North Championship. The Spartans then defeated Littleton and claimed the Eastern Mass. Championship. The Spartans are going

to their second in school history Suuperbowl (1995 was our first, as we lost to Acton Boxboro). The Spartans defeated Old Rochester in an epic battle and clinched their first ever Superbowl (State Championship). Led by our M.L. All Stars, Christos Argyropoulos, Kevin McShane, Deshawn Chase, Seth Russell, Jon Neal, Chris Belliveau, Antonio Ventresca, and Nick Brulport. We had 2 Boston Herald All-scholastics with Christos Argyropoulos and Seth Russell. Christos also captured Boston Globe All-scholastic the M.L. MVP award and named Division 6 player of the year.

Winter Season: Gymnastics was once again a very competitive team. This year they finished 5-2, which placed them 3rd in the league. The team scored a 139.20 which is a school record for highest team score at an individual meet. Our team also qualified for sectionals which is the first time since 2005. We were led by 2 all-stars Keara Cronin and Megan Ribaud. Girls Indoor Track finished the season with a 3-2 record. Angela McKenzie earned League MVP and both Ally Simpson and Lilly McNulty earned league all-stars. The Boys Indoor Track team struggled this year with a record of 0-5. The team had some individual success with Chris Belliveau in the shot put who placed 5th at states and then 7th at all-states, which qualified him for New Englands. Eoin Dooley placed 4th at states in the 2 mile and was also voted as a league all-star. Boys Basketball finished the season with a 5-15 record. With only 1 win coming out of the league. The girls basketball team finished the season with an overall record of 2-14. Julia Plourde was voted as league all-star. Girl's Hockey qualified for the 3rd time in 5 years to the tournament. They finish the season with an 11-6-3 record. The girls lost in the first rd to Natick 3-1. M.L All-Stars were Gianna Beauclair, Jenna Bragalone, and Alexis Saia. Boy's Ice Hockey finish the season with an 11-8-1 record. The Spartans beat Winthrop in Rd 1 by a score of 6-2 but lost in the second round to Boston Latin 3-1. Nick Feliciano was named Middlesex League MVP.

Spring Season: Our Boys and Girls Lacrosse teams are increasing in terms of numbers as the sport has proven to be popular, both teams continue to improve. The boys finished 2-16 with Ty Foley earning all-star status. The girls have shown much improvement as they finish the season 8-11, qualify for the tournament, but lost in first round to Swampscott. Spartans earned four all-stars Jenna Bragalone, Paige Jordan, Alexis Saia and Erin Wesley. Our Boys and Girls Tennis teams continue to improve but wins are tough to come by in the M.L. The Boys first doubles team of Evan Celli and Kevin Sarkis were the highlight of the team again and finish as league all-stars with a record of 11-5. While the Girls had Sophia Perillo earn league All-star. The Softball team finished the season 4-16 our M.L. All-Star was Vanessa Bryan. Baseball competes very well all season and finishes the regular season 7-13. The Spartans qualify for the tournament and defeat Charlestown in Rd 1. Unfortunately Rd 2 was not as kind as we lost tot Bishop Fenwick. Nick Bamforth earns all-star status. Boy's outdoor track finished the season 2-3 and had 5 M.L. all-stars, James Kotowski, Eoin Dooley, Mike DiLeo, Nick Alves and Max Davis. Max Davis was also chosen as Boston Globe All-scholastic for the pole vault. Girl's outdoor track finished their season 1-3-1 and had 4 league all-stars of their own with Lindsey Desemeau, Tori Limone, Ally Simpson, and Olivia Yancey.

End of the year senior awards (voted by all coaches) were the following:

Top male and female athlete of the year – Christos Argyropoulos and Jenna Bragalone
Outstanding achievement in a team sport – Nick Feliciano, Alyssa McCarthy, and Gianna Beauclair

Outstanding achievement in individual sport –Eoin Dooley and Angela McKenzie

Sportsmanship – Stephen Chatelle, Ryan O’Grady and Erin Wesley

Athletic Directors Award – Megan Ribaud, Paige Jordan, and Alexandra Frost

Paradiso Award (freshman) – Jake Bruno and Tommy O’Grady

Timpone Award (freshman) – Sarah Norris

Safety - Acknowledgements

Safety is an important part of our athletic program. The major items listed below are some of the highlights insuring the health and welfare of our student-athletes:

- students were equipped well for personal safety
- our equipment received proper maintenance
- Our trainers from Hallmark Health provided excellent medical support to our students as well as our relationship with Agility Sports Medicine continues to grow as they provide us with a Dr. for all of our home football games.
- school maintenance workers gave careful attention to the condition of our fields for practices and games
- A cell phone communication system and emergency plan system is in place for the care of athletic injuries and emergencies. Our Athletic trainers are always equipped with a defibrillator as well having purchased 3 more for teams off campus. No team practices or plays outside of an AED being within 2 minutes from their reach.
- Coaches are asked to watch an informational video on Concussions yearly
- Coaches are continuously updating their CPR certifications.

2018-2019 Athletic team overview

| Sport | Season | Athletes | 17-18 Record | Coach |
|---------------------|--------|----------|--------------|---------------------------------|
| Cheerleading | Fall | 42 | - | Katie Tupaj |
| Cross Country (B) | Fall | 19 | 1-4 | Jerry Bailey |
| Cross Country (G) | Fall | 13 | 3-2 | Kevin Norton |
| Field Hockey | Fall | 28 | 9-7-2 | Alycia Whooley |
| Football | Fall | 55 | 11-1 | Bob Almeida |
| Golf | Fall | 14 | 5-6 | Tom O'Grady |
| Soccer (B) | Fall | 67 | 5-12 | Jeff Kirkland |
| Soccer (G) | Fall | 54 | 14-1-3 | Sharon Chapman |
| Swimming | Fall | 28 | 3-6-1 | Alex Penacchio |
| Volleyball | Fall | 43 | 2-14 | Paul Hardy |
| Basketball (B) | Winter | 41 | 5-15 | Jim Bakeman |
| Basketball (G) | Winter | 27 | 2-14 | Lynley Paratore |
| Cheerleading | Winter | N/A | - | N/A |
| Gymnastics | Winter | 24 | 5-2 | Annemarie McNeil |
| Ice Hockey (B) | Winter | 44 | 11-8-1 | Paul Sacco |
| Ice Hockey (G) | Winter | 16 | 11-6-3 | Colleen Martin |
| Track – Winter (B) | Winter | 44 | 0-5 | Jason Kraunelis |
| Track – Winter (G) | Winter | 49 | 3-2 | Jerry Bailey/Kristen Polizzotto |
| Baseball | Spring | 42 | 8-14 | John Davison |
| Softball | Spring | 19 | 4-16 | Scott Giordano |
| Tennis (B) | Spring | 17 | 1-17 | Jim Carino |
| Tennis (G) | Spring | 29 | 4-12 | Sara Swett-Zizzo |
| Track – Spring (B) | Spring | 41 | 2-3 | Brian Corbett |
| Track – Spring (G) | Spring | 60 | 1-3-1 | Bob Sargent |
| Lacrosse (B) | Spring | 46 | 2-16 | Matt Dabenigno |
| Lacrosse (G) | Spring | 28 | 8-11 | Katie Morin |
| TOTAL PARTICIPATION | | 890 | | |

- THE ATHLETE ROSTER NUMBER IS BASED ON HOW MANY KIDS SIGN UP AT THE START OF THE SEASON. IT IS NOT REFLECTIVE OF KIDS WHO QUIT OR GET CUT.

SPECIAL EDUCATION

The Special Education Department is responsible for supporting the education of students with special education needs who live in the town of Stoneham. As part of this effort we: (1) evaluate and assess students suspected of having a disability to determine if they meet eligibility criteria for special education services; (2) develop individualized educational programs (IEPs) for eligible students to provide access to a free and appropriate public education; (3) provide special education services as indicated in students' IEP's; and (4) periodically reevaluate student progress and determine if students continue to be eligible for services. Special education is provided to students who are determined to have one or more of the following disabilities, and whose disability is significantly impacting their ability to make effective progress in school: Autism, Developmental Delay, Intellectual Impairment, Sensory Impairment (Hearing, Vision and/or Deaf-Blind), Neurological Impairment, Emotional Impairment, Communication Impairment, Physical Impairment, Health Impairment, or Specific Learning Disability.

The Special Education Department adheres to the laws and regulations developed by state (MGL Ch. 71B) and federal (IDEA) laws governing the education of students with disabilities. Under these laws and regulations, schools are mandated to provide required services to eligible children between the ages of three and twenty-two in the least restrictive educational environment. In addition, early screening and evaluation procedures to determine eligibility for services can occur as early as two and one-half years of age.

General education and special education personnel continue to collaborate to meet the needs of all learners through building-based Teacher Assistance Teams. This process, under the direction of building Principals, can lead to accommodations to students' educational programs without the need for a referral to special education. These teams examine concerns regarding student performance and strategies which have been implemented to date, and make suggestions for additional strategies which could be implemented by general education personnel. Special educators can be actively involved in the process consulting with general education staff.

Stoneham Public Schools offers a continuum of special education services and is committed to serving students in the Least Restrictive Environment (LRE). According to this guiding principle, the District is required to maintain students as much as possible in general education settings with required supports. Special education personnel often provide specialized instruction to students within the general education classrooms as well as outside of the classroom.

In addition to special education teaching staff, related support service personnel also provide assistance to students. Such services include the areas of speech and language, hearing, vision, behavioral supports, counseling, physical and occupational therapies and adaptive physical education. All Team members work within an interdisciplinary approach to maximize effectiveness in accomplishing identified goals and objectives. Such an approach requires consultation among staff and participation in common planning activities.

Stoneham Public Schools also operates specialized classroom programs. These programs typically serve children with more intensive needs who often require instruction for a significant portion of their day outside of the general education classroom. Currently we have classrooms to meet the needs of students with cognitive delays, students on the autism spectrum, students with social/emotional needs, and students with significant language based learning disabilities. Special Education program staff work with general educators to ensure that students have access to the general education curriculum and opportunities for inclusion when appropriate.

The full continuum of special education services is also available to children beginning at 3 years of age. The Stoneham school district engages in proactive child find screening and evaluation activities to identify children who may exhibit an educational disability at an early age. Personnel work closely with early intervention service providers and families to ensure a smooth transition of services at 3 years of age.

Special education law also provides access to public school services to eligible students with disabilities who attend private school at their parents' expense. The Special Education Department contacts doctor's offices and schools in our area. Advertisements are placed in local newspapers and on cable television to ensure that the community is aware of the process for referring a child for a special education evaluation.

Stoneham Public Schools continues to maintain its membership with the SEEM Collaborative. This organization is a partnership among a group of communities to provide cost-effective programs for low incidence student populations who typically present with the most intensive needs. The Collaborative also provides specialized contractual services to support Stoneham with in-district programs, helps coordinate specialized transportation services, and provides ongoing professional development activities.

Town Accountant

As management of the Town of Stoneham, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the year ended June 30, 2019. We encourage readers to consider the information presented in this report.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Stoneham's basic financial statements. These basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The statement of net position presents information on all assets and deferred outflows and liabilities and deferred inflows, with the difference between them reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the Town's financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, education, public works, human services, culture and recreation, and interest. The business-type activities include the activities of the sewer department, and the water department.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town of Stoneham adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison schedule is reported following the notes to the basic financial statements as required supplementary information.

Proprietary funds. The Town maintains one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses enterprise funds to account for its sewer department and water department activities.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Town maintains three different fiduciary funds. The pension trust fund is used to account for resources held in trust for members of the Stoneham Contributory Retirement System. The private purpose trust fund is used to account for resources held in trust which principle and investment income exclusively benefit individuals, private organizations, or other governments. The agency fund is used to account for assets held in a purely custodial capacity.

Respectfully Submitted,

David Castellarin

Town Accountant

**TOWN OF STONEHAM, MASSACHUSETTS
GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2019**

| | General | Highway Projects | Nonmajor Governmental Funds | Total Governmental Funds |
|--|----------------------|---------------------|-----------------------------------|--------------------------------|
| ASSETS | | | | |
| Cash and Cash Equivalents | \$ 4,926,478 | \$ - | \$ - | \$ 4,926,478 |
| Investments | 6,172,405 | - | - | 6,172,405 |
| Receivables, Net of Allowance for Uncollectible Amounts: | | | | |
| Real Estate and Personal Property Taxes | 806,295 | - | - | 806,295 |
| Tax and Trash Liens | 320,664 | - | 13,110 | 333,774 |
| Motor Vehicle and Other Excise Taxes | 333,011 | - | - | 333,011 |
| Departmental and Other | - | - | 142,428 | 142,428 |
| Intergovernmental | 2,823,846 | - | - | 2,823,846 |
| Restricted Assets: | | | | |
| Cash and Cash Equivalents | 148,723 | 3,938 | 4,206,892 | 4,359,653 |
| Total Assets | <u>\$ 15,531,422</u> | <u>\$ 3,938</u> | <u>\$ 4,362,530</u> | <u>\$ 19,897,890</u> |
| LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES | | | | |
| LIABILITIES | | | | |
| Warrants Payable | \$ 278,564 | \$ - | \$ 330,163 | \$ 608,727 |
| Accrued Payroll | 271,826 | - | 4,726 | 276,552 |
| Other Liabilities | 653,584 | - | - | 653,584 |
| Tax Refunds Payable | 190,400 | - | - | 190,400 |
| Short-Term Notes Payable | - | - | 334,550 | 334,550 |
| Total Liabilities | <u>1,395,374</u> | <u>-</u> | <u>669,439</u> | <u>2,064,813</u> |
| DEFERRED INFLOWS OF RESOURCES | | | | |
| Unavailable Revenue | <u>4,079,462</u> | <u>-</u> | <u>155,538</u> | <u>4,235,000</u> |
| FUND BALANCES | | | | |
| Nonspendable | - | - | 1,133,078 | 1,133,078 |
| Restricted | 148,723 | 3,938 | 2,837,148 | 2,989,809 |
| Committed | 828,163 | - | - | 828,163 |
| Assigned | 136,506 | - | - | 136,506 |
| Unassigned | <u>8,943,194</u> | <u>-</u> | <u>(432,673)</u> | <u>8,510,521</u> |
| Total Fund Balances | <u>10,056,586</u> | <u>3,938</u> | <u>3,537,553</u> | <u>13,598,077</u> |
| Total Liabilities, Deferred Inflows of Resources, and Fund Balances | <u>\$ 15,531,422</u> | <u>\$ 3,938</u> | <u>\$ 4,362,530</u> | <u>\$ 19,897,890</u> |

TOWN OF STONEHAM, MASSACHUSETTS
GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2019

| | General | Highway Projects | Non-major Governmental Funds | Total Governmental Funds |
|--|----------------------|---------------------|------------------------------------|--------------------------------|
| REVENUES | | | | |
| Real Estate and Personal Property Taxes | \$ 50,321,892 | \$ - | \$ - | \$ 50,321,892 |
| Motor Vehicle and Other Excise Taxes | 3,875,503 | - | - | 3,875,503 |
| Miscellaneous Tax | 379,451 | - | - | 379,451 |
| Tax and Trash Liens | 798,300 | - | 55,383 | 853,683 |
| Payments in Lieu of Taxes | 60,324 | - | - | 60,324 |
| Intergovernmental | 16,573,640 | 575,416 | 3,198,201 | 20,347,257 |
| Penalties and Interest on Taxes | 205,964 | - | 7,070 | 213,034 |
| Licenses and Permits | 888,646 | - | - | 888,646 |
| Fines and Forfeitures | 69,435 | - | - | 69,435 |
| Departmental and Other | 1,374,478 | - | 4,256,194 | 5,630,672 |
| Contributions | - | - | 136,831 | 136,831 |
| Investment Income | 255,571 | - | 60,188 | 315,759 |
| Total Revenues | 74,304,194 | 575,416 | 7,713,846 | 82,593,456 |
| EXPENDITURES | | | | |
| Current | | | | |
| General Government | 2,506,624 | - | 2,301,949 | 4,808,573 |
| Public Safety | 8,393,370 | - | 513,606 | 8,906,975 |
| Education | 32,354,466 | - | 4,802,436 | 37,156,902 |
| Public Works | 2,671,178 | 565,400 | 2,183,704 | 5,420,282 |
| Health and Human Services | 682,462 | - | 255,576 | 938,038 |
| Culture and Recreation | 1,088,056 | - | 1,048,662 | 2,136,718 |
| Pension Benefits | 12,584,018 | - | - | 12,584,018 |
| Employee Benefits | 9,643,410 | - | - | 9,643,410 |
| State and County Charges | 1,814,909 | - | - | 1,814,909 |
| Debt Service | | | | |
| Principal | 3,465,000 | - | - | 3,465,000 |
| Interest | 1,023,541 | - | - | 1,023,541 |
| Total Expenditures | 74,627,034 | 565,400 | 11,715,922 | 86,912,356 |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES | (322,840) | 6,016 | (4,002,076) | (4,318,900) |
| OTHER FINANCING SOURCES (USES) | | | | |
| Proceeds of Bonds and Notes | - | - | 745,450 | 745,450 |
| Transfers In | 1,394,832 | - | 938,870 | 2,333,702 |
| Transfers Out | (848,870) | - | (227,437) | (1,076,307) |
| Total Other Financing Sources (Uses) | 545,962 | - | 1,456,883 | 2,002,845 |
| NET CHANGE IN FUND BALANCES | 223,122 | 6,016 | (2,545,193) | (2,316,055) |
| Fund Balances - Beginning of Year | 5,833,464 | (2,078) | 6,082,746 | 15,914,132 |
| FUND BALANCES - END OF YEAR | \$ 10,056,586 | \$ 3,938 | \$ 3,537,553 | \$ 13,598,077 |

**TOWN OF STONEHAM, MASSACHUSETTS
PROPRIETARY FUNDS
STATEMENT OF NET POSITION
JUNE 30, 2019**

| | Business-Type Activities - Enterprise Funds | | |
|--|---|---------------------|---------------|
| | Sewer Enterprise | Water Enterprise | Total |
| ASSETS | | | |
| Current Assets: | | | |
| Cash and Cash Equivalents | \$ 1,648,037 | 1,241,659 | \$ 2,889,696 |
| Restricted Cash and Cash Equivalents | 1,421,652 | 164,683 | 1,586,335 |
| Receivables, Net of Allowance for Uncollectible Amounts. | | | |
| User Charges | 2,262,915 | 1,650,623 | 3,913,538 |
| Utility Liens | 53,029 | 50,355 | 103,384 |
| Total Current Assets | 5,385,633 | 3,107,320 | 8,492,953 |
| Noncurrent Assets: | | | |
| Capital Assets not being Depreciated | 215,801 | - | 215,801 |
| Capital Assets, Net of Accumulated Depreciation | 6,329,665 | 7,197,970 | 13,527,635 |
| Total Noncurrent Assets | 6,545,466 | 7,197,970 | 13,743,436 |
| Total Assets | 11,930,989 | 10,305,290 | 22,236,279 |
| DEFERRED OUTFLOWS OF RESOURCES | | | |
| Related to OPEB | 83,254 | 73,449 | 156,703 |
| Related to Pension | 138,180 | 121,906 | 260,086 |
| Total Deferred Outflows of Resources | 221,434 | 195,355 | 416,789 |
| LIABILITIES | | | |
| Current Liabilities: | | | |
| Warrants Payable | 34,813 | 23,244 | 58,057 |
| Accrued Payroll | 14,384 | 13,058 | 27,442 |
| Compensated Absences | 1,476 | 1,927 | 3,403 |
| Total OPEB Liability | 57,997 | 51,167 | 109,164 |
| Long-Term Bonds and Notes Payable | 79,700 | 311,186 | 390,886 |
| Total Current Liabilities | 168,370 | 400,582 | 568,952 |
| Noncurrent Liabilities: | | | |
| Compensated Absences | 13,286 | 17,346 | 30,634 |
| Net Pension Liability | 456,886 | 403,076 | 859,962 |
| Total OPEB Liability | 1,950,172 | 1,720,485 | 3,670,657 |
| Long-Term Bonds and Notes Payable | 430,950 | 1,071,304 | 1,502,254 |
| Total Noncurrent Liabilities | 2,851,296 | 3,212,211 | 6,063,507 |
| Total Liabilities | 3,039,665 | 3,612,793 | 6,652,459 |
| DEFERRED INFLOWS OF RESOURCES | | | |
| Related to OPEB | 55,194 | 48,693 | 103,887 |
| Related to Pension | 11,950 | 10,543 | 22,493 |
| Total Deferred Inflows of Resources | 67,144 | 59,236 | 126,380 |
| NET POSITION | | | |
| Net Investment in Capital Assets | 7,466,358 | 5,950,163 | 13,416,521 |
| Unrestricted | 1,589,255 | 848,453 | 2,437,708 |
| Total Net Position | \$ 9,045,613 | \$ 6,828,616 | \$ 15,874,229 |

**TOWN OF STONEHAM, MASSACHUSETTS
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
YEAR ENDED JUNE 30, 2019**

| | Business-Type Activities - Enterprise Funds | | |
|--|---|---------------------|---------------|
| | Sewer Enterprise | Water Enterprise | Total |
| OPERATING REVENUES | | | |
| Charges for Services | \$ 5,822,695 | \$ 4,734,897 | \$ 10,557,592 |
| OPERATING EXPENSES | | | |
| Cost of Service and Administration | 645,125 | 654,216 | 1,299,341 |
| MWRA Assessment | 4,616,824 | 3,112,992 | 7,729,816 |
| Pension and OPEB Benefits Adjustments | (121,990) | (117,982) | (239,972) |
| Depreciation | 224,466 | 204,714 | 429,180 |
| Total Operating Expenses | 5,384,425 | 3,853,939 | 9,218,364 |
| OPERATING INCOME | 458,270 | 880,958 | 1,339,228 |
| NONOPERATING REVENUES | | | |
| Investment Income | 41,777 | 10,980 | 52,757 |
| INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS | 500,047 | 891,938 | 1,391,985 |
| Capital Contributions | 827,500 | 477,247 | 1,304,747 |
| Transfers Out | (646,599) | (610,796) | (1,257,395) |
| Total Capital Contributions and Transfers | 180,901 | (133,549) | 47,352 |
| CHANGE IN NET POSITION | 680,948 | 758,389 | 1,439,337 |
| Fund Net Position - Beginning of Year | 8,384,665 | 6,070,227 | 14,434,892 |
| NET POSITION - END OF YEAR | \$ 9,045,613 | \$ 6,828,616 | \$ 15,874,229 |

**TOWN OF STONEHAM, MASSACHUSETTS
PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2019**

| | Business-Type Activities - Enterprise Funds | | |
|---|---|---------------------|---------------|
| | Sewer Enterprise | Water Enterprise | Total |
| CASH FLOWS FROM OPERATING ACTIVITIES | | | |
| Receipts from Customers and Users | \$ 5,762,402 | \$ 4,846,918 | \$ 10,611,320 |
| Payments to Vendors | (4,715,369) | (3,795,413) | (8,510,782) |
| Payments to Employees | (323,701) | (458,314) | (962,015) |
| Net Cash Provided by Operating Activities | 523,332 | 1,095,191 | 1,618,523 |
| CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES | | | |
| Transfers Out | (646,539) | (610,706) | (1,257,335) |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES | | | |
| Proceeds from the Issuance of Bonds and Notes | 242,500 | - | 242,500 |
| Capital Contributions | 827,500 | 477,247 | 1,304,747 |
| Acquisition and Construction of Capital Assets | (574,703) | (619,790) | (1,194,493) |
| Principal Payments on Bonds and Notes | (73,258) | (349,186) | (422,444) |
| Net Cash Used by Capital and Related Financing Activities | 422,039 | (491,729) | (69,690) |
| CASH FLOWS FROM INVESTING ACTIVITIES | | | |
| Investment Income | 41,777 | 10,990 | 52,757 |
| NET CHANGE IN CASH AND CASH EQUIVALENTS | 340,549 | 3,646 | 344,195 |
| Cash and Cash Equivalents - Beginning of Year | 2,729,140 | 1,402,696 | 4,131,836 |
| CASH AND CASH EQUIVALENTS AT END OF YEAR (Includes \$1,421,652 and \$164,683 in the Water and Sewer enterprise funds, respectively) | \$ 3,069,689 | \$ 1,406,342 | \$ 4,476,031 |
| RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES | | | |
| Operating Income | \$ 458,270 | \$ 880,958 | \$ 1,339,228 |
| Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities: | | | |
| Changes in Assets and Liabilities not Requiring Current Cash Flows: | | | |
| Depreciation | 224,466 | 204,714 | 429,180 |
| Net Pension Liability | (130,706) | (117,422) | (248,128) |
| Total OPER Liability | 8,716 | (560) | 8,156 |
| Effect of Changes in Operating Assets and Liabilities: | | | |
| User Charges | (73,903) | 103,649 | 29,746 |
| Utility Liens | 13,610 | 10,371 | 23,981 |
| Warrants Payable | 31,961 | 17,766 | 49,747 |
| Accrued Payroll | 2,435 | 4,161 | 6,596 |
| Compensated Absences | (11,517) | (8,466) | (19,983) |
| Total Adjustments | 65,062 | 214,233 | 279,295 |
| Net Cash Provided by Operating Activities | \$ 523,332 | \$ 1,095,191 | \$ 1,618,523 |

**TOWN OF STONEHAM, MASSACHUSETTS
FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2019**

| | Pension Trust Fund (as of December 31, 2018) | Private Purpose Trust Funds | Agency Funds |
|--|---|-----------------------------------|-------------------|
| ASSETS | | | |
| Cash and Cash Equivalents | \$ 79,968 | \$ 1,477,203 | \$ 240,329 |
| Investments: | | | |
| Equity Mutual Funds | 35,960,814 | - | - |
| Fixed Income Securities | 16,140,333 | - | - |
| External Investment Pool (PRIT) | 35,873,721 | - | - |
| Interest and Dividends | 48,525 | - | - |
| Receivables, Net of Allowance for Uncollectible Amounts: | | | |
| Other | 21,179 | - | - |
| Total Assets | <u>68,124,540</u> | <u>1,477,203</u> | <u>240,329</u> |
| LIABILITIES | | | |
| Warrants Payable | 2,437 | - | 24,657 |
| Accrued Payroll | - | - | 36,220 |
| Liabilities Due Depositors | - | - | 179,452 |
| Total Liabilities | <u>2,437</u> | <u>-</u> | <u>\$ 240,329</u> |
| NET POSITION | | | |
| Restricted for Pension Benefits and Other Purposes | <u>\$ 88,122,103</u> | <u>\$ 1,477,203</u> | |

**TOWN OF STONEHAM, MASSACHUSETTS
FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
YEAR ENDED JUNE 30, 2019**

| | Pension Trust Fund (Year Ended December 31, 2018) | Private Purpose Trust Funds |
|---|--|-----------------------------------|
| ADDITIONS | | |
| Contributions: | | |
| Employer | \$ 6,578,380 | \$ - |
| Plan Members | 1,497,813 | - |
| Private Donations | - | 38,435 |
| Total Contributions | 8,076,193 | 38,435 |
| Net Investment Income: | | |
| Net Appreciation in Fair Value of Investments | (6,554,064) | - |
| Interest | 2,481,963 | 59,846 |
| Total Investment Income | (4,072,101) | 59,846 |
| Less: Investment Expense | (562,256) | - |
| Net Investment Income | (4,634,357) | 59,846 |
| Intergovernmental | 100,363 | - |
| Total Additions | 3,542,199 | 98,281 |
| DEDUCTIONS | | |
| Administration | 261,640 | - |
| Retirement Benefits, Including Reimbursements and Refunds | 7,710,463 | - |
| Scholarships Awarded | - | 54,872 |
| Total Deductions | 7,972,103 | 54,872 |
| CHANGE IN NET POSITION | (4,429,904) | 43,409 |
| Net Position - Beginning of Year | 92,552,007 | 1,433,794 |
| NET POSITION - END OF YEAR | \$ 88,122,103 | \$ 1,477,203 |

TOWN OF STONEHAM, MASSACHUSETTS
REQUIRED SUPPLEMENTARY INFORMATION
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
NON-GAAP BUDGETARY BASIS - BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2019

| | Prior Year Encumbrances and Continuing Appropriations | Original Budget | Supplemental Appropriations and Transfers | Final Budget |
|--|--|---------------------|---|---------------------|
| REVENUES | | | | |
| Real Estate and Personal Property Taxes | \$ | \$ 60,707,154 | \$ - | \$ 60,707,154 |
| Motor Vehicle and Other Excise Taxes | - | 3,600,000 | - | 3,600,000 |
| Hotel/Motel Tax | - | 355,000 | - | 355,000 |
| Tax Liens | - | - | - | - |
| Payments in Lieu of Taxes | - | 60,000 | - | 60,000 |
| Intergovernmental | - | 9,914,888 | - | 9,914,888 |
| Penalties and Interest on Taxes | - | 160,000 | - | 160,000 |
| Licenses and Permits | - | 735,000 | - | 735,000 |
| Fines and Forfeitures | - | 55,500 | - | 55,500 |
| Departmental and Other Investment Income | - | 1,577,969 | - | 1,577,969 |
| | - | 20,000 | - | 20,000 |
| Total Revenues | - | 67,185,541 | - | 67,185,541 |
| EXPENDITURES | | | | |
| Current: | | | | |
| General Government | 247,611 | 2,584,157 | 45,000 | 2,876,778 |
| Public Safety | 59 | 8,710,257 | - | 8,710,315 |
| Education | 67,212 | 30,430,993 | - | 30,498,115 |
| Public Works | 80,636 | 2,677,350 | 230,000 | 2,957,976 |
| Health and Human Services | - | 711,498 | - | 711,498 |
| Culture and Recreation | 47,672 | 1,425,081 | - | 1,472,753 |
| Pension Benefits | - | 6,411,457 | - | 6,411,457 |
| Employee Benefits | 71,468 | 9,875,017 | - | 9,946,486 |
| State and County Charges | - | 1,804,482 | - | 1,804,482 |
| Debt Service: | | | | |
| Principal | - | 3,465,000 | - | 3,465,000 |
| Interest | - | 1,023,546 | - | 1,023,546 |
| Total Expenditures | 514,648 | 69,119,756 | 245,000 | 69,879,410 |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES | | | | |
| | (514,648) | (1,933,277) | (245,000) | (2,692,875) |
| OTHER FINANCING SOURCES (USES) | | | | |
| Transfers In | - | 1,257,396 | 175,000 | 1,432,396 |
| Transfers Out | - | (2,358,870) | - | (2,358,870) |
| Total Other Financing Sources (Uses) | - | (1,101,475) | 175,000 | (926,475) |
| NET CHANGE IN FUND BALANCE | | | | |
| | (514,648) | (3,034,702) | (70,000) | (3,619,350) |
| Fund Balance - Beginning of Year: | 6,890,460 | 6,890,460 | 6,890,460 | 6,890,460 |
| FUND BALANCE - END OF YEAR | \$ 6,375,812 | \$ 3,855,758 | \$ 6,820,460 | \$ 3,271,110 |

See accompanying notes to required supplementary information.

| Actual | Current Year Encumbrances and Continuing Appropriations | Actual and Encumbrances and Continuing Appropriations | Variance Positive/ (Negative) |
|---------------|--|--|-------------------------------------|
| \$ 50,471,376 | \$ - | \$ 50,471,376 | \$ (235,778) |
| 3,875,503 | - | 3,875,503 | 275,503 |
| 379,451 | - | 379,451 | 24,451 |
| 296,300 | - | 296,300 | 296,300 |
| 60,324 | - | 60,324 | 324 |
| 10,403,089 | - | 10,403,089 | 488,201 |
| 206,954 | - | 206,954 | 46,954 |
| 888,046 | - | 888,046 | 153,046 |
| 69,435 | - | 69,435 | 13,935 |
| 1,374,478 | - | 1,374,478 | (203,521) |
| 138,883 | - | 138,883 | 118,883 |
| 66,104,439 | - | 66,104,439 | 978,898 |
| 2,606,624 | 205,590 | 2,812,204 | 64,574 |
| 8,393,370 | 16,909 | 8,410,279 | 300,036 |
| 30,354,468 | 135,424 | 30,489,890 | 8,225 |
| 2,671,178 | 178,168 | 2,849,346 | 108,630 |
| 682,462 | - | 682,462 | 29,036 |
| 1,388,056 | 70,904 | 1,458,960 | 13,793 |
| 6,411,467 | - | 6,411,467 | - |
| 9,693,410 | 41,902 | 9,735,312 | 211,174 |
| 1,814,909 | - | 1,814,909 | (10,427) |
| 3,465,000 | - | 3,465,000 | - |
| 1,023,541 | - | 1,023,541 | 5 |
| 68,504,483 | 648,887 | 69,153,370 | 725,048 |
| (340,044) | (648,887) | (988,931) | 1,703,944 |
| 1,669,832 | - | 1,669,832 | 137,437 |
| (2,358,070) | - | (2,358,070) | - |
| (789,038) | - | (789,038) | 137,437 |
| (1,129,082) | (648,887) | (1,777,969) | 1,641,381 |

Town Clerk

Report of the Town Clerk

We began the year by sending out the Annual Street List to over ten thousand households in Stoneham and processing them as they were returned. We ended 2019 with 16,354 registered voters. That voter total is made up of 4,761 registered Democrats, 1,676 registered Republicans, 58 registered in the Libertarian party, 3 in the Green-Rainbow Party and 9,713 Unenrolled voters (those voters not registered in a specific political party or political designation-formerly known as Independent). There were 143 voters registered under party designations. Designations are often formed around a particular cause or ideology, are not considered officially as parties and do not have primaries.

As is the case with most odd number years, in 2019 we only held one election. Our Annual Town Election took place on April 4, 2019. We had 2,194 voters casting their ballots for municipal offices along with a ballot question to change the minimum seating requirement for the sale of alcohol in restaurants.

On May 6th 444 voters turned out to act on 25 articles. The Special Town Meeting held on October 21, 2019 brought out 219 voters to act on eight articles.

In 2019 the Town Clerk's Office recorded and reported 244 births to residents, 244 deaths and 95 marriages to the State Registry of Vital Records & Statistics.

The Town Clerk's Office had hundreds of over the counter, online and mail in transactions. For the calendar year we took in almost \$158,000 in revenue from vital records, dog licenses, permits and passport fees.

Our Elections & Registration staff members/passport acceptance agents executed 1082 passport applications in 2019. The passport execution fees and 619 passport photos taken brought in just over \$36,000 in passport revenue for the calendar year.

As always it was a pleasure serving the residents of Stoneham.

We look forward to helping you in 2020!

Respectfully,



Maria Sagarino
Town Clerk

| APRIL 2, 2019 ANNUAL TOWN ELECTION TALLY | | | | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------|
| Office/Candidate | | | | | | | | |
| Select Board (2) | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
| Blanks | 83 | 76 | 98 | 61 | 101 | 99 | 102 | 620 |
| George E. Seibold | 164 | 152 | 210 | 131 | 201 | 136 | 157 | 1151 |
| Heidi A. Bilbo | 158 | 167 | 186 | 127 | 185 | 161 | 180 | 1164 |
| Joseph Bromander | 82 | 111 | 131 | 116 | 153 | 155 | 152 | 900 |
| Robert E. Verner | 47 | 53 | 86 | 57 | 107 | 95 | 97 | 542 |
| Write-in | 2 | 1 | 1 | 0 | 3 | 2 | 2 | 11 |
| Write-in | | | | | | | | 0 |
| Total | 536 | 560 | 712 | 492 | 750 | 648 | 690 | 4388 |
| | | | | | | | | 4388 |
| Town Clerk | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
| Blanks | 71 | 56 | 87 | 54 | 95 | 80 | 87 | 530 |
| Maria Sagarino | 196 | 222 | 267 | 192 | 279 | 242 | 256 | 1654 |
| Write-in | 1 | 2 | 2 | 0 | 1 | 2 | 2 | 10 |
| Total | 268 | 280 | 356 | 246 | 375 | 324 | 345 | 2194 |
| | | | | | | | | 2194 |
| School Committee | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
| Blanks | 30 | 18 | 34 | 18 | 31 | 30 | 31 | 192 |
| Rachel L Meredith-Warren | 157 | 171 | 212 | 138 | 204 | 167 | 183 | 1232 |
| Zenaide Diemer | 79 | 91 | 109 | 89 | 140 | 125 | 131 | 764 |
| Write-in | 2 | 0 | 1 | 1 | 0 | 2 | 0 | 6 |
| Total | 268 | 280 | 356 | 246 | 375 | 324 | 345 | 2194 |
| | | | | | | | | 2194 |
| Planning Board | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
| Blanks | 92 | 73 | 119 | 69 | 119 | 100 | 102 | 674 |
| Kevin N. Dolan | 173 | 205 | 236 | 177 | 255 | 220 | 242 | 1508 |
| Write-in | 3 | 2 | 1 | 0 | 1 | 4 | 1 | 12 |
| Total | 268 | 280 | 356 | 246 | 375 | 324 | 345 | 2194 |
| | | | | | | | | 2194 |

| Moderator | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
|----------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------|
| Blanks | 74 | 72 | 111 | 66 | 120 | 93 | 99 | 635 |
| Jeanne E. Craigie | 186 | 200 | 234 | 173 | 244 | 217 | 234 | 1488 |
| Write-in | 8 | 8 | 11 | 7 | 11 | 14 | 12 | 71 |
| Total | 268 | 280 | 356 | 246 | 375 | 324 | 345 | 2194 |
| | | | | | | | | 2194 |
| Housing Authority | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
| Blanks | 53 | 49 | 75 | 43 | 70 | 75 | 72 | 437 |
| Michelle A. Meagher | 138 | 155 | 172 | 125 | 174 | 168 | 146 | 1078 |
| Gerard J. Cunningham | 77 | 73 | 109 | 78 | 131 | 81 | 125 | 674 |
| Write-in | 0 | 3 | 0 | 0 | 0 | 0 | 2 | 5 |
| Total | 268 | 280 | 356 | 246 | 375 | 324 | 345 | 2194 |
| | | | | | | | | 2194 |
| Board of Assessors | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
| Blanks | 53 | 46 | 60 | 37 | 63 | 57 | 66 | 382 |
| Eric R. Josephson | 134 | 146 | 181 | 127 | 184 | 166 | 175 | 1113 |
| Michael J. Rotondi | 81 | 88 | 114 | 82 | 128 | 101 | 103 | 697 |
| Write-in | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 2 |
| Total | 268 | 280 | 356 | 246 | 375 | 324 | 345 | 2194 |
| | | | | | | | | 2194 |
| Board of Health | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
| Blanks | 91 | 79 | 118 | 66 | 120 | 97 | 101 | 672 |
| Teresa M. Dean | 175 | 201 | 236 | 180 | 253 | 225 | 244 | 1514 |
| Write-in | 2 | 0 | 2 | 0 | 2 | 2 | 0 | 8 |
| Total | 268 | 280 | 356 | 246 | 375 | 324 | 345 | 2194 |
| | | | | | | | | 2194 |
| Library Trustees (2) | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
| Blanks | 200 | 169 | 253 | 133 | 263 | 216 | 219 | 1453 |
| Patricia M. DiPietro | 171 | 204 | 243 | 183 | 254 | 220 | 238 | 1513 |
| Susan Waldman Fixman | 165 | 185 | 213 | 175 | 230 | 210 | 232 | 1410 |
| Write-in | 0 | 2 | 3 | 1 | 3 | 2 | 1 | 12 |
| Write-in | | | | | | | | 0 |

| | | | | | | | | |
|-------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Total | 536 | 560 | 712 | 492 | 750 | 648 | 690 | 4388 |
| | | | | | | | | 4388 |
| QUESTION 1 | Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Totals |
| Blanks | 31 | 21 | 25 | 22 | 18 | 27 | 27 | 171 |
| YES | 191 | 206 | 265 | 172 | 286 | 230 | 252 | 1602 |
| NO | 46 | 53 | 66 | 52 | 70 | 67 | 66 | 420 |
| Total | | | | | | | | 2193 |
| | | | | | | | | 2193 |

MINUTES FOR TOWN MEETING

MONDAY, MAY 6, 2019

To either of the Constables of the Town of Stoneham in County of Middlesex, GREETING:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Stoneham qualified to vote in elections and Town affairs to meet in the Town Hall, 35 Central Street, on Tuesday, April 2, 2019, at seven o'clock in the forenoon to act on the following articles of the warrant:

Article 1. To choose the following officers:

Two (2) Select Board Members for three (3) years. **George Seibold & Heidi Bilbo**

One (1) Town Clerk for three (3) years. **Maria Sagarino**

One (1) School Committee Member for three (3) years. **Rachel Meredith-Warren**

One (1) Board of Health Member for three (3) years. **Teresa Dean**

One (1) Planning Board Member for (5) years. **Kevin Dolan**

One (1) Board of Assessors Member for three (3) years. **Eric Josephson**

One (1) Town Moderator for two (2) years **Jeanne Craigie**

Two (2) Library Trustees for three (3) years. **Susan Waldman Fixman**

& Patricia Dipietro

One (1) Housing Authority Member for five (5) years. **Michelle Meagher**

For consideration of the following Articles, the meeting shall be adjourned to meet in the Town Hall at seven o'clock in the evening on Monday, May 6, 2019, in accordance with provisions of Article II, section 2-3 of the By-Laws of the Town of Stoneham.

Tellers were appointed to check the names of voters entering the Town Hall and the checklist showed 444 voters were inside the meeting.

The meeting was called to order by Moderator Jeanne Craigie at 7:03 PM in the Auditorium of Town Hall. Moderator Craigie mentioned the passing of Paul Means, Mary Appleyard, Lorraine Prive, Theodore Schwab, William McNulty, Sr., Anne Marie Gaillis, Marge Muir, Betty Luciano, Margaret Donahoe, Geraldine Hayes, James McDermott, William Murphy, Alfred Minghella, Richard Mongeau and Richard Marengi and a moment of silence was held. Pledge of Allegiance followed by Anne Kurdzionak singing the Star Spangled Banner. Mrs. Craigie thanked former Selectmen Anthony Wilson for his years of service and the meeting began.

Article 2. To choose all other necessary Town officers for the ensuing year in such a manner as the Town may determine.

Select Board

Article 3. To hear reports of Town officers and committees and to act thereon and to choose committees.

Select Board

Article 4. To see if the Town will vote to fix the salaries of the several elected officers and the Boards of the Town for the 2020 fiscal year:

| | |
|--------------------|----------|
| Town Moderator | \$200 |
| Board of Assessors | \$1,200 |
| Select Board | \$3,000 |
| Town Clerk | \$79,111 |

or do anything in relation thereto.

Select Board

Articles 2, 3 & 4.Voted that the Town take Articles 2, 3 and 4 out of order and that they be “passed by consent” in accordance with the motions shown on the “2019 Stoneham Annual Town Meeting Consent Agenda” distributed to Town Meeting attendees.

Consent Agenda for Articles 2, 3 & 4

Passed Unanimous

Article 5. To see if the Town will vote to raise and appropriate the sum of \$625,000 for the capital projects set forth below, and to meet said appropriation to see whether the Town will vote to transfer the sum of \$275,000 from available funds and to borrow the sum of \$350,000 for such capital projects, including all incidental and related costs, all as set forth below, or do anything in relation thereto.

| Department | Amount | Description | Funding Source |
|--------------|-------------------|------------------------------------|-----------------|
| Arena | \$ 210,000.00 | Arena Project Close Out | Available Funds |
| Town Planner | \$ 10,000.00 | Green Communities Energy Updates | Available Funds |
| Fire | \$ 30,000.00 | Portable Radios | Available Funds |
| Golf | \$ 25,000.00 | Install Net at 3rd hole | Available Funds |
| Recreation | \$ 210,000.00 | Clara Steele Playground Renovation | Bonding |
| Public Works | \$ 140,000.00 | Streets (Paving) | Bonding |
| Total | 625,000.00 | | |

Select Board

Article 5. **Voted** that the Town appropriate the sum of \$625,000 for the capital projects set forth in Article 5 of the May 6, 2019 Annual Town Meeting Warrant, and to meet said appropriation, authorize the Town Treasurer, with the approval of the Select Board, to borrow a sum not to exceed \$350,000 for the Clara Steele Playground and Streets Capital Projects specified in said Article 5, including all costs incidental and related thereto, and to issue bonds and notes therefor under G.L. c.44, Section 7(1) or any other enabling authority, said funds to be expended under the general supervision of the Town Administrator and supervision of the department head for which the sums have been appropriated, and further that the sum of \$275,000 be transferred from the free cash that was appropriated under Article 17, Stoneham High School “New Wing” Roof Replacement, of the May 7, 2018 Annual Town Meeting to fund the remaining capital projects, including all costs incidental and related thereto. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of project costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

⅔ Vote Required
⅔ Vote Passed per Moderator

*** Prior to Art 6 the Moderator disclosed that she was a member of the School Building Committee choosing to pass the gavel to a temporary moderator. Anthony Wilson 181 Central St was nominated, the Town Clerk took a vote and Mr. Wilson was sworn in as temporary moderator for the purpose of Art 6.**

Article 6. To see if the Town of Stoneham will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of Stoneham School Building Committee for a Feasibility Study of Stoneham High School located at 149 Franklin Street, Stoneham, Massachusetts, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, or do anything in relation thereto.

School Committee

Article 6. **Voted** that the Town of Stoneham appropriate the sum of \$750,000 for the purpose of paying costs associated with a Feasibility Study of Stoneham High School located at 149 Franklin Street, Stoneham, including the payment of all costs incidental or related thereto, and for which the Town of Stoneham may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the Stoneham School Building Committee, and to meet this appropriation the Town Treasurer with the approval of the Select Board be authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town of Stoneham acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town of Stoneham incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Stoneham and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town of Stoneham and the MSBA. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of project costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Motion to Move the Question

Question is Moved

Passed per Moderator

Motion for Reconsideration

Cannot be Reconsidered

The gavel was returned to Moderator Craigie after the vote on Article 6.

Article 7. To see if the Town will vote to raise and appropriate from taxation or by transfer from available funds, such sums as may be necessary to defray Town charges for the ensuing fiscal year, including debt and interest and a reserve fund, or do anything in relation thereto.

Select Board

Article 7. A. Voted that the Town raise and appropriate the sum of \$69,391,599 for a total General Fund Operating Budget, to provide for a reserve fund and to defray the expenses of the Town, and for the purposes as itemized in Exhibit A, and to meet said appropriation transfer the sum of \$15,000 from the Overlay Reserve Account, the sum of \$100,000 from Free Cash, and raise the sum of \$69,276,599 from the FY2020 Tax Levy.

Passed per Moderator

Article 7. B. Voted that the Town appropriate the sum of \$6,425,219 for costs of operations of the Sewer Enterprise Fund as itemized in Exhibit A, and to meet said appropriation raise \$6,425,219 from Sewer Receipts.

Passed Unanimous

Article 7. C. Voted that the Town appropriate the sum of \$4,788,954 for costs of operations of the Water Enterprise Fund as itemized in Exhibit A, and to meet said appropriation raise \$4,788,954 from Water Receipts.

Passed Unanimous

| Town of Stoneham Summary of Revenues and Expenditures July 1, 2019 | | | | | |
|--|------------------------------|-------------------------------|--------------------------------------|-------------------------------------|---------------------------------|
| | APPROVED TAX RATE FY19 | DEPARTMENT REQUEST FY20 | ADMINISTRATOR RECOMMENDED FY20 | Select Board Recommended FY20 | FIN COMM RECOMMENDED FY20 |
| I. REVENUES | | | | | |
| TAX LEVY | 48,020,211 | 49,995,241 | 49,995,241 | 49,995,241 | 49,995,241 |
| DEBT EXCLUSION | 2,132,163 | 2,025,731 | 2,025,731 | 2,025,731 | 2,025,731 |
| NEW GROWTH | 755,634 | 400,000 | 400,000 | 400,000 | 400,000 |
| SUBTOTAL | 50,908,008 | 52,420,972 | 52,420,972 | 52,420,972 | 52,420,972 |
| LOCAL RECEIPTS | 6,563,499 | 6,620,000 | 6,620,000 | 6,620,000 | 6,620,000 |
| SBA REIMBURSEMENT | 1,148,092 | 1,148,092 | 1,148,092 | 1,148,092 | 1,148,092 |
| EST CHERRY SHEET | 8,791,846 | 8,967,683 | 9,659,611 | 9,659,611 | 9,659,611 |
| FREE CASH | - | - | - | - | - |
| INTERGOVERNMENTAL(INDIRECTS) | 1,257,395 | 1,595,404 | 1,595,404 | 1,595,404 | 1,595,404 |
| SUBTOTAL | 17,760,832 | 18,331,179 | 19,023,107 | 19,023,107 | 19,023,107 |
| TOTAL REVENUE | 68,668,840 | 70,752,151 | 71,444,079 | 71,444,079 | 71,444,079 |
| II. EXPENSES | | | | | |
| TOWN BUDGETS | 15,817,592 | 17,735,741 | 17,087,481 | 17,087,481 | 17,087,481 |
| SCHOOL BUDGET | 28,916,726 | 30,291,726 | 30,291,726 | 30,291,726 | 30,291,726 |
| VOCATIONAL SCHOOL | 1,230,535 | 1,289,562 | 1,153,474 | 1,153,474 | 1,153,474 |
| SHARED EXPENSES | | | | | |
| HEALTH INSURANCE | 8,267,803 | 8,442,514 | 8,384,348 | 8,384,348 | 8,384,348 |
| RETIREMENT | 6,409,652 | 6,611,111 | 6,611,111 | 6,611,111 | 6,611,111 |
| MEDICARE | 465,000 | 560,000 | 560,000 | 560,000 | 560,000 |
| PROPERTY & CASUALTY INSURANCE | 550,000 | 550,000 | 565,000 | 565,000 | 565,000 |
| WORKER'S COMPENSATION | 245,000 | 255,000 | 250,000 | 250,000 | 250,000 |
| UNCOMPENSATED BALANCES | - | - | - | - | - |
| RESERVE FUND | 50,000 | 50,000 | 100,000 | 100,000 | 100,000 |
| DEBT | 4,514,043 | 4,115,041 | 4,203,459 | 4,203,459 | 4,203,459 |
| TOWN AUDIT | 65,000 | 85,000 | 85,000 | 85,000 | 85,000 |
| CAPITAL STABILIZATION(Non Operational) | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| STABILIZATION (Non Operational) | 1,485,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| OPEB TRUST FUND(Non Operational) | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| OVERLAY PROVISIONS | 198,810 | 220,000 | 220,000 | 220,000 | 220,000 |
| ASSESSMENTS/OFFSETS | 1,829,532 | 1,946,913 | 1,946,913 | 1,946,913 | 1,946,913 |
| STM | 1,549,904 | - | - | - | - |
| AMOUNT RAISED ON TAX RATE | | | | | |
| PRINCIPLE PAYMENT | 100,000 | - | - | - | - |
| TAX TITLE | 7,105 | - | - | - | - |
| TOTAL EXPENSES | 71,776,702 | 72,252,608 | 71,558,512 | 71,558,512 | 71,558,512 |
| BALANCE AVAILABLE | (3,107,862) | (1,500,457) | (114,433) | (114,433) | (114,433) |
| ONE TIME REVENUES | | | | | |
| FREE CASH | 3,109,904 | 100,000 | 100,000 | 100,000 | 100,000 |
| OVERLAY SURPLUS | - | 15,000 | 15,000 | 15,000 | 15,000 |
| EXCESS/(DEFICIT) | 2,042 | (1,385,457) | 567 | 567 | 567 |
| ENTERPRISE FUNDS | | | | | |
| SEWER RECEIPTS | 6,005,342 | 6,388,081 | 6,365,118 | 6,365,118 | 6,425,219 |
| WATER RECEIPTS | 4,813,024 | 5,030,065 | 4,969,231 | 4,969,231 | 4,788,954 |
| SEWER EXPENSES | 6,005,342 | 6,388,081 | 6,365,118 | 6,365,118 | 6,425,219 |
| WATER EXPENSES | 4,813,024 | 5,030,065 | 4,969,231 | 4,969,231 | 4,788,954 |
| TOTAL BUDGET | 82,595,068 | 83,670,754 | 82,892,862 | 82,892,862 | 82,772,686 |

DEPARTMENTAL BUDGET

July 1, 2019 through June 30, 2020

| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance & Advisory Recommended FY'20 |
|---|------------------|------------|--|----------------------------------|---------------------------------------|--------------------------------------|--|
| 114 MODERATOR | | | | | | | |
| 200 | 200 | 1 | Salary | 200 | 200 | 200 | 200 |
| \$ - | \$ - | | Expenses | \$ - | \$ - | \$ - | \$ - |
| \$ 200 | \$ 200 | | Total Moderator Budget | \$ 200 | \$ 200 | \$ 200 | \$ 200 |
| 122 SELECT BOARD | | | | | | | |
| 56,167 | 56,551 | | Full-Time Salaries | 59,408 | 59,408 | 59,408 | 59,408 |
| 14,250 | 12,000 | | Elected Official Salaries | 12,000 | 12,000 | 12,000 | 12,000 |
| \$ 70,417 | \$ 68,551 | 2 | Total Salaries | \$ 71,408 | \$ 71,408 | \$ 71,408 | \$ 71,408 |
| 7,708 | 7,000 | | Advertising | 7,000 | 7,000 | 7,000 | 7,000 |
| 1,739 | 2,600 | | Printing Services | 2,600 | 2,600 | 2,600 | 2,600 |
| 972 | 1,050 | | Other Purchased Services | 3,050 | 3,050 | 3,050 | 3,050 |
| 558 | 600 | | Office Supplies | 1,200 | 1,200 | 1,200 | 1,200 |
| 480 | 2,500 | | In State Travel | 2,500 | 2,500 | 2,500 | 2,500 |
| 11,457 | 13,750 | 3 | Total Expenses | 16,350 | 16,350 | 16,350 | 16,350 |
| \$ 81,874 | \$ 82,301 | | Total Selectmen Budget | \$ 87,758 | \$ 87,758 | \$ 87,758 | \$ 87,758 |
| 123 TOWN ADMINISTRATOR | | | | | | | |
| 296,814 | 314,292 | | Full-Time Salaries | 352,290 | 330,540 | 330,540 | 330,540 |
| 60,841 | 58,826 | | Part-Time Salaries | 60,298 | 60,298 | 60,298 | 60,298 |
| 9,127 | 10,000 | | Interns | 12,000 | 12,000 | 12,000 | 12,000 |
| 1,992 | 2,000 | | Car Allowance | 2,000 | - | - | - |
| \$ 368,774 | \$ 385,118 | 4 | Total Salaries | \$ 426,588 | \$ 402,838 | \$ 402,838 | \$ 402,838 |
| 2,540 | 2,800 | | Professional Services | 2,800 | 2,800 | 2,800 | 2,800 |
| 5,502 | 7,500 | | Medical Services | 8,000 | 8,000 | 8,000 | 8,000 |
| 4,098 | 3,000 | | Advertising | 3,000 | 3,000 | 3,000 | 3,000 |
| 350 | 1,500 | | Printing Services | 1,000 | 1,000 | 1,000 | 1,000 |
| 6,340 | 6,000 | | Office Supplies | 11,000 | 6,500 | 6,500 | 6,500 |
| 4,179 | 2,900 | | In State Travel | 3,000 | 3,000 | 3,000 | 3,000 |
| 400 | 500 | | Dues & Subscriptions | 500 | 3,500 | 3,500 | 3,500 |
| 23,409 | 24,200 | 5 | Total Expenses | 29,300 | 27,800 | 27,800 | 27,800 |
| \$ 392,183 | \$ 409,318 | | Total Town Administrator Budget | \$ 455,888 | \$ 430,638 | \$ 430,638 | \$ 430,638 |
| 131 FINANCE & ADVISORY BOARD | | | | | | | |
| - | - | 6 | Dues & Subscriptions | 500 | 500 | 500 | 500 |
| \$ - | \$ - | | Total Finance & Advisory Budget | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| 132 RESERVE FUND | | | | | | | |
| - | 50,000 | 7 | Reserve Fund | 50,000 | 100,000 | 100,000 | 100,000 |
| \$ - | \$ 50,000 | | Total Finance & Advisory Budget | \$ 50,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| 135 Town Accountant | | | | | | | |
| - | - | | Full-Time Salaries | 240,881 | 240,881 | 240,881 | 240,881 |
| 194,478 | 226,099 | | Part-Time Salaries | 32,189 | 32,189 | 32,189 | 32,189 |
| 227,986 | 258,288 | 8 | Total Salaries | 273,070 | 273,070 | 273,070 | 273,070 |
| 12,829 | 5,220 | | Education & Training | 6,700 | 6,700 | 6,700 | 6,700 |
| 5,028 | 700 | | Office Supplies | 800 | 800 | 800 | 800 |
| 408 | 1,300 | | In State Travel | 1,300 | 1,300 | 1,300 | 1,300 |
| 265 | 1,672 | | Dues & Subscriptions | 1,260 | 1,260 | 1,260 | 1,260 |
| - | - | | Outside Services | - | - | - | - |
| 18,530 | 8,892 | 9 | Total Expenses | 10,060 | 10,060 | 10,060 | 10,060 |
| \$ 246,516 | \$ 267,180 | | Total Accounting Budget | \$ 283,130 | \$ 283,130 | \$ 283,130 | \$ 283,130 |

| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
|-----------------------------------|------------------|------------|--|----------------------------------|---------------------------------------|--------------------------------------|---|
| 138 Purchasing/Procurement | | | | | | | |
| - | - | | Full-Time Salaries | 40,000 | 40,000 | 40,000 | 40,000 |
| - | - | 10 | Total Salaries | 40,000 | 40,000 | 40,000 | 40,000 |
| - | - | | Office Supplies | 5,000 | 5,000 | 5,000 | 5,000 |
| - | - | 11 | Total Expenses | 5,000 | 5,000 | 5,000 | 5,000 |
| \$ - | \$ - | | Total Purchasing/Procurement Budget | \$ 45,000 | \$ 45,000 | \$ 45,000 | \$ 45,000 |
| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| 141 ASSESSOR'S | | | | | | | |
| 132,846 | 134,230 | | Full-Time Salaries | 138,031 | 138,031 | 138,031 | 138,031 |
| 3,600 | 3,600 | | Elected Salaries | 3,600 | 3,600 | 3,600 | 3,600 |
| \$ 136,246 | \$ 137,830 | 12 | Total Salaries | \$ 141,631 | \$ 141,631 | \$ 141,631 | \$ 141,631 |
| 1,170 | 1,500 | | Education & Training | 1,500 | 1,500 | 1,500 | 1,500 |
| 846 | 1,000 | | Data Processing | 1,000 | 1,000 | 1,000 | 1,000 |
| - | - | | Outside Services | 15,000 | 15,000 | 15,000 | 15,000 |
| 169 | 500 | | In State Travel | 200 | 200 | 200 | 200 |
| 1,214 | 1,500 | | Dues & Subscriptions | 1,500 | 1,500 | 1,500 | 1,500 |
| 3,399 | 4,500 | 13 | Total Expenses | 19,200 | 19,200 | 19,200 | 19,200 |
| \$ 139,645 | \$ 142,330 | | Total Assessor's Budget | \$ 160,831 | \$ 160,831 | \$ 160,831 | \$ 160,831 |
| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| 145 TREASURER/COLLECTOR | | | | | | | |
| 246,292 | 247,923 | | Full-Time Salaries | 241,399 | 229,660 | 229,660 | 229,660 |
| 30,204 | 29,872 | | Part-Time Salaries | 30,320 | 30,320 | 30,320 | 30,320 |
| 276,496 | 277,795 | 14 | Total Salaries | 271,719 | 259,980 | 259,980 | 259,980 |
| 265 | 100 | | Repairs & Maintenance | 100 | 100 | 100 | 100 |
| 10,630 | 15,000 | | Legal Services | 20,000 | 17,500 | 17,500 | 17,500 |
| 560 | 1,000 | | Advertising | 1,200 | 1,200 | 1,200 | 1,200 |
| 3,011 | 2,600 | | Printing Services | 3,100 | 3,100 | 3,100 | 3,100 |
| 4,342 | 5,500 | | Other Purchased Services | 6,000 | 85,000 | 85,000 | 85,000 |
| 1,486 | 1,760 | | In State Travel | 1,760 | 1,760 | 1,760 | 1,760 |
| 355 | 355 | | Dues & Subscriptions | 355 | 355 | 355 | 355 |
| 20,649 | 26,315 | 15 | Total Expenses | 32,515 | 109,015 | 109,015 | 109,015 |
| \$ 297,145 | \$ 304,110 | | Total Treasurer/Collector Budget | \$ 304,234 | \$ 368,995 | \$ 368,995 | \$ 368,995 |
| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| 151 Town Counsel | | | | | | | |
| 143,590 | 100,000 | 16 | Town Counsel Contract Expense | 125,000 | 125,000 | 125,000 | 125,000 |
| \$ 143,590 | \$ 100,000 | | Total Law Budget | \$ 125,000 | \$ 125,000 | \$ 125,000 | \$ 125,000 |
| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| 155 MIS | | | | | | | |
| 155,645 | 163,818 | | Full-Time Salaries | 165,276 | 165,276 | 165,276 | 165,276 |
| \$ 155,645 | \$ 163,818 | 17 | Total Salaries | \$ 165,276 | \$ 165,276 | \$ 165,276 | \$ 165,276 |
| 106,952 | 124,880 | | Computer Equipment Maintenance | 155,153 | 140,653 | 140,653 | 140,653 |
| 6,090 | 6,000 | | Data Processing | 6,000 | 6,000 | 6,000 | 6,000 |
| 14,361 | 18,000 | | Telephones | 18,000 | 18,000 | 18,000 | 18,000 |
| 3,480 | 4,700 | | Cellphones | 3,800 | 3,800 | 3,800 | 3,800 |
| 9,017 | 10,000 | | Printing & Copying | 10,000 | 10,000 | 10,000 | 10,000 |
| 10,080 | 10,000 | | Data Processing Supplies | 10,000 | 10,000 | 10,000 | 10,000 |
| - | 2,400 | | Dues & Subscriptions | 2,400 | 2,400 | 2,400 | 2,400 |
| 149,980 | 175,980 | 18 | Total Expense | 205,353 | 190,853 | 190,853 | 190,853 |
| \$ 305,625 | \$ 339,798 | | Total Technology Budget | \$ 370,629 | \$ 356,129 | \$ 356,129 | \$ 356,129 |

| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
|--|-------------------|------------|---|----------------------------------|---------------------------------------|--------------------------------------|---|
| 161 TOWN CLERK | | | | | | | |
| 41,244 | - | | Full-Time Salaries | - | 33,749 | 33,749 | 33,749 |
| - | - | | Ex-Officio | - | 800 | 800 | 800 |
| 15,682 | 16,423 | | Part Time Salaries | 16,202 | 80,958 | 80,958 | 80,958 |
| 72,963 | 72,923 | | Elected Salaries | 79,111 | 80,110 | 80,110 | 80,110 |
| \$ 129,889 | \$ 89,346 | 19 | Total Salaries | \$ 95,313 | \$ 195,617 | \$ 195,617 | \$ 195,617 |
| 652 | 500 | | Repairs & Maintenance | 500 | 2,600 | 2,600 | 2,600 |
| 90 | 100 | | Professional Services | 100 | 3,100 | 3,100 | 3,100 |
| 540 | 600 | | Printing Services | 600 | 10,600 | 10,600 | 10,600 |
| 322 | 500 | | Other Purchased Services | 500 | 1,500 | 1,500 | 1,500 |
| 670 | 600 | | Office Supplies | 700 | 1,300 | 1,300 | 1,300 |
| 762 | 1,500 | | In State Travel | 1,500 | 1,500 | 1,500 | 1,500 |
| 390 | 400 | | Dues & Subscriptions | 400 | 400 | 400 | 400 |
| 3,426 | 4,200 | 20 | Total Expenses | 4,300 | 21,000 | 21,000 | 21,000 |
| \$ 133,315 | \$ 93,546 | | Total Clerk Budget | \$ 99,613 | \$ 216,617 | \$ 216,617 | \$ 216,617 |
| 162 Elections (Combined into Clerk) | | | | | | | |
| - | 41,475 | | Full-Time Salaries | 33,749 | - | - | - |
| 59,773 | 85,966 | | Part-Time Salaries | 64,756 | - | - | - |
| 966 | 999 | | Elected Salaries | 999 | - | - | - |
| - | 750 | | Ex-Officio | 800 | - | - | - |
| \$ 60,739 | \$ 129,190 | 21 | Total Salaries | \$ 100,304 | \$ - | \$ - | \$ - |
| 2,344 | 2,000 | | Repairs & Maintenance | 2,100 | - | - | - |
| 1,358 | 4,500 | | Professional Services | 3,000 | - | - | - |
| 8,214 | 10,000 | | Printing Services | 10,000 | - | - | - |
| 449 | 1,500 | | Other Purchased Services | 1,000 | - | - | - |
| 283 | 400 | | Office Supplies | 600 | - | - | - |
| 12,648 | 18,400 | 22 | Total Expenses | 16,700 | - | - | - |
| \$ 73,387 | \$ 147,590 | | Total Elections Budget | \$ 117,004 | \$ - | \$ - | \$ - |
| 182 Planning Bd/BOA/Conserv. | | | | | | | |
| 55,751 | 58,394 | | Part-Time Salaries | 69,973 | 65,181 | 65,181 | 65,181 |
| 55,751 | 58,394 | 23 | Total Salaries | 69,973 | 65,181 | 65,181 | 65,181 |
| - | 200 | | Car Allowance | 100 | 100 | 100 | 100 |
| 507 | 1,500 | | Education & Training | 860 | 860 | 860 | 860 |
| 193 | 1,000 | | Advertising | 1,000 | 1,000 | 1,000 | 1,000 |
| 1,906 | 2,000 | | Printing Services | 1,250 | 1,250 | 1,250 | 1,250 |
| 1,059 | - | | Office Supplies | 2,465 | 2,465 | 2,465 | 2,465 |
| 881 | 1,000 | | Dues | 574 | 574 | 574 | 574 |
| 4,545 | 5,700 | 24 | Total Expenses | 6,249 | 6,249 | 6,249 | 6,249 |
| \$ 60,296 | \$ 64,094 | | Total PLN/CONS/ ZBA Budget | \$ 76,222 | \$ 71,430 | \$ 71,430 | \$ 71,430 |
| 185 Econ. & Comm. Development | | | | | | | |
| 74,291 | 77,561 | | Full-Time Salaries | 101,238 | 81,479 | 81,479 | 81,479 |
| 74,291 | 77,561 | 25 | Total Salaries | 101,238 | 81,479 | 81,479 | 81,479 |
| 43,631 | - | | Island Maintenance | - | - | - | - |
| 579 | 11,700 | | Professional Services | 46,700 | 31,700 | 31,700 | 31,700 |
| - | 1,000 | | Education & Training | 1,000 | 1,000 | 1,000 | 1,000 |
| 438 | 1,000 | | Office Supplies | 1,020 | 1,020 | 1,020 | 1,020 |
| 1,188 | 1,000 | | In State Travel | 1,020 | 1,020 | 1,020 | 1,020 |
| 468 | 1,000 | | Dues | 1,000 | 1,000 | 1,000 | 1,000 |
| 46,304 | 15,700 | 26 | Total Expenses | 50,740 | 35,740 | 35,740 | 35,740 |
| \$ 120,595 | \$ 93,261 | | Total Planning Budget | \$ 151,978 | \$ 117,219 | \$ 117,219 | \$ 117,219 |
| 192 Public Property Maintenance | | | | | | | |
| - | - | | Full-Time Salaries | 226,032 | 226,032 | 226,032 | 226,032 |
| - | - | | Part-Time Salaries | - | - | - | - |
| - | - | 27 | Total Salaries | 226,032 | 226,032 | 226,032 | 226,032 |
| 28,764 | 30,500 | | Electric | 40,000 | 42,134 | 42,134 | 42,134 |
| 15,024 | 7,500 | | Gas | 10,000 | 15,000 | 15,000 | 15,000 |
| - | 1,000 | | Heating | 1,000 | 1,000 | 1,000 | 1,000 |
| 39,255 | 34,110 | | Repairs & Maintenance | 35,000 | 122,000 | 122,000 | 122,000 |
| 574 | 7,770 | | Custodial Supplies | 7,770 | 7,770 | 7,770 | 7,770 |
| \$ 83,617 | \$ 80,880 | 28 | Total Expenses | \$ 93,770 | \$ 187,904 | \$ 187,904 | \$ 187,904 |
| \$ 83,617 | \$ 80,880 | | Total Budget - Public Property Maintenance | \$ 319,802 | \$ 413,936 | \$ 413,936 | \$ 413,936 |

| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
|-------------------------------------|------------------|------------|------------------------------|----------------------------------|---------------------------------------|--------------------------------------|---|
| <u>210 POLICE DEPARTMENT</u> | | | | | | | |
| 3,264,380 | 3,475,454 | | Full-Time Salaries | 3,966,004 | 3,803,252 | 3,803,252 | 3,803,252 |
| 81,390 | 93,540 | | Part-Time Salaries | 94,382 | 94,382 | 94,382 | 94,382 |
| 371,458 | 355,000 | | Overtime | 375,000 | 360,000 | 360,000 | 360,000 |
| 21,483 | 29,500 | | OT Train | 54,000 | 35,000 | 35,000 | 35,000 |
| 47,424 | 61,050 | | Court | 62,882 | 62,882 | 62,882 | 62,882 |
| 25,841 | 22,000 | | Uniform & Clothing Allowance | 24,200 | 22,200 | 22,200 | 22,200 |
| 3,811,976 | 4,036,544 | 29 | Total Salaries | 4,576,468 | 4,377,716 | 4,377,716 | 4,377,716 |
| 48,363 | 56,500 | | Electric | 55,000 | 70,224 | 70,224 | 70,224 |
| 29,336 | 22,000 | | Gas | 30,000 | 30,000 | 30,000 | 30,000 |
| 29,258 | 51,075 | | Repairs & Maintenance | 58,700 | 21,250 | 21,250 | 21,250 |
| 12,554 | 15,000 | | HVAC Equipment Maintenance | 15,000 | - | - | - |
| 9,860 | 13,400 | | Professional Services | 14,500 | 14,500 | 14,500 | 14,500 |
| - | 200 | | Advertising | 200 | 200 | 200 | 200 |
| 24,760 | 25,500 | | Tuition | 25,000 | 27,500 | 27,500 | 27,500 |
| 10,621 | 11,500 | | Telephone | 11,500 | 11,500 | 11,500 | 11,500 |
| - | 11,000 | | Other Purchased Services | 5,500 | 5,500 | 5,500 | 5,500 |
| 12,991 | 13,000 | | Office Supplies | 13,000 | 13,000 | 13,000 | 13,000 |
| 4,957 | 7,500 | | Maintenance Supplies | 6,500 | 6,500 | 6,500 | 6,500 |
| 582 | 1,000 | | Food Service Supplies | 1,000 | 1,000 | 1,000 | 1,000 |
| 1,943 | 8,500 | | Educational Supplies | 8,500 | 5,000 | 5,000 | 5,000 |
| 66,794 | 57,500 | | Public Safety | 59,000 | 57,500 | 57,500 | 57,500 |
| 28,303 | 42,500 | | Uniform & Clothing Expense | 44,400 | 38,000 | 38,000 | 38,000 |
| 2,670 | 4,000 | | In State Travel | 4,000 | 4,000 | 4,000 | 4,000 |
| 11,105 | 11,050 | | Dues & Subscriptions | 11,290 | 11,290 | 11,290 | 11,290 |
| - | - | | Training | 12,000 | 12,000 | 12,000 | 12,000 |
| - | 7,200 | | Ballistic Body Armor | 7,200 | 7,200 | 7,200 | 7,200 |
| 294,096 | 358,425 | 30 | Total Expenses | 382,290 | 336,164 | 336,164 | 336,164 |
| - | - | 31 | Police Vehicles (2) | 177,000 | 145,000 | 145,000 | 145,000 |
| \$ 4,106,072 | \$ 4,394,969 | | Total Police Budget | \$ 5,135,758 | \$ 4,858,880 | \$ 4,858,880 | \$ 4,858,880 |
| | | | | | | | |
| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| <u>211 TRAFFIC DIRECTORS</u> | | | | | | | |
| 134,937 | 134,089 | | Part-Time Salaries | 150,606 | 150,606 | 150,606 | 150,606 |
| 134,937 | 134,089 | 32 | Total Salaries | 150,606 | 150,606 | 150,606 | 150,606 |
| 2,779 | 4,500 | | Uniform & Clothing Expense | 4,500 | 4,500 | 4,500 | 4,500 |
| 2,779 | 4,500 | 33 | Total Expenses | 4,500 | 4,500 | 4,500 | 4,500 |
| \$ 137,716 | \$ 138,589 | | Total Traffic Budget | \$ 155,106 | \$ 155,106 | \$ 155,106 | \$ 155,106 |
| | | | | | | | |
| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| <u>212 Dispatch</u> | | | | | | | |
| 303,403 | 345,994 | | Full-Time Salaries | 365,739 | 365,739 | 365,739 | 365,739 |
| 8,389 | 13,000 | | Part-Time Salaries | 13,000 | 13,000 | 13,000 | 13,000 |
| 65,871 | 75,000 | | Overtime | 75,000 | 70,000 | 70,000 | 70,000 |
| 3,788 | 8,750 | | Holiday Differential | 8,750 | 8,750 | 8,750 | 8,750 |
| 381,450 | 442,744 | 34 | Total Salaries | 462,489 | 457,489 | 457,489 | 457,489 |
| 8,198 | 13,500 | | Repairs & Maintenance | 14,000 | 13,500 | 13,500 | 13,500 |
| 200 | 3,000 | | Education & Training | 2,500 | 2,500 | 2,500 | 2,500 |
| - | 200 | | Telephone | 200 | 200 | 200 | 200 |
| 75 | 450 | | Office Supplies | 450 | 450 | 450 | 450 |
| 1,300 | 4,000 | | Uniform & Clothing Expense | 4,000 | 4,000 | 4,000 | 4,000 |
| 94 | 300 | | In State Travel | 200 | 200 | 200 | 200 |
| - | - | | Radio Replacements | 13,200 | 13,200 | 13,200 | 13,200 |
| 217 | 400 | | Dues & Subscriptions | 400 | 400 | 400 | 400 |
| 10,085 | 21,850 | 35 | Total Expenses | 34,950 | 34,450 | 34,450 | 34,450 |
| \$ 391,535 | \$ 464,594 | | Total Dispatch Budget | \$ 497,439 | \$ 491,939 | \$ 491,939 | \$ 491,939 |

| Actual FY'18 | Approp. FY'19 | It. No. | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
|---|----------------------|------------|----------------------------------|---------------------------------------|--------------------------------------|---|
| 220 FIRE DEPARTMENT | | | | | | |
| 2,622,682 | 2,837,726 | | 3,036,259 | 3,016,799 | 3,016,799 | 3,016,799 |
| 7,610 | 10,000 | | 10,000 | 10,000 | 10,000 | 10,000 |
| 295,795 | 265,000 | | 268,000 | 265,000 | 265,000 | 265,000 |
| - | 20,000 | | 20,000 | 20,000 | 20,000 | 20,000 |
| 2,926,087 | 3,132,726 | 36 | 3,334,259 | 3,311,799 | 3,311,799 | 3,311,799 |
| 14,366 | 18,000 | | 18,000 | 22,982 | 22,982 | 22,982 |
| 10,359 | 11,000 | | 13,000 | 13,000 | 13,000 | 13,000 |
| - | 36,000 | | 36,000 | 21,000 | 21,000 | 21,000 |
| 20,341 | 20,000 | | 27,500 | 22,500 | 22,500 | 22,500 |
| 4,474 | 10,000 | | 20,000 | 8,000 | 8,000 | 8,000 |
| 2,479 | 1,650 | | 3,000 | 3,000 | 3,000 | 3,000 |
| 1,641 | 5,000 | | 5,000 | 5,000 | 5,000 | 5,000 |
| 4,788 | 5,000 | | 5,000 | 5,000 | 5,000 | 5,000 |
| 30,889 | 45,000 | | 55,000 | 55,000 | 55,000 | 55,000 |
| 30,506 | 25,000 | | 30,000 | 25,000 | 25,000 | 25,000 |
| 3,200 | 6,000 | | 12,000 | 7,500 | 7,500 | 7,500 |
| 18,136 | 20,100 | | 22,100 | 22,100 | 22,100 | 22,100 |
| 24,191 | 24,000 | | 27,000 | 24,000 | 24,000 | 24,000 |
| 4,590 | 5,500 | | 7,500 | 6,000 | 6,000 | 6,000 |
| 169,959 | 232,250 | 37 | 281,100 | 240,082 | 240,082 | 240,082 |
| \$ 3,096,046 | \$ 3,364,976 | | \$ 3,615,359 | \$ 3,551,881 | \$ 3,551,881 | \$ 3,551,881 |
| Total Fire Budget | | | | | | |
| Actual FY'18 | Approp. FY'19 | It. No. | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| 241 BUILDING INSPECTION SERVICES | | | | | | |
| 120,464 | 186,836 | | 185,868 | 185,868 | 185,868 | 185,868 |
| 58,180 | 57,203 | | 59,492 | 59,492 | 59,492 | 59,492 |
| 3,467 | 4,500 | | 6,300 | 6,300 | 6,300 | 6,300 |
| 182,111 | 248,539 | 38 | 251,660 | 251,660 | 251,660 | 251,660 |
| 956 | 1,500 | | 3,000 | 3,000 | 3,000 | 3,000 |
| 2,100 | 5,000 | | 7,000 | 5,000 | 5,000 | 5,000 |
| 877 | 2,000 | | 4,000 | 3,000 | 3,000 | 3,000 |
| - | 500 | | 500 | 500 | 500 | 500 |
| 1,892 | 2,500 | | - | - | - | - |
| 5,825 | 11,500 | 39 | 14,500 | 11,500 | 11,500 | 11,500 |
| \$ 187,936 | \$ 260,039 | | \$ 266,160 | \$ 263,160 | \$ 263,160 | \$ 263,160 |
| Total Building Budget | | | | | | |
| Actual FY'18 | Approp. FY'19 | It. No. | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| 291 EMERGENCY MANAGEMENT | | | | | | |
| 2,000 | 2,000 | | 2,000 | 2,000 | 2,000 | 2,000 |
| 2,000 | 2,000 | 40 | 2,000 | 2,000 | 2,000 | 2,000 |
| - | - | | 15,000 | 9,500 | 9,500 | 9,500 |
| - | - | 41 | 15,000 | 9,500 | 9,500 | 9,500 |
| 2,000 | 2,000 | | \$ 17,000 | \$ 11,500 | \$ 11,500 | \$ 11,500 |
| Total Emergency Management Budget | | | | | | |
| Actual FY'18 | Approp. FY'19 | It. No. | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| Schools | | | | | | |
| \$ 27,734,642 | 28,916,726 | 42 | 30,291,726 | 30,291,726 | 30,291,726 | 30,291,726 |
| 300 PUBLIC SCHOOLS TOTAL BUDGET | | | | | | |
| \$ 196,223 | 210,000 | | 220,500 | 174,000 | 174,000 | 174,000 |
| \$ 54,684 | 50,000 | | 50,000 | - | - | - |
| \$ 1,046,697 | 970,535 | | 1,019,062 | 979,474 | 979,474 | 979,474 |
| \$ 1,297,604 | \$ 1,230,535 | 43 | \$ 1,289,562 | \$ 1,153,474 | \$ 1,153,474 | \$ 1,153,474 |
| 399 ESSEX NORTH SHORE AGRICULTURAL | | | | | | |
| 398 MINUTEMAN REGIONAL | | | | | | |
| 399 NORTHEAST VOCATIONAL | | | | | | |
| TOTAL REG VOCATIONAL SCHOOL | | | | | | |
| \$ 29,032,246 | \$ 30,147,261 | | \$ 31,581,288 | \$ 31,445,200 | \$ 31,445,200 | \$ 31,445,200 |
| TOTAL SCHOOLS | | | | | | |

| Actual FY18 | Approp. FY19 | It. No. | Department Requested FY20 | Administrator Recommended FY20 | Select Board Recommended FY20 | Finance Committee Recommended FY20 |
|---------------------------------------|---------------------|------------|----------------------------------|--------------------------------------|-------------------------------------|--|
| Public Works | | | | | | |
| <u>400 DPW Administration</u> | | | | | | |
| 695,701 | 861,648 | | Full-Time Salaries | 1,082,556 | 950,338 | 950,338 |
| 36,452 | 27,924 | | Part-Time Salaries | 27,924 | 44,200 | 44,200 |
| 51,211 | 14,640 | | Overtime | 15,906 | 30,000 | 30,000 |
| \$ 783,363 | \$ 904,212 | 44 | Total Salaries | \$ 1,126,386 | \$ 1,024,538 | \$ 1,024,538 |
| 6,118 | 12,000 | | Electric | 12,000 | 15,322 | 15,322 |
| - | 1,000 | | Gas | 1,000 | 1,000 | 1,000 |
| 3,329 | 5,000 | | Heating Oil | 5,000 | 5,000 | 5,000 |
| 120,770 | 119,600 | | Repairs & Maintenance | 130,000 | 121,000 | 121,000 |
| - | 500 | | Rentals & Leases | 500 | 500 | 500 |
| 7,779 | 10,000 | | Public Safety Services | 10,000 | 10,000 | 10,000 |
| 696 | 2,000 | | Other Communications | 2,000 | 2,000 | 2,000 |
| 57,635 | 55,000 | | Other Purchased Services | 60,000 | 55,000 | 55,000 |
| 1,600 | 1,600 | | Office Supplies | 1,600 | 1,600 | 1,600 |
| 2,639 | 1,000 | | Custodial Supplies | 1,000 | 1,000 | 1,000 |
| 15,695 | 17,500 | | Grounds keeping Supplies | 20,000 | 17,500 | 17,500 |
| 42,995 | 40,000 | | PW General Supplies | 40,000 | 40,000 | 40,000 |
| 16,287 | 8,000 | | PW Signs | 8,000 | 8,000 | 8,000 |
| 5,000 | 5,000 | | Uniform & Clothing Expenses | 5,000 | 5,000 | 5,000 |
| 100 | 500 | | In State Travel | 500 | 500 | 500 |
| 840 | 500 | | Dues & Subscriptions | 500 | 500 | 500 |
| 281,485 | 279,200 | 45 | Total Expenses | 297,100 | 283,922 | 283,922 |
| \$ 1,064,848 | \$ 1,183,412 | | TOTAL DPW ADMIN | \$ 1,423,486 | \$ 1,308,459 | \$ 1,308,459 |
| <u>423 DPW Snow & Ice</u> | | | | | | |
| 117,691 | - | | Overtime | - | - | - |
| \$ 117,691 | \$ - | | Total Salaries | \$ - | \$ - | \$ - |
| 10,460 | 10,000 | | Repairs & Maintenance | 10,000 | 10,000 | 10,000 |
| 259,958 | 185,000 | | Snow Removal Contracts | 200,000 | 195,000 | 195,000 |
| 880 | 1,000 | | Public Safety Services | 1,000 | 1,000 | 1,000 |
| - | 1,000 | | Other Purchased Services | 1,000 | 1,000 | 1,000 |
| - | 1,000 | | Grounds keeping Supplies | 2,000 | 2,000 | 2,000 |
| 28,913 | 4,000 | | Vehicular Supplies | 10,000 | 10,000 | 10,000 |
| 1,275 | 1,500 | | Food Service Supplies | 1,500 | 1,500 | 1,500 |
| 192,852 | 70,000 | | Snow & Ice Supplies | 80,000 | 75,000 | 75,000 |
| 494,337 | 273,500 | 46 | Total Expenses | 305,500 | 295,500 | 295,500 |
| \$ 612,028 | \$ 273,500 | | TOTAL DPW Snow & Ice | \$ 305,500 | \$ 295,500 | \$ 295,500 |
| <u>424 DPW Street Lighting</u> | | | | | | |
| 117,206 | 120,000 | | Electricity | 120,000 | 136,216 | 136,216 |
| 16,529 | 22,500 | | Underground Street | 22,500 | 22,500 | 22,500 |
| \$ 133,735 | \$ 142,500 | 47 | TOTAL DPW Street Lighting | \$ 142,500 | \$ 158,716 | \$ 158,716 |
| <u>433 DPW REFUSE</u> | | | | | | |
| 21,677 | 30,000 | | Overtime | 30,000 | 30,000 | 30,000 |
| - | 14,094 | | Stevens Street Additional Hours | 14,094 | - | - |
| \$ 21,677 | \$ 44,094 | 48 | Total Salaries | \$ 44,094 | \$ 30,000 | \$ 30,000 |
| 70,081 | 70,000 | | Other Purchased Services | 70,000 | 70,000 | 70,000 |
| - | 500 | | PW General Supplies | 500 | 500 | 500 |
| 70,081 | 70,500 | 49 | Total Expenses | 70,500 | 70,500 | 70,500 |
| \$ 91,758 | \$ 114,594 | | TOTAL DPW Refuse | \$ 114,594 | \$ 100,500 | \$ 100,500 |
| <u>490 DPW MOTOR VEHICLE</u> | | | | | | |
| 12,503 | 15,000 | | Electricity | 15,000 | 19,152 | 19,152 |
| 15,827 | 12,000 | | Gas | 12,000 | 12,000 | 12,000 |
| 23,276 | 25,000 | | Repairs & Maintenance | 30,000 | 27,500 | 27,500 |
| 308 | 500 | | Custodial Supplies | 500 | 500 | 500 |
| 86,759 | 85,000 | | Vehicular Supplies | 90,000 | 85,000 | 85,000 |
| 101,218 | 100,000 | | Vehicular Gasoline | 100,000 | 100,000 | 100,000 |
| \$ 239,890 | \$ 237,500 | 50 | TOTAL DPW Motor Vehicle | \$ 247,500 | \$ 244,152 | \$ 244,152 |

| 491 DPW Cemetery | | | | | | | | | |
|-------------------------|---------------------|-----------|--|---------------------|---------------------|---------------------|---------------------|---------------------|--|
| 130,647 | 152,721 | | Full-Time Salaries | 153,223 | 198,430 | 198,430 | 198,430 | 198,430 | |
| 15,873 | 20,000 | | Part-Time Salaries | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | |
| 7,734 | 7,997 | | Overtime | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | |
| \$ 154,254 | \$ 180,718 | 51 | Total Salaries | \$ 183,223 | \$ 228,430 | \$ 228,430 | \$ 228,430 | \$ 228,430 | |
| 632 | 525 | | Electric | 525 | 670 | 670 | 670 | 670 | |
| 1,916 | 1,800 | | Heating Oil | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 | |
| 400 | 400 | | Repairs & Maintenance | 400 | 400 | 400 | 400 | 400 | |
| | 50 | | Printing Services | 50 | 50 | 50 | 50 | 50 | |
| 443 | 2,000 | | Other Purchased Services | 12,000 | 6,500 | 6,500 | 6,500 | 6,500 | |
| 50 | 100 | | Office Supplies | 100 | 100 | 100 | 100 | 100 | |
| - | 50 | | Custodial Supplies | 50 | 50 | 50 | 50 | 50 | |
| 1,353 | 2,000 | | Grounds keeping Supplies | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | |
| - | 200 | | Food Service Supplies | 200 | 200 | 200 | 200 | 200 | |
| 6,070 | 5,000 | | PW General Supplies | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | |
| 10,863 | 12,125 | 52 | Total Expenses | 22,125 | 16,770 | 16,770 | 16,770 | 16,770 | |
| \$ 165,117 | \$ 192,843 | | TOTAL DPW Cemetery | \$ 205,348 | \$ 245,200 | \$ 245,200 | \$ 245,200 | \$ 245,200 | |
| \$ 2,307,378 | \$ 2,144,349 | | Total Budget - DPW General Fund | \$ 2,438,928 | \$ 2,352,528 | \$ 2,352,528 | \$ 2,352,528 | \$ 2,352,528 | |

| Actual FY18 | Approp. FY19 | IL No. | | Department Requested FY20 | Administrator Recommended FY20 | Select Board Recommended FY20 | Finance Committee Recommended FY20 |
|----------------------|---------------------|-----------|---|---------------------------------|--------------------------------------|-------------------------------------|--|
| WAGES - Sewer | | | | | | | |
| 514,503 | 426,520 | | Full-Time Salaries | 483,154 | 427,495 | 427,495 | 427,495 |
| 2,093 | 23,688 | | Part-Time Salaries | 23,688 | 23,000 | 23,000 | 23,000 |
| 28,909 | 26,911 | | Overtime | 30,000 | 30,000 | 30,000 | 30,000 |
| \$ 545,505 | \$ 477,119 | | Total Salaries - Sewer | \$ 536,842 | \$ 480,495 | \$ 480,495 | \$ 480,495 |
| 28,259 | 33,000 | | Electric | 33,000 | 42,134 | 42,134 | 42,134 |
| 1,837 | 2,000 | | Gas | 2,000 | 2,000 | 2,000 | 2,000 |
| 365 | 1,000 | | Heating | 1,000 | 1,000 | 1,000 | 1,000 |
| 55,221 | 50,000 | | Repairs & Maintenance | 50,000 | 50,000 | 50,000 | 50,000 |
| 300 | 300 | | Office Supplies | 300 | 300 | 300 | 300 |
| - | 500 | | Maintenance Supplies | 500 | 500 | 500 | 500 |
| 33 | 500 | | Custodial Supplies | 500 | 500 | 500 | 500 |
| 1,293 | 4,000 | | Vehicle Supplies | 4,000 | 4,000 | 4,000 | 4,000 |
| 8,000 | 8,000 | | Gasoline | 8,000 | 8,000 | 8,000 | 8,000 |
| 20,557 | 21,000 | | Sewer Supplies | 21,000 | 21,000 | 21,000 | 21,000 |
| 3,650 | 5,000 | | Uniform & Protective Clothing | 5,000 | 5,000 | 5,000 | 5,000 |
| 4,600,334 | 4,658,067 | | MWRA Assessment | 4,800,000 | 4,800,000 | 4,800,000 | 4,860,101 |
| 75,756 | 73,257 | | MWRA Sewer DEBT Service (P&I) | 55,450 | 79,700 | 79,700 | 79,700 |
| 4,795,605 | 4,856,624 | | Expenses Subtotal | 4,980,750 | 5,014,134 | 5,014,134 | 5,074,235 |
| - | 25,000 | | SEWER RESERVE FUND | 25,000 | 25,000 | 25,000 | 25,000 |
| 514,560 | 646,599 | | Indirect Costs | 845,489 | 845,489 | 845,489 | 845,489 |
| \$ 5,310,165 | \$ 5,528,223 | | Subtotal Expenses - Sewer | \$ 5,851,239 | \$ 5,884,623 | \$ 5,884,623 | \$ 5,944,724 |
| \$ 5,855,671 | \$ 6,005,342 | 53 | Total Budget - Sewer Enterprise Fund | \$ 6,388,081 | \$ 6,365,118 | \$ 6,365,118 | \$ 6,425,219 |

| Actual FY18 | Approp. FY19 | It. No. | | Department Requested FY20 | Administrator Recommended FY20 | Select Board Recommended FY20 | Finance Committee Recommended FY20 |
|-------------------------------------|-------------------|------------|--------------------------------------|---------------------------------|--------------------------------------|-------------------------------------|--|
| <u>510 HEALTH DEPARTMENT</u> | | | | | | | |
| 69,355 | 69,706 | | Full-Time Salaries | 68,486 | 70,965 | 70,965 | 70,965 |
| 79,274 | 75,783 | | Part-Time Salaries | 94,613 | 76,937 | 76,937 | 76,937 |
| 2,391 | 2,400 | | Car Allowance | 4,603 | 2,400 | 2,400 | 2,400 |
| 151,020 | 147,889 | 55 | Total Salaries | 167,702 | 150,302 | 150,302 | 150,302 |
| - | 150 | | Repairs & Maintenance | 150 | 150 | 150 | 150 |
| 34 | 500 | | Professional Services | 500 | 500 | 500 | 500 |
| 79 | 150 | | Advertising | 150 | 150 | 150 | 150 |
| 3,553 | 6,000 | | Public Safety Service | 6,000 | 6,000 | 6,000 | 6,000 |
| - | 1,000 | | Printing Services | 1,000 | 1,000 | 1,000 | 1,000 |
| 272 | 350 | | Office Supplies | 350 | 350 | 350 | 350 |
| 10,566 | 10,400 | | Medical Supplies | 10,400 | 10,400 | 10,400 | 10,400 |
| 100 | 2,350 | | Dues & Subscriptions | 2,350 | 2,350 | 2,350 | 2,350 |
| 14,604 | 20,900 | 56 | Total Expenses | 20,900 | 20,900 | 20,900 | 20,900 |
| \$ 165,624 | \$ 168,789 | | Total Health Budget | \$ 188,602 | \$ 171,202 | \$ 171,202 | \$ 171,202 |
| | | | | | | | |
| Actual FY18 | Approp. FY19 | It. No. | | Department Requested FY20 | Administrator Recommended FY20 | Select Board Recommended FY20 | Finance Committee Recommended FY20 |
| <u>541 COUNCIL ON AGING</u> | | | | | | | |
| 63,037 | 63,280 | | Full-Time Salaries | 64,545 | 64,545 | 64,545 | 64,545 |
| 49,471 | 79,805 | | Part-Time Salaries | 142,259 | 122,825 | 122,825 | 122,825 |
| 112,508 | 143,085 | 57 | Total Salaries | 206,804 | 187,370 | 187,370 | 187,370 |
| 17,768 | 18,500 | | Electric | 18,500 | 23,621 | 23,621 | 23,621 |
| 6,483 | 4,000 | | Gas | 4,000 | 4,000 | 4,000 | 4,000 |
| 8,176 | 10,650 | | Repairs & Maintenance | 11,550 | 5,000 | 5,000 | 5,000 |
| 370 | 1,500 | | Printing | 1,500 | 1,500 | 1,500 | 1,500 |
| 990 | 1,130 | | Other Purchased Services | 1,130 | 1,130 | 1,130 | 1,130 |
| 1,245 | 2,000 | | Office Supplies | 2,500 | 2,500 | 2,500 | 2,500 |
| 1,464 | 2,000 | | Custodial Supplies | 2,000 | 2,000 | 2,000 | 2,000 |
| 555 | 1,074 | | Dues & Subscriptions | 1,074 | 1,074 | 1,074 | 1,074 |
| 37,051 | 40,854 | 58 | Total Expenses | 42,254 | 40,825 | 40,825 | 40,825 |
| \$ 149,559 | \$ 183,939 | | Total Council on Aging Budget | \$ 249,058 | \$ 228,195 | \$ 228,195 | \$ 228,195 |
| | | | | | | | |
| Actual FY18 | Approp. FY19 | It. No. | | Department Requested FY20 | Administrator Recommended FY20 | Select Board Recommended FY20 | Finance Committee Recommended FY20 |
| <u>542 RECREATION</u> | | | | | | | |
| 74,510 | 76,824 | 59 | Full-Time Salaries | 80,727 | 78,774 | 78,774 | 78,774 |
| 74,510 | 76,824 | | Total Salaries | 80,727 | 78,774 | 78,774 | 78,774 |
| 10,909 | 8,320 | 60 | Other Purchased Services | 9,290 | 9,290 | 9,290 | 9,290 |
| 10,909 | 8,320 | | Total Expenses | 9,290 | 9,290 | 9,290 | 9,290 |
| \$ 85,419 | \$ 85,144 | | Total Recreation Budget | \$ 90,017 | \$ 88,064 | \$ 88,064 | \$ 88,064 |
| | | | | | | | |
| Actual FY18 | Approp. FY19 | It. No. | | Department Requested FY20 | Administrator Recommended FY20 | Select Board Recommended FY20 | Finance Committee Recommended FY20 |
| <u>543 VETERANS' SERVICE</u> | | | | | | | |
| 46,929 | 48,286 | 61 | Full-Time Salaries | 50,477 | 50,477 | 50,477 | 50,477 |
| 46,929 | 48,286 | | Total Salaries | 50,477 | 50,477 | 50,477 | 50,477 |
| - | 400 | | Computer Equipment | 450 | 450 | 450 | 450 |
| 2,600 | - | | Other Purchased Services | - | - | - | - |
| 70 | - | | Office Supplies | - | - | - | - |
| 199 | 750 | | Flags | 750 | 750 | 750 | 750 |
| 801 | 750 | | In State Travel | 750 | 750 | 750 | 750 |
| 70,172 | 84,116 | | Veteran Ordinary Benefits | 75,000 | 75,000 | 75,000 | 75,000 |
| 18,484 | 20,320 | | Veteran Fuel | 19,000 | 19,000 | 19,000 | 19,000 |
| 1,719 | 2,500 | | Veteran Doctors | 1,900 | 1,900 | 1,900 | 1,900 |
| 5,325 | 6,000 | | Veteran Medicines | 5,000 | 5,000 | 5,000 | 5,000 |
| 1,233 | 2,000 | | Veteran Hospitals | 2,000 | 2,000 | 2,000 | 2,000 |
| 1,222 | 2,000 | | Veteran Dentist | 3,000 | 3,000 | 3,000 | 3,000 |
| 67,846 | 68,704 | | Veteran Other Benefits | 68,000 | 68,000 | 68,000 | 68,000 |
| 169,671 | 187,540 | 62 | Total Expenses | 175,850 | 175,850 | 175,850 | 175,850 |
| \$ 216,600 | \$ 235,826 | | Total Veteran's Budget | \$ 226,327 | \$ 226,327 | \$ 226,327 | \$ 226,327 |

| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
|---|------------------|------------|--|----------------------------------|---------------------------------------|--------------------------------------|---|
| 590 SUBSTANCE ABUSE | | | | | | | |
| 64,751 | 65,000 | | Full-Time Salaries | 67,626 | 67,626 | 67,626 | 67,626 |
| 64,751 | 65,000 | 63 | Total Salaries | 67,626 | 67,626 | 67,626 | 67,626 |
| - | 900 | | Education & Training | 900 | 900 | 900 | 900 |
| - | 600 | | Advertising | 600 | 600 | 600 | 600 |
| 2,933 | 3,000 | | Public Safety | 3,500 | 3,500 | 3,500 | 3,500 |
| - | 1,000 | | Office Supplies | - | - | - | - |
| - | - | | Printing Services | 1,000 | 1,000 | 1,000 | 1,000 |
| 2,933 | 5,500 | 64 | Total Expenses | 6,000 | 6,000 | 6,000 | 6,000 |
| \$ 67,684 | \$ 70,500 | | Total Substance Abuse Budget | \$ 73,626 | \$ 73,626 | \$ 73,626 | \$ 73,626 |
| | | | | | | | |
| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| 610 LIBRARY | | | | | | | |
| 438,740 | 483,454 | | Full-Time Salaries | 593,726 | 539,987 | 539,987 | 539,987 |
| 129,081 | 109,738 | | Part-Time Salaries | 148,029 | 114,410 | 114,410 | 114,410 |
| - | 5,520 | | Other Salaries (Shift Differential) | 5,520 | 6,500 | 6,500 | 6,500 |
| 567,821 | 598,712 | 65 | Total Salaries | 747,275 | 660,897 | 660,897 | 660,897 |
| 29,971 | 29,500 | | Electric | 29,500 | 37,666 | 37,666 | 37,666 |
| 12,917 | 14,000 | | Natural Gas | 14,000 | 14,000 | 14,000 | 14,000 |
| 28,285 | 27,000 | | Repairs & Maintenance | 30,000 | 25,000 | 25,000 | 25,000 |
| 998 | 300 | | Printing | 1,000 | 1,000 | 1,000 | 1,000 |
| - | 240 | | Telephone | 240 | 240 | 240 | 240 |
| 2,911 | 3,200 | | Office Supplies | 3,500 | 3,500 | 3,500 | 3,500 |
| 2,400 | 3,000 | | Custodial Supplies | 3,200 | 3,200 | 3,200 | 3,200 |
| 48,000 | 50,000 | | Other | 60,000 | 50,000 | 50,000 | 50,000 |
| 125,482 | 127,240 | 66 | Total Expenses | 141,440 | 134,606 | 134,606 | 134,606 |
| 116,834 | 127,800 | 67 | Educational Supplies | 152,477 | 137,500 | 137,500 | 137,500 |
| \$ 810,137 | \$ 853,752 | | Total Library Budget | \$ 1,041,192 | \$ 933,003 | \$ 933,003 | \$ 933,003 |
| | | | | | | | |
| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| 631 ARENA | | | | | | | |
| 122,701 | 124,399 | | Full-Time Salaries | 166,540 | 188,090 | 188,090 | 188,090 |
| 63,171 | 65,791 | | Part-Time Salaries | 66,211 | 66,211 | 66,211 | 66,211 |
| 185,871 | 190,190 | 68 | Total Salaries | 232,751 | 254,301 | 254,301 | 254,301 |
| 128,303 | 150,000 | | Electric | 150,000 | 185,136 | 185,136 | 185,136 |
| 33,651 | 44,500 | | Natural Gas | 44,500 | 38,000 | 38,000 | 38,000 |
| 19,255 | - | | Water | - | - | - | - |
| 37,202 | 28,200 | | Repairs & Maintenance | 30,200 | 25,000 | 25,000 | 25,000 |
| 3,501 | 2,200 | | Other Property Service | 2,400 | 2,400 | 2,400 | 2,400 |
| 4,470 | 7,400 | | Other Purchased Services | 7,400 | 7,400 | 7,400 | 7,400 |
| 1,045 | 7,375 | | Office Supplies | 500 | 500 | 500 | 500 |
| 6,356 | 8,000 | | Maintenance Supplies | 8,000 | 8,000 | 8,000 | 8,000 |
| 6,197 | 3,000 | | Custodial Supplies | 3,000 | 3,000 | 3,000 | 3,000 |
| 1,769 | 500 | | Vehicle Supplies | 500 | 500 | 500 | 500 |
| 350 | 300 | | Medical Supplies | 300 | 300 | 300 | 300 |
| 150 | 150 | | Dues & Subscription | 150 | 150 | 150 | 150 |
| 242,250 | 251,625 | 69 | Total Expenses | 246,950 | 270,386 | 270,386 | 270,386 |
| \$ 428,121 | \$ 441,815 | | Total Arena Budget | \$ 479,701 | \$ 524,687 | \$ 524,687 | \$ 524,687 |
| | | | | | | | |
| Actual FY'18 | Approp. FY'19 | It. No. | | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
| Maturing Debt DEBT SERVICE (P&I) | | | | | | | |
| 3,428,000 | 3,490,497 | | 710 Principal | 3,260,500 | 3,235,000 | 3,235,000 | 3,235,000 |
| 1,059,738 | 1,023,546 | | 750 Interest | 854,541 | 968,459 | 968,459 | 968,459 |
| \$ 4,487,738 | \$ 4,514,043 | 70 | Tot. Budget-Non-Sewer Debt Serv. | \$ 4,115,041 | \$ 4,203,459 | \$ 4,203,459 | \$ 4,203,459 |
| 911 Contributory Pension | | | | | | | |
| 5,950,837 | 6,409,652 | | Contributory Pension Expense | 6,611,111 | 6,611,111 | 6,611,111 | 6,611,111 |
| \$ 5,950,837 | \$ 6,409,652 | 71 | Total Contributory Pension Budget | \$ 6,611,111 | \$ 6,611,111 | \$ 6,611,111 | \$ 6,611,111 |

| | | <u>912 Health Insurance</u> | | | | |
|-----------------------------|----------------------|---|---------------------------------|--------------------------------------|-------------------------------------|--|
| 255,890 | 257,890 | Medicare Part B Surcharge | 413,000 | 413,000 | 413,000 | 413,000 |
| 7,158 | 8,500 | Flex Spending Enroll Fee | 8,500 | 8,500 | 8,500 | 8,500 |
| 7,618,026 | 7,751,413 | Health Insurance | 7,721,014 | 7,662,848 | 7,662,848 | 7,662,848 |
| 150,071 | 250,000 | Health Reimbursement Account | 300,000 | 300,000 | 300,000 | 300,000 |
| 8,031,144 | 8,267,803 | 72 Total Health Insurance Budget | 8,442,514 | 8,384,348 | 8,384,348 | 8,384,348 |
| Actual FY18 | Approp. FY19 | It. No. | Department Requested FY20 | Administrator Recommended FY20 | Select Board Recommended FY20 | Finance Committee Recommended FY20 |
| <u>919 UNCLASSIFIED</u> | | | | | | |
| - | 109,400 | 73 Other Salaries | 252,000 | 125,000 | 125,000 | 125,000 |
| 221,337 | 245,000 | 74 Workers Compensation | 255,000 | 250,000 | 250,000 | 250,000 |
| 10,228 | 24,000 | 75 Unemployment Payments | 24,000 | 20,000 | 20,000 | 20,000 |
| 43,780 | 50,000 | 76 Life Insurance | 50,000 | 50,000 | 50,000 | 50,000 |
| 500,968 | 465,000 | 77 Social Security Medicare Tax | 560,000 | 560,000 | 560,000 | 560,000 |
| 62,097 | 56,000 | 78 Fire & Police Injured on Duty | 65,000 | 65,000 | 65,000 | 65,000 |
| 2,112 | 5,000 | 79 FD & PD IOD RX & MED Coverage | 5,000 | 5,000 | 5,000 | 5,000 |
| 58,505 | 65,000 | 80 Annual Audit/OPEB Study | 85,000 | 85,000 | 85,000 | 85,000 |
| 63,948 | 60,000 | 81 Postage | 65,000 | 63,000 | 63,000 | 63,000 |
| 517,228 | 550,000 | 82 Multi Peril/Liability/Auto | 550,000 | 565,000 | 565,000 | 565,000 |
| 38,378 | 33,000 | 83 UNCLASSIFIED | 33,000 | 20,000 | 20,000 | 20,000 |
| 525,000 | 467,000 | 84 Trash Subsidy | 100,000 | 75,000 | 75,000 | 75,000 |
| \$ 2,043,581 | \$ 2,129,400 | Total Unclassified Budget | \$ 2,044,000 | \$ 1,883,000 | \$ 1,883,000 | \$ 1,883,000 |
| Actual FY18 | Approp. FY19 | It. No. | Department Requested 0 | Administrator Recommended 0 | Select Board Recommended 0 | Finance Committee Recommended 0 |
| <u>920 NON-DEPARTMENTAL</u> | | | | | | |
| - | 1,485,000 | 85 Stabilization | 25,000 | 25,000 | 25,000 | 25,000 |
| - | 25,000 | 86 Capital Stabilization | 25,000 | 25,000 | 25,000 | 25,000 |
| 5,132 | 5,200 | 87 Mass Municipal Association | 5,200 | 5,200 | 5,200 | 5,200 |
| 4,161 | 4,500 | Riverside | - | - | - | - |
| - | 6,800 | E MID ASSOC FOR RET CIT | - | - | - | - |
| 11,133 | 7,800 | Mystic Valley Elderly Service | - | - | - | - |
| 7,500 | 3,200 | EMARC Recreation | - | - | - | - |
| - | 400 | 88 Veterans Graves | 400 | 400 | 400 | 400 |
| 657 | 3,400 | 89 Historical Commission | 16,079 | 3,400 | 3,400 | 3,400 |
| 1,487 | - | 90 Historical Society | - | - | - | - |
| 8,363 | 8,000 | 91 Memorial Day Parade | 8,000 | 8,000 | 8,000 | 8,000 |
| 36,667 | 40,000 | 92 MVES-Resident Coordinator | 40,000 | 40,000 | 40,000 | 40,000 |
| \$ 75,100 | \$ 1,589,300 | Total Unclassified Budget | \$ 119,679 | \$ 107,000 | \$ 107,000 | \$ 107,000 |
| <u>950 OPEB</u> | | | | | | |
| 50,000 | 50,000 | OPEB Expense | 50,000 | 50,000 | 50,000 | 50,000 |
| \$ 50,000 | \$ 50,000 | 93 Total OPEB Budget | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| \$ 63,900,464 | \$ 68,091,351 | TOTAL FY2020 GENERAL FUND BUDGET | \$ 70,085,695 | \$ 69,391,599 | \$ 69,391,599 | \$ 69,391,599 |
| 1,770,165 | 1,804,482 | State Assessments | 1,920,476 | 1,920,476 | 1,920,476 | 1,920,476 |
| 23,608 | 25,050 | Offsets | 26,437 | 26,437 | 26,437 | 26,437 |
| 400,000 | 200,000 | Overlay Reserve | 220,000 | 220,000 | 220,000 | 220,000 |
| - | 1,549,904 | Special Articles -Munis Upgrade-Capital | - | - | - | - |
| \$ 2,193,773 | \$ 3,579,436 | Total Other Budget Items | \$ 2,166,913 | \$ 2,166,913 | \$ 2,166,913 | \$ 2,166,913 |
| \$ 66,094,237 | \$ 71,670,787 | Grand Total FY2020 Budget | \$ 72,252,608 | \$ 71,558,512 | \$ 71,558,512 | \$ 71,558,512 |
| \$ 10,783,536 | \$ 10,818,366 | TOTAL WATER & SEWER BUDGET | \$ 11,418,146 | \$ 11,334,350 | \$ 11,334,350 | \$ 11,214,174 |
| \$ 76,877,773 | \$ 82,489,153 | Total Budget Incl. Water & Sewer | \$ 83,670,754 | \$ 82,892,862 | \$ 82,892,862 | \$ 82,772,686 |

Article 8.

To see if the Town will vote to transfer \$200,000 from the Water Enterprise Fund Retained Earnings to the account of Current Water Revenue to be used and applied by the Town Administrator to reduce the water rate, or do anything in relation thereto.

Select Board

Article 8.

Voted that the Town appropriate the sum of \$200,000 to be used and applied by the Town Administrator to reduce the Fiscal Year 2020 Water Rates, and to meet this appropriation, transfer the said sum from the Water Enterprise Fund Retained Earnings to the Current Water Revenue Account.

Passed Unanimous

Article 9. To see if the Town will vote to transfer \$350,000 from the Sewer Enterprise Fund Retained Earnings to the account of Current Sewer Revenue to be used and applied by the Town Administrator in the reduction of the sewer rate, or do anything in relation thereto.

Select Board

Article 9. **Voted** that the Town appropriate the sum of \$350,000 to be used and applied by the Town Administrator to reduce the Fiscal Year 2020 Sewer Rates, and to meet this appropriation, transfer the said sum from the Sewer Enterprise Fund Retained Earnings to the Current Sewer Revenue Account.

Passed Unanimous

Article 10. To see if the Town will vote to amend the Fiscal Year 2019 total expenditure limitations for the Senior Center Revolving Find authorized under Stoneham Town Code, Chapter 2, Administration, Article IX, Treasurer and Tax Collector, §2-60B, Revolving Fund Bylaw, set forth in as follows:

| Revolving Fund | Department, Board, Committee, Agency or Officer | FY2019 Spending Limit |
|------------------|---|-----------------------|
| Council on Aging | COA Director | \$ 85,000 |

or do anything in relation thereto.

Select Board

Article 10. **Voted** that the Town fix the maximum amount that may be spent during Fiscal Year 2019 beginning on July 1, 2018 for the Council on Aging Revolving Fund in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2, as follows:

| Revolving Fund | Department, Board, Committee, Agency or Officer | FY2019 Spending Limit |
|------------------|---|-----------------------|
| Council on Aging | COA Director | \$ 85,000 |

Article 11. To see if the Town will vote to set Fiscal Year 2020 total expenditure limitations for the Revolving Funds authorized under Stoneham Town Code, Chapter 2, Administration, Article IX, Treasurer and Tax Collector, §2-60B, Revolving Fund Bylaw, set forth in as follows:

| Revolving Fund | Department, Board, Committee, Agency or Officer | FY2020 Spending Limit |
|------------------|---|-----------------------|
| Recreation | Recreation Director | \$ 100,000 |
| Farmers' Market | Farmers' Market Committee | \$ 20,000 |
| Council on Aging | COA Director | \$ 85,000 |
| Health Services | Health Director | \$ 25,000 |
| Energy | Director of Planning & Community Development | \$ 100,000 |

or do anything in relation thereto.

Select Board

Article. 11. Voted that the town fix the maximum amount that may be spent during Fiscal Year 2020 beginning on July 1, 2019 for the revolving funds established by town by-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2, as follows:

| Revolving Fund | Department, Board, Committee, Agency or Officer | FY2020 Spending Limit |
|------------------|---|-----------------------|
| Recreation | Recreation Director | \$ 100,000 |
| Farmers' Market | Farmers' Market Committee | \$ 20,000 |
| Council on Aging | COA Director | \$ 85,000 |
| Health Services | Health Director | \$ 25,000 |
| Energy | Director of Planning & Community Development | \$ 100,000 |

Article 12. To see if the Town will vote to amend the Stoneham Town Code, **Chapters 1 to 14A and 16 to 23 (excluding Chapter 15, Zoning)**, deleting the word “Selectmen” each time it appears in said Code and inserting the term “Select Board” in place thereof, and further, deleting the words “Board of Selectmen”, each time it appears, and inserting in place thereof the term “Select Board”, and further, the Town Clerk be authorized to make clerical, editorial or other adjustments to effectuate the purposes hereof, or do anything in relation thereto.

Town Clerk

Article 12. **Voted** that the Town amend the Stoneham Town Code, Chapters 1 to 14A and 16 to 23 (exclusive of Chapter 15, Zoning, by deleting the word “Selectmen” each time it appears in the Chapters of said Code and inserting the term “Select Board” in place thereof, and further, deleting the words “Board of Selectmen”, each time it appears in the Chapters of said Code, and inserting in place thereof the term “Select Board”, and further, that the Town Clerk be authorized to make clerical, editorial or other adjustments to effectuate the purposes hereof.

Passed per Moderator

Article 13. To see if the Town will vote to amend the Stoneham Town Code, **Chapter 15, Zoning**, deleting the word “Selectmen” each time it appears in said Code and inserting the term “Select board” in place thereof, and further, deleting the words “Board of Selectmen”, each time it appears, and inserting in place thereof the term “Select Board”, and further, the Town Clerk be authorized to make clerical, editorial or other adjustments to effectuate the purposes hereof, or do anything in relation thereto.

Planning Board

Article. 13. **Voted** that the Town amend the Stoneham Town Code, Chapter 15, Zoning by deleting the word “Selectmen” each time it appears in this Chapter of said Code and inserting the term “Select Board” in place thereof, and further, deleting the words “Board of Selectmen”, each time it appears in this Chapter of said Code, and inserting in place thereof the term “Select Board”, and further, that the Town Clerk be authorized to make clerical, editorial or other adjustments to effectuate the purposes hereof.

$\frac{2}{3}$ Vote Required

$\frac{2}{3}$ Vote passed per

Article 14. To see if the Town will vote to amend the Stoneham Town Code, Chapter 15, Zoning By-law by amending the Zoning Map of the Town of Stoneham to add to the Residence B District the following described properties at 10 Orchard Street, 5 Glendale Road, and Summit Road:

10 ORCHARD STREET

That certain parcel of land, with all the buildings and improvements thereon, situated on the northerly side of Orchard Street in the Town of Stoneham, in the county of Middlesex, Commonwealth of Massachusetts shown as “10 Orchard Street, Map 19, Parcel 70” on a plan entitled ‘Plan of Land, 10 Orchard Street, 5 Glendale Road & Summit Road, Stoneham, Massachusetts, Prepared for: Larkin Real Estate Group, Inc; February 12, 2019; Scale: 1 inch equals 40 feet’; by A.S. Elliott & Associates, Inc., Professional Land Surveyors; P.O. Box 85, Hopedale, MA 01747, bounded and described as follows:

Beginning at a point on the northerly line of said Orchard Street, said point being at the intersection of the northerly line of said Orchard Street and the easterly line of Park Street;

Thence: N 21°25’05” W running a distance of two hundred twenty-two and forty-eight hundredths (222.48’) feet, the last line following the easterly line of said Park Street;

Thence: N 46°25’28” E running a distance of nine and ninety-three hundredths (9.93’) feet;

Thence: S 53°37’47” E running a distance of seventy-two and twenty-two hundredths (72.22’) feet to an iron rod, the last two lines bounding on land owned now or formerly by Guilene M. Jeanty;

Thence: S 53° 40’17” E running a distance of ninety (90.00’) feet;

Thence: S 66°58’20” E running a distance of one hundred (100.00’) feet to a point on the westerly line of Glendale Road, the last two lines bounding on land owned now or formerly by Inge Hunzelman;

Thence: S 23°02'59" W running a distance of one hundred fifty (150.00') feet to a point on the northerly line of said Orchard Street, the last line following the westerly line of said Glendale Road;

Thence: N 55°52'20" W running a distance of one hundred one and ninety-one hundredths (101.91') feet;

Thence: N 68°49'55" W running a distance of five and ninety-five hundredths (5.95') feet to the point and place of beginning, the last two lines following the northerly line of said Orchard Street.

Said parcel contains approximately 25,847 square feet or 0.69 acres.

5 GLENDALE ROAD

That certain parcel of land, with all the buildings and improvements thereon, situated on the westerly side of Glendale Road in the Town of Stoneham, in the county of Middlesex, Commonwealth of Massachusetts shown as "5 Glendale Road, Map 19, Parcel 71C" on a plan entitled 'Plan of Land, 10 Orchard Street, 5 Glendale Road & Summit Road, Stoneham, Massachusetts, Prepared for: Larkin Real Estate Group, Inc; February 12, 2019; Scale: 1 inch equals 40 feet'; by A.S. Elliott & Associates, Inc., Professional Land Surveyors; P.O. Box 85, Hopedale, MA 01747', bounded and described as follows:

Beginning at a point in the westerly line of said Glendale Road, said point being at the intersection of the westerly line of said Glendale Road and the southerly line of Summit Road;

Thence: S 23°02'59" W running a distance of one hundred forty (140.00') feet, the last line following the westerly line of said Glendale Road;

Thence: N 66°58'20" W running a distance of one hundred (100.00') feet;

Thence: N 53°40'17" W running a distance of ninety (90.00') feet, the last two lines bounding on "Map 19, Parcel 70" as shown on said plan;

Thence: N 37°52'20" E running a distance of one hundred sixty-two and eight hundredths (162.08') feet to a point on the southerly line of said Summit Road, the last line bounding on land owned now or formerly by Guilene M. Jeanty, and land owned now or formerly by Treacy Builders, Inc.;

Thence: S 52°37'25" E running a distance of one hundred fifty and eighty-two hundredths (150.82') feet to the point and place of beginning, the last line following the southerly line of said Summit Road.

Said parcel contains approximately 26,389 square feet or 0.61 acres.

SUMMIT ROAD

That certain parcel of land, with all the buildings and improvements thereon, situated on the southerly side of Summit Road in the Town of Stoneham, in the county of Middlesex, Commonwealth of Massachusetts shown as "Summit Road, Map 19, Parcel 65" on that plan entitled 'Plan of Land, 10 Orchard Street, 5 Glendale Road & Summit Road, Stoneham, Massachusetts, Prepared for: Larkin Real Estate Group, Inc; February 12, 2019; Scale: 1 inch equals 40 feet'; by A.S. Elliott & Associates, Inc., Professional Land Surveyors; P.O. Box 85, Hopedale, MA 01747', bounded and described as follows:

Beginning at a point in the southerly line of said Summit Road, said point being at the end of said Summit Road;

Thence: S 52°37'25" E running a distance of forty-seven and sixty hundredths (47.60') feet, the last line following the southerly line of said Summit Road;

Thence: S 37°52'20" W running a distance of one hundred ten and eight hundredths (110.08') feet, the last line bounding on land owned now or formerly by Inge Hunzelman;

Thence: N 33°07'14" W running a distance of one hundred twenty-five and one hundredth (125.01') feet, the last line bounding on land owned now or formerly by Guilene M. Jeanty;

Thence: N 51°53'00" E running a distance of seventy and fifty-nine hundredths (70.59') feet;

Thence: S 52°37'25" E running a distance of fifty-three and fifty-one hundredths (53.51') feet to the point and place of beginning, the last two lines bounding land owned now or formerly by Mosley Park Condominium Association.

Said parcel contains approximately 9,960 square feet or 0.23 acres.

Charles Houghton and 10 others

Article 14. **Voted** that the article 14 be indefinitely postponed.

Passes per Moderator
Indefinitely Postponed

Article 15. To see if the Town will vote to amend the Stoneham Town Code, Chapter 15, Zoning By-law by amending the Zoning Map of the Town of Stoneham to add to the Residence B District the following described property at off of Rockville Park:

A certain parcel of land situated in Stoneham, Middlesex County, Commonwealth of Massachusetts bounded and described as follows:

Beginning at a point, said point being thirty and eighty hundredths feet (30.80') from the Northeasterly corner of land of Holahan Walker, thence running

S 69°– 33'–57"E by the southerly sideline of Rockville Park a distance of

Forty-one and eighty-nine hundredths feet (41.89') to a

Point, thence

Easterly And curving to the right along the arc of a
curve having a

radius of forty feet (40') and a
length of one hundred four

and fifty-five hundredths feet
(104.55') to a point, thence

S 69° -33'-57"E a distance of fifty-nine and ninety
hundredths feet (59.90')

to a point, thence

N 21°- 32'-25"E a distance of eighteen and fifty
hundredths feet (18.50')

to a point, thence

S 78°- 40'-03"E a distance of one hundred one and
seventeen hundredths

feet (101.17') to a point, thence

S 04°- 31'-33"W a distance of two hundred forty-four
and eighty hundredths

feet (244.80') to a point, thence

N 83°-23'-55"W a distance of forty-three and six
hundredths feet (43.06')

to a point, thence

N 67°-21'-29"W a distance of one hundred fifteen and
forty-nine hundredths

feet (115.49') to a point, thence

N 26°-16'-49"E a distance of seventeen and ninety-
one hundredths feet

(17.91') to a point, thence

S 73°-35'-13"W
nine and thirty-one

a distance of one hundred twenty-

thence

hundredths feet (129.31') to a point,

N 50°-41'-47"W
nineteen hundredth feet

a distance of seventy-nine and

(79.19') to a point, thence

N 32°-03'-17"W
eight hundredths feet

a distance of sixty-five and fifty-

(65.58') to a point, thence

N 33°-31'-18"E
five and eighty-two

a distance of one hundred eighty-

point of beginning.

hundredths feet (185.82') to the

The above described parcel of land contains an area of 75,592 S.F. and is more particularly shown as area to be rezoned on a plan entitled "Plan of Land for rezoning purposes, Rockville Park, Stoneham, MA" scale 1"= 30' prepared by Edward J. Farrell, P.L.S. dated February 25, 2019.

Charles Houghton and 10 others

Article 15. Voted that the Town amend the Stoneham Town Code, Chapter 15, zoning By-law by amending the Zoning Map of the Town of Stoneham to add to the Residence B District the following described property at Rockville Park and S Mauriello Drive:

A certain parcel of land situated in Stoneham, Middlesex County, Commonwealth of

Massachusetts bounded and described as follows:

Beginning at a point, said point being thirty and eighty hundredths feet (30.80') from the Northeasterly corner of land of Holahan Walker, thence running

S 69°– 33' -57''E by the southerly sideline of Rockville Park a distance of

Forty-one and eighty-nine hundredths feet (41.89') to a

Point, thence

Easterly And curving to the right along the arc of a curve having a

radius of forty feet (40') and a length of one hundred four

and fifty-five hundredths feet (104.55') to a point, thence

S 69° -33' -57''E a distance of fifty-nine and ninety hundredths feet (59.90')

to a point, thence

N 21°- 32' -25''E a distance of eighteen and fifty hundredths feet (18.50')

to a point, thence

S 78°- 40' -03''E a distance of one hundred one and seventeen hundredths

feet (101.17') to a point, thence

S 04°– 31' -33''W a distance of two hundred forty-four and eighty hundredths

feet (244.80') to a point, thence

N 83°-23'-55"W
feet (43.06')

a distance of forty-three and six hundredths
to a point, thence

N 67°-21'-29"W
nine hundredths

a distance of one hundred fifteen and forty-
feet (115.49') to a point, thence

N 26°-16'-49"E
hundredths feet

a distance of seventeen and ninety-one
(17.91') to a point, thence

S 73°-35'-13"W
thirty-one

a distance of one hundred twenty-nine and
hundredths feet (129.31') to a point, thence

N 50°-41'-47"W
hundredth feet

a distance of seventy-nine and nineteen
(79.19') to a point, thence

N 32°-03'-17"W
hundredths feet

a distance of sixty-five and fifty-eight
(65.58') to a point, thence

N 33°-31'-18"E

a distance of one hundred eighty-five and
eighty-two
hundredths feet (185.82') to the point of
beginning.

The above described parcel of land contains an area of 75,592
S.F. and is more particularly shown as area to be rezoned on a plan
entitled "Plan of Land for rezoning purposes, Rockville Park,

Motion to Move the Question
Question is Moved
2/3Vote Required
Failed per Moderator
Hand Count Requested
Yes No
120 83
Fails
Motion for Reconsideration
Cannot Be Reconsidered

Article 16. To see if the town will vote to amend portions of the zoning bylaw **Chapter 15, Section 4.7 USES PERMITTED IN HIGHWAY BUSINESS DISTRICT ON A SPECIAL PERMIT GRANTED BY THE PLANNING BOARD AND SITE PLAN APPROVAL BY THE BOARD OF SELECTMEN** by amending or adding the following sections of said zoning bylaw related to all districts with deletions shown as strikeouts and additions shown as underlines, as shown herein:

4.7.3.9 ~~Deleted (12-2-96). See Section 4.12.4.2~~ Veterinary Hospital

Steven Cicatelli and 10 others

Article 16. Voted that the Town amend portions of the zoning bylaw **Chapter 15, Section 4.7 USES PERMITTED IN HIGHWAY BUSINESS DISTRICT ON A SPECIAL PERMIT GRANTED BY THE PLANNING BOARD AND SITE PLAN APPROVAL BY THE BOARD OF SELECTMEN** by amending or adding the following sections of said zoning bylaw related to all districts with deletions shown as strikeouts and additions shown as underlines, as shown herein:

4.7.3.9 ~~Deleted (12-2-96). See Section 4.12.4.2~~ Veterinary Hospital

⅔ Vote Required

⅔ Vote Passed per Moderator

Motion for Reconsideration

Cannot Be Reconsidered

Article 17. To see if the Town will vote to authorize the Town Administrator to lease for a term of years a portion of the premises known as Stoneham Arena and located at 101 Montvale Avenue, Stoneham, Massachusetts, including but not limited to a portion of the roof area, in compliance with Mass. Gen. L. c. 30B, for a solar facility, and to execute such other and further documents as may be necessary to effectuate the terms hereof, or do anything in relation thereto.

Select Board

Article 17. **Voted** that the Town authorize the Town Administrator to enter into a written lease for a term of years in excess of one year a portion of the premises known as Stoneham Arena and located at 101 Montvale Avenue, Stoneham, Massachusetts, including but not limited to a portion of the roof area, in compliance with Mass. Gen. L. c. 30B, for a solar facility, on such terms and conditions acceptable to the Town Administrator and Town Counsel.

Passed per Moderator

Article 18. To see if the Town will vote to authorize the Town Administrator to negotiate and execute a PILOT (Payment in Lieu of Taxes) agreement to be negotiated by the Select Board and/or Town Administrator with the successful proposer of a solar facility on the premises at Stoneham Arena, 101 Montvale Ave, Stoneham, for the purposes of a solar array, or do anything in relation thereto.

Select Board

Article. 18. **Voted** that the Town authorize the Town Administrator and/or Select Board to negotiate and execute a PILOT (Payment in Lieu of Taxes) agreement

with the successful proposer of a solar facility at Stoneham Arena, located at 101 Montvale Ave, Stoneham, associated with a proposed solar array on such terms and conditions as they deem advisable and in the best interest of the Town of Stoneham.

**Motion to Move the Question
Question is Moved**

Passed Unanimous

Article 19. To see if the Town will vote to accept the provisions of Mass. Gen. L., Chapter 59, Section 5N and pursuant thereto authorize the establishment by the Select Board a program to allow veterans, as defined in clause Forty-third of section 7 of chapter 4 or a spouse of a veteran in the case where the veteran is deceased or has a service-connected disability, to volunteer to provide services to the Town in exchange for which the Town shall reduce the real property tax obligations of that veteran on the veteran's tax bills and that said reduction shall be in addition to any exemption or abatement to which that person is otherwise entitled, or do anything in relation thereto.

Veteran’s Agent

Article. 19 **Voted** that the Town accept the provisions of Mass. Gen. L., Chapter 59, Section 5N and pursuant thereto, authorize the establishment by the Select Board a program to allow veterans, as defined in clause Forty-third of section 7 of chapter 4 or a spouse of a veteran in the case where the veteran is deceased or has a service-connected disability, to volunteer to provide services to the Town in exchange for which the Town shall reduce the real property tax obligations of that veteran on the veteran's tax bills and that said reduction shall be in addition to any exemption or abatement to which that person is otherwise entitled.

Passed Unanimous

Article 20. To see if the Town will vote to amend Stoneham Town Code, Chapter 16, Article VIII, Social Host Responsibility, section 16-167 (e) and (f) with deletions shown with strikethrough and the additions shown as **bold** and further to amend the Stoneham Town Code, Chapter 1 General Provisions, Section 1-4A Non-section 1-4A Non-Criminal Disposition to include the fines associated with subsection (e) (1):

Sec. 16-167. Prohibition against consumption of alcoholic beverages or drugs by minors on private property.

(e) *Penalties.* Failure to comply with subsection (c) above shall constitute a violation of this ~~ordinance~~ **bylaw** punishable by a fine and/or prosecution as outlined below:

(1) *Fines.*

- a. A first violation of this ~~ordinance~~ **bylaw** shall be punishable by a warning which shall be issued by the Chief of the Stoneham Police Department
 - b. A second violation of this ~~ordinance~~ **bylaw** at the same premises or by the same person, within a twelve (12) month period shall be punishable by a fine of \$150.00
 - c. A third or subsequent violation of this ~~ordinance~~ **bylaw** at the same premises or by the same person, within a (12) month period shall be punishable by a fine of \$300.00
- (2) *Prosecution.* Any violation hereof may also be prosecuted under the applicable provisions of Gen. L. c. 138 §34.

The fine schedule prescribed in this subsection shall be based upon a “rolling schedule” meaning that in calculating the fine payable to the Town, the Police Chief shall count backward starting from the date of the most recent violation of this ~~ordinance~~ **bylaw** to determine how many previous violations of said ~~ordinance~~ **bylaw** have taken place at the premises or been committed by the same person during the statutory twelve (12) month period. A warning given pursuant to this ~~ordinance~~ **bylaw** shall remain in effect for the premises until a full twelve (12) month period has elapsed during which there has been no response to the premises.

(f) *Appeal.* Any person upon whom is imposed a fine/penalty pursuant to this ~~ordinance~~ **bylaw** shall have the right to appeal the imposition of such fine/penalty in a non-criminal proceeding by making a written request within 21 days to the Clerk Magistrate for the Woburn District Court or such other the District Court having the Town within its jurisdiction .
or do anything in relation thereto.

Select Board

Article 20. **Voted** that the Town amend the Stoneham Town Code, Chapter 16, Article VIII, Social Host Responsibility, section 16-167 (e) and (f) as set forth in Article 20 of the Town Meeting Warrant.

Passed Unanimous

Article 21. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to amend the Fiscal Year 2019 departmental budgets approved under Article No. 19 of the May 7, 2018 Annual Town Meeting, as amended. Or do anything in relation thereto.

Select Board

Article 21. **Voted** that the Town vote to appropriate the sum of \$175,000 to supplement the Fiscal Year 2019 Snow & Ice Budget approved under Article 19 of the May 7, 2018 Annual Town Meeting, and to meet this appropriation, transfer said sum from the Town's Stabilization Fund.

$\frac{2}{3}$ Vote Required

$\frac{2}{3}$ Vote Passed Per Moderator

Article 22. To see if the Town will vote to accept the provisions of G.L. c. 44, § 53F $\frac{3}{4}$ for the purpose of establishing a separate revenue account to be known as the PEG Access and Cable Related Special Revenue Fund into which shall be deposited funds received in connection with the cable television franchise agreements between the Town and Comcast Corporation (Comcast) and Verizon Communications (Verizon), and/or any other cable operator, which funds shall be appropriated only for cable related purposes consistent with the franchise agreements and in accordance with applicable laws, including, but not limited to (1) support of public, educational, or governmental ("PEG") access cable television services; (2) monitoring compliance of the cable operator with the cable television license(s); and/or (3) preparing for the renewal of the cable license(s), with such action to take effect as of the first day of the fiscal year beginning July 1, 2019; and further, to transfer all cable television license proceeds and receipts held by the Town for such purposes to such new PEG Access and Cable Related Special Revenue Fund; and further to appropriate from said fund the sum of \$650,000, to be expended under the direction of the Board of Selectmen for such PEG access services; and further to authorize the Board of Selectmen to enter into an agreement of up to ten years or such lesser term as the Board of Selectmen shall determine to be in the best interest of the Town for the expenditure of such funds for the provision of PEG

community access television services; or take any other action related thereto.

Charles Houghton and 10 others

Article 22. **Voted** that the Town accept the provisions of M.G.L. c. 44, § 53F½ to establish a PEG Access Fund as an enterprise fund effective fiscal year 2020 and thereafter for the purpose of operating Cable PEG access.

Passed per Moderator

Article 23. To see if the Town will authorize the Board of Selectmen to petition the General Court to enact legislation, in substantially the following form, relating to amending the Town Charter, pursuant to G.L. 43B sec. 10, to include a provision allowing for the recall of elected officials, however, that the General Court may make clerical or editorial changes to the form of the bill and/or changes to the numbering or organization of the legislation.

AN ACT RELATIVE TO THE RECALL OF ELECTED
OFFICIALS

IN THE TOWN OF STONEHAM

Section 17. Recall of Elected Officials

- A. Holder of an Elective Office may be Removed or Recalled. Any holder of an elective office, may be removed therefrom by the registered voters of the town as herein provided.
- 1. Removal Petition, Preparation, Filing. Any 100 registered voters of the town may file with the Town Clerk a declaration of intent containing the name of the officer sought to be removed from office. The Town Clerk shall, within five working days, deliver

to said voters making the declaration of intent, copies of petition blanks demanding such removal, printed forms of which he/she shall make available. The blanks shall be issued by the Town Clerk with their signature and official seal attached thereto. They shall be dated, addressed to the Select Board and shall contain the names of the 100 persons to whom they are issued, the name of the person whose removal is sought and shall demand the election of a successor in the said office. A copy of the petition shall be entered in a record book to be kept in the office of the Town Clerk. The removal petitions shall be returned and filed with the Town Clerk within twenty-five days after the filing of the declaration of intent and shall have been signed by at least ten percent (10%) of the registered voters of the town, who shall add to their signatures the street and number, if any, of their residences. The Town Clerk shall immediately submit the petitions to the registrars of voters of the town and the registrars shall forthwith certify thereon the number of signatures which are names of registered voters of the town.

2. Removal and Election. If the petition shall be found and certified by the Town Clerk to be sufficient, he/she shall submit the same with a certificate to the Select Board immediately, and the Select Board shall, within five days, give written notice of the receipt of the certificate to the officer sought to be removed and shall thereupon order an election to be held on a Tuesday fixed by them, not less than twenty-five nor more than thirty-five days after the date of the Town Clerk's certificate that a sufficient petition is filed; provided, however, that if any other town election is to occur within ninety days after the certificate, the Select Board shall postpone the holding of the removal election to the date of such other election. If a vacancy occurs in said office after a removal election has been ordered, the election shall nevertheless proceed as provided in this act. Any number of officers may stand for removal at the same election.
3. Nomination of Candidates. The question of recalling any number of officers may be submitted at the same election. But as to each officer whose recall is sought there shall be a separate ballot. The nomination of candidates to succeed an officer whose recall is sought, the publication of the warrant for the recall election, and the conduct of such election, shall all be in accordance with the provisions of the General Laws.
4. Ballots. Ballots used in a recall election shall submit the following propositions in the order indicated: For the recall of (name of officer). Against the recall of (name of officer).

Immediately at the right of each proposition there shall be a square in which the voter, by making a cross mark (X), may vote for either of the said propositions.

5. Election in Event of Resignation. If an office in regard to which a sufficient recall petition is filed becomes vacant before the ballots are printed, the election shall be held as hereinbefore provided, except that the title of the ballot shall be "Town Election", that the propositions in regard to the recall shall be omitted from the ballot, and that above the names of the candidates there shall appear on the ballot the words "Candidates to succeed (name of officer) resigned". (If he resigned his office).
 6. Subsequent Removal. No removal petition shall be filed against an officer within six months after he takes office, nor in the case of an officer subjected to a removal election and not removed thereby, until at least three months after the election in which his removal was submitted to the voters of the town.
 7. Person Recalled not to be Appointed to Any Town Office within Two Years. No person who has been recalled from an office, or who has resigned from office while recall proceedings were pending against him, shall be appointed to any town office within two years after such recall or such resignation.
 8. Duties of Certain Town Officials relative to Election. It shall be the duty of the Select Board and the Town Clerk in office and any other town official upon whom by reason of his office a duty devolves under the provisions of this act, when this act is accepted by the registered voters as herein provided, to comply with all the requirements of law relating to elections, to the end that all things may be done necessary for the nomination and election of the officers first to be elected under this act.
- B. This Act shall take effect upon passage.

or do anything in relation thereto.

Raymie Parker and 10 others

*** Amended motion made by Raymie Parker 42 Bonad Rd as follows:**

Moved that the Town authorize the Board of Selectmen to petition the General Court to enact legislation, in substantially the following form and as written in Proposed Amendment to Article 23, Exhibit A, relating to amending the Town Charter, pursuant to G.L. 43B sec. 10, to include a provision allowing for the recall of elected officials, however, that the General Court may make clerical or editorial changes to the form of the bill and/or changes to the numbering or organization of the legislation.

AN ACT RELATIVE TO THE RECALL OF ELECTED OFFICIALS
IN THE TOWN OF STONEHAM

Chapter 26 of the acts of 1981, as amended by Chapter 120 of the acts of 1987, Chapter 21 of the acts of 1994, Chapter 296 of the acts of 1994, Chapter 91 of the acts of 1996, and Chapter 444 of the acts of 1998, is hereby amended by adding the following section(s):

Section 17. Recall of Elected Officials

A. Holder of an Elective Office may be Removed or Recalled. Any holder of an elective office, may be removed therefrom by the registered voters of the town as herein provided.

1. *Reasons for Recall.* *Any holder of an elected office in the Town of Stoneham who has held an elected town wide office, and whose term of office extends beyond the next annual town election, may be recalled therefrom by the registered voters of the Town, as herein provided, for reasons of: (1) conviction of a felony or conviction of the following misdemeanors as defined by Massachusetts General Laws: domestic violence, driving under the influence of alcohol or drugs, the illegal manufacture, distribution or dispensing of controlled substances, assault or criminal harassment, while presently in office; or (2) admission to facts, while presently in office, sufficient to be convicted of a felony or sufficient to be convicted of the following misdemeanors as defined in Massachusetts General Laws: domestic violence, driving under the influence of alcohol or drugs, the illegal manufacture, distribution or*

dispensing of controlled substances, assault or criminal harassment; or (3) being found in violation of the conflict of interest law (M.G.L. c 268A), while presently in office, as determined by the State Ethics Commission or the Attorney General; (4) having attended less than fifty (50%) percent of the posted public meetings of the board or office of which the official was an elected member or to which he/she has been elected or appointed as part of his/her elected position during the previous twelve (12) months; (5) a lack of fitness, insobriety while performing official functions, involuntary commitment to a mental health facility, being placed under guardianship or conservatorship by a probate court; or (6) corruption, conviction of a felony involving moral turpitude, conviction of bribery, or extortion or (7) violation of law, regulation, bylaw or other abdication of the applicable requirements for the elected position. An elected official's vote on a matter (other than in connection with a conflict of interest violation referenced above) shall not be grounds for a recall petition.

2. Removal Petition, Preparation, Filing. Any 200 registered voters of the town may file with the town clerk a declaration of intent containing the name of the officer sought to be removed from office and a statement of the specific grounds for the recall as established by Section 1 above, with information sufficient to support the specific grounds for recall. Upon certification of the required signatures by the registrar of voters and a determination that the declaration of intent contains information sufficient to support the specific reason(s) and events for the recall as confirmed by town counsel, within five (5) business days, the town clerk shall forthwith deliver to said voters making the declaration of intent, copies of petition blanks demanding such removal, printed forms of which he/she shall make available. The blanks shall be issued by the town clerk with their signature and official seal attached thereto. They shall be dated, addressed to the selectmen and shall contain the names of the 200 persons to whom they are issued, the name of the person whose removal is sought and shall demand the election of a successor in the said office. A copy of the petition shall be entered in a record book to be kept in the office of the town clerk. The removal petitions shall be returned and filed with the town clerk within twenty-five days after the filing of the declaration of intent and shall have been signed by at least fifteen percent (15%) of the registered voters of the town, who shall add to their signatures the street and number, if any, of their residences. The town clerk shall immediately submit the petitions to the registrars of voters of the town and the registrars shall forthwith certify thereon the number of signatures which are names of registered voters of the town.

3. Removal and Election. If the petition shall be found and certified by the town clerk to be sufficient, he/she shall submit the same with a certificate to the selectmen immediately, and the selectmen shall, within five days, give written notice of the receipt of the certificate to the officer sought to be removed and shall thereupon order an election to be held on a Tuesday fixed by them, not less than twenty-five nor more than thirty-five days after the date of the town clerk's certificate that a sufficient petition is filed; provided, however, that if any other town election is to occur within ninety days after the certificate, the selectmen shall postpone the holding of the removal election to the date of such other election. If a vacancy occurs in said office after a removal election has been ordered, the election shall nevertheless proceed as provided in this act. Any number of officers may stand for removal at the same election.
4. Nomination of Candidates. The question of recalling any number of officers may be submitted at the same election. But as to each officer whose recall is sought there shall be a separate ballot. The nomination of candidates to succeed an officer whose recall is sought, the publication of the warrant for the recall election, and the conduct of such election, shall all be in accordance with the provisions of the General Laws.
5. Ballots. Ballots used in a recall election shall submit the following propositions in the order indicated: For the recall of (name of officer). Against the recall of (name of officer). Immediately at the right of each proposition there shall be a square in which the voter, by making a cross mark (X), may vote for either of the said propositions.
6. Election in Event of Resignation. If an office in regard to which a sufficient recall petition is filed becomes vacant before the ballots are printed, the election shall be held as hereinbefore provided, except that the title of the ballot shall be "Town Election", that the propositions in regard to the recall shall be omitted from the ballot, and that above the names of the candidates there shall appear on the ballot the words "Candidates to succeed (name of officer) resigned". (If he resigned his office).
7. Subsequent Removal. No removal petition shall be filed against an officer within six months after he takes office, nor in the case of an officer subjected to a removal election and not removed thereby, until at least three months after the election in which his removal was submitted to the voters of the town.
8. Person Recalled not to be Appointed to Any Town Office within Two Years. No person who has been recalled from an office, or who has resigned from office while recall proceedings were pending against him, shall be appointed to any town office within two years after such recall or such resignation.
9. Duties of Certain Town Officials relative to Election. It shall be the duty of the selectmen and the town clerk in office and any other town official upon

whom by reason of his office a duty devolves under the provisions of this act, when this act is accepted by the registered voters as herein provided, to comply with all the requirements of law relating to elections, to the end that all things may be done necessary for the nomination and election of the officers first to be elected under this act.

This Act shall take effect upon passage.

or do anything in relation thereto.

Motion to Amend

Majority Vote Required

Hand Count

Yes No

77 63

Vote on Main Motion as Amended

$\frac{2}{3}$ Vote Required

Hand Count

Yes No

80 66

Motion Fails

Article 24. A Petition of Ten Registered Voters for the Spring 2019 Town Meeting, Stoneham, MA.

**AN ACT RELATIVE TO THE TERM OF OFFICE OF THE MEMBERS OF
THE SELECT BOARD**

OF THE TOWN OF STONEHAM

B. Section 14 b. of the Select Board-Administrator Act is amended by changing the term of members of the Select Board from 3 years to 2 years and by adding the following provision: "No person shall be elected to the office of Select Board member more than three times." This Act shall take effect upon passage or do anything in relation thereto.

Caroline Colarusso and 10 others

Article. 24. **Voted** that the Town authorize the Select Board to petition the General Court to enact legislation substantially in the following form, relating to amending the Town Charter, pursuant to Massachusetts General Laws, Chapter 43B, Sec. 10, to include a provision changing the term of members of the Select Board from three years to two years, and providing that no person shall be elected to the office of Select Board member more than three times. This act shall take effect upon passage or do anything in relation thereto.

Motion to Move the Question

Question is Moved

⅔ Vote Required

⅔ Vote Fails Per Moderator

Motion for Reconsideration

Cannot Be Reconsidered

Article 25.

AN ACT RELEVATIVE TO THE CONDITION OF EMPLOYMENT OF THE MEMBERS OF THE SELECT BOARD OF THE TOWN OF STONEHAM

Section 14 of the Select Board-Administrator Act is amended by adding the following provision: “No person elected to the office of Select Board member shall also hold any other compensated employment as an employee in the town of Stoneham other than Select Board.” This Act shall take effect upon passage or do anything in relation thereto.

Christopher Whitney and 10 others

Article 25. **Voted** that the Town authorize the Select Board to petition the General Court to enact legislation substantially in the following form, relating to amending the Town Charter, pursuant

to Massachusetts General Laws, Chapter 43B, Sec. 10, to include a provision providing that no person elected to the office of Select Board member shall also hold any other compensated employment as an employee of the town of Stoneham other than Select Board member. This act shall take effect upon passage or do anything in relation thereto.

Motion to Move the Question

Question is Moved

⅔ Vote Required

Fails per Moderator

Motion to Dissolve.

Town Meeting Dissolved at 11:22 PM

Respectfully submitted:

Maria Sagarino

Town Clerk

MINUTES FOR SPECIAL TOWN MEETING

MONDAY, OCTOBER 21, 2019

To either of the Constables of the Town of Stoneham in the County of Middlesex,

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Stoneham qualified to vote in elections and Town affairs to meet in the **Town Hall Auditorium, 35 Central Street, Stoneham**, on

Monday, October 21, 2019, at 7:00 p.m.

to act upon the following articles of this Warrant:

Tellers were appointed to check the names of voters entering the Town Hall and the checklist showed 219 voters were inside the meeting.

Moderator Jeanne Craigie invited Select Board member Raymie Parker to lead the Pledge of Allegiance. Burlington Pastor Brenda Johnson Flynn a resident from 18 Chestnut Street gave the invocation.

The meeting was called to order in the Town Hall Auditorium at 7:01 PM and the warrant was read.

Moderator Craigie made a procedural motion to allow for non-resident department heads and consultants to sit with their Boards. The town meeting body seconded and the motion was passed.

Article 1. To see if the Town will vote to amend the Stoneham Town Code, Chapter 15, Zoning By-law by amending the Zoning Map of the Town of Stoneham to add to the Residence B District the following described properties at 10 Orchard Street, 5 Glendale Road, and Summit Road:

10 ORCHARD STREET

That certain parcel of land, with all the buildings and improvements thereon, situated on the northerly side of Orchard Street in the Town of Stoneham, in the county of Middlesex, Commonwealth of Massachusetts shown as “10 Orchard Street, Map 19, Parcel 70” on a plan entitled ‘Plan of Land, 10 Orchard Street, 5 Glendale Road & Summit Road, Stoneham, Massachusetts, Prepared for: Larkin Real Estate Group, Inc.; February 12, 2019; Scale: 1 inch equals 40 feet’; by A.S. Elliott & Associates, Inc., Professional Land Surveyors; P.O. Box 85, Hopedale, MA 01747, bounded and described as follows:

Beginning at a point on the northerly line of said Orchard Street, said point being at the intersection of the northerly line of said Orchard Street and the easterly line of Park Street;

Thence: N 21°25’05” W running a distance of two hundred twenty-two and forty-eight hundredths (222.48’) feet, the last line following the easterly line of said Park Street;

Thence: N 46°25’28” E running a distance of nine and ninety-three hundredths (9.93’) feet;

Thence: S 53°37’47” E running a distance of seventy-two and twenty-two hundredths (72.22’) feet to an iron rod, the last two lines bounding on land owned now or formerly by Guilene

M. Jeanty;

Thence: S 53° 40'17" E running a distance of ninety (90.00') feet;

Thence: S 66°58'20" E running a distance of one hundred (100.00') feet to a point on the westerly line of Glendale Road, the last two lines bounding on land owned now or formerly by Inge Hunzelman;

Thence: S 23°02'59' W running a distance of one hundred fifty (150.00') feet to a point on the northerly line of said Orchard Street, the last line following the westerly line of said Glendale Road;

Thence: N 55°52'20" W running a distance of one hundred one and ninety-one hundredths (101.91') feet;

Thence: N 68°49'55" W running a distance of five and ninety-five hundredths (5.95') feet to the point and place of beginning, the last two lines following the northerly line of said Orchard Street.

Said parcel contains approximately 25,847 square feet or 0.69 acres.

5 GLENDALE ROAD

That certain parcel of land, with all the buildings and improvements thereon, situated on the westerly side of Glendale Road in the Town of Stoneham, in the county of Middlesex, Commonwealth of Massachusetts shown as "5 Glendale Road, Map 19, Parcel 71C" on a plan entitled 'Plan of Land, 10 Orchard Street, 5 Glendale Road & Summit Road, Stoneham, Massachusetts, Prepared for: Larkin Real Estate Group, Inc.; February 12, 2019; Scale: 1 inch equals 40 feet'; by A.S. Elliott & Associates, Inc., Professional Land Surveyors; P.O. Box 85, Hopedale, MA 01747', bounded and described as

follows:

Beginning at a point in the westerly line of said Glendale Road, said point being at the intersection of the westerly line of said Glendale Road and the southerly line of Summit Road;

Thence: S 23°02'59" W running a distance of one hundred forty (140.00') feet, the last line following the westerly line of said Glendale Road;

Thence: N 66°58'20" W running a distance of one hundred (100.00') feet;

Thence: N 53°40'17" W running a distance of ninety (90.00') feet, the last two lines bounding on "Map 19, Parcel 70" as shown on said plan;

Thence: N 37°52'20" E running a distance of one hundred sixty-two and eight hundredths (162.08') feet to a point on the southerly line of said Summit Road, the last line bounding on land owned now or formerly by Guilene M. Jeanty, and land owned now or formerly by Treacy Builders, Inc.;

Thence: S 52°37'25" E running a distance of one hundred fifty and eighty-two hundredths (150.82') feet to the point and place of beginning, the last line following the southerly line of said Summit Road.

Said parcel contains approximately 26,389 square feet or 0.61 acres.

SUMMIT ROAD

That certain parcel of land, with all the buildings and improvements thereon, situated on the southerly side of Summit Road in the Town of Stoneham, in the county of Middlesex, Commonwealth of Massachusetts shown as "Summit Road, Map 19, Parcel 65" on that plan entitled 'Plan of

Land, 10 Orchard Street, 5 Glendale Road & Summit Road, Stoneham, Massachusetts, Prepared for: Larkin Real Estate Group, Inc.; February 12, 2019; Scale: 1 inch equals 40 feet'; by A.S. Elliott & Associates, Inc., Professional Land Surveyors; P.O. Box 85, Hopedale, MA 01747', bounded and described as follows:

Beginning at a point in the southerly line of said Summit Road, said point being at the end of said Summit Road;

Thence: S 52°37'25" E running a distance of forty-seven and sixty hundredths (47.60') feet, the last line following the southerly line of said Summit Road;

Thence: S 37°52'20" W running a distance of one hundred ten and eight hundredths (110.08') feet, the last line bounding on land owned now or formerly by Inge Hunzelman;

Thence: N 33°07'14" W running a distance of one hundred twenty-five and one hundredth (125.01') feet, the last line bounding on land owned now or formerly by Guilene M. Jeanty;

Thence: N 51°53'00" E running a distance of seventy and fifty-nine hundredths (70.59') feet;

Thence: S 52°37'25" E running a distance of fifty-three and fifty-one hundredths (53.51') feet to the point and place of beginning, the last two lines bounding land owned now or formerly by Mosley Park Condominium Association.

Said parcel contains approximately 9,960 square feet or 0.23 acres.

Charles Houghton and 100 others

Article 1. **Voted** that the Town amend the Stoneham Town Code, Chapter 15, Zoning By-law by amending the Zoning Map of the Town of Stoneham to add to the Residence B

District the following described properties at 10 Orchard Street, 5 Glendale Road, and Summit Road:

10 ORCHARD STREET

That certain parcel of land, with all the buildings and improvements thereon, situated on the northerly side of Orchard Street in the Town of Stoneham, in the county of Middlesex, Commonwealth of Massachusetts shown as "10 Orchard Street, Map 19, Parcel 70" on a plan entitled 'Plan of Land, 10 Orchard Street, 5 Glendale Road & Summit Road, Stoneham, Massachusetts, Prepared for: Larkin Real Estate Group, Inc.; February 12, 2019; Scale: 1 inch equals 40 feet'; by A.S. Elliott & Associates, Inc., Professional Land Surveyors; P.O. Box 85, Hopedale, MA 01747, bounded and described as follows:

Beginning at a point on the northerly line of said Orchard Street, said point being at the intersection of the northerly line of said Orchard Street and the easterly line of Park Street;

Thence: N 21°25'05" W running a distance of two hundred twenty-two and forty-eight hundredths (222.48') feet, the last line following the easterly line of said Park Street;

Thence: N 46°25'28" E running a distance of nine and ninety-three hundredths (9.93') feet;

Thence: S 53°37'47" E running a distance of seventy-two and twenty-two hundredths (72.22') feet to an iron rod, the last two lines bounding on land owned now or formerly by Guilene M. Jeanty;

Thence: S 53° 40'17" E running a distance of ninety (90.00') feet;

Thence: S 66°58'20" E running a distance of one hundred (100.00') feet to a point on the westerly line of Glendale Road, the last two lines bounding on land owned now or formerly by Inge Hunzelman;

Thence: S 23°02'59" W running a distance of one hundred fifty (150.00') feet to a point on the northerly line of said Orchard Street, the last line following the westerly line of said Glendale Road;

Thence: N 55°52'20" W running a distance of one hundred one and ninety-one hundredths (101.91') feet;

Thence: N 68°49'55" W running a distance of five and ninety-five hundredths (5.95') feet to the point and place of beginning, the last two lines following the northerly line of said Orchard Street.

Said parcel contains approximately 25,847 square feet or 0.69 acres.

5 GLENDALE ROAD

That certain parcel of land, with all the buildings and improvements thereon, situated on the westerly side of Glendale Road in the Town of Stoneham, in the county of Middlesex, Commonwealth of Massachusetts shown as "5 Glendale Road, Map 19, Parcel 71C" on a plan entitled 'Plan of Land, 10 Orchard Street, 5 Glendale Road & Summit Road, Stoneham, Massachusetts, Prepared for: Larkin Real Estate Group, Inc.; February 12, 2019; Scale: 1 inch equals 40 feet'; by A.S. Elliott & Associates, Inc., Professional Land Surveyors; P.O. Box 85, Hopedale, MA 01747', bounded and described as follows:

Beginning at a point in the westerly line of said Glendale Road, said point being at the intersection of the westerly line of said Glendale Road and the southerly line of Summit Road;

Thence: S 23°02'59" W running a distance of one hundred forty (140.00') feet, the last line following the westerly line of said Glendale Road;

Thence: N 66°58'20" W running a distance of one hundred (100.00') feet;

Thence: N 53°40'17" W running a distance of ninety (90.00') feet, the last two lines bounding on "Map 19, Parcel 70" as shown on said plan;

Thence: N 37°52'20" E running a distance of one hundred sixty-two and eight hundredths (162.08') feet to a point on the southerly line of said Summit Road, the last line bounding on land owned now or formerly by Guilene M. Jeanty, and land owned now or formerly by Treacy Builders, Inc.;

Thence: S 52°37'25" E running a distance of one hundred fifty and eighty-two hundredths (150.82') feet to the point and place of beginning, the last line following the southerly line of said Summit Road.

Said parcel contains approximately 26,389 square feet or 0.61 acres.

SUMMIT ROAD

That certain parcel of land, with all the buildings and improvements thereon, situated on the southerly side of Summit Road in the Town of Stoneham, in the county of Middlesex, Commonwealth of Massachusetts shown as "Summit Road, Map 19, Parcel 65" on that plan entitled 'Plan of Land, 10 Orchard Street, 5 Glendale Road & Summit Road, Stoneham, Massachusetts, Prepared for: Larkin Real Estate Group, Inc.; February 12, 2019; Scale: 1 inch equals 40 feet'; by A.S. Elliott & Associates, Inc., Professional Land Surveyors; P.O. Box 85, Hopedale, MA 01747', bounded and described as follows:

Beginning at a point in the southerly line of said Summit Road, said point being at the end of said Summit Road;

Thence: S 52°37'25" E running a distance of forty-seven and sixty hundredths (47.60') feet, the last line following the southerly line of said Summit Road;

Thence: S 37°52'20" W running a distance of one hundred ten and eight hundredths (110.08') feet, the last line bounding on land owned now or formerly by Inge Hunzelman;

Thence: N 33°07'14" W running a distance of one hundred twenty-five and one hundredth (125.01') feet, the last line bounding on land owned now or formerly by Guilene M. Jeanty;

Thence: N 51°53'00" E running a distance of seventy and fifty-nine hundredths (70.59') feet;

Thence: S 52°37'25" E running a distance of fifty-three and fifty-one hundredths (53.51') feet to the point and place of beginning, the last two lines bounding land owned now or formerly by Mosley Park Condominium Association.

Said parcel contains approximately 9,960 square feet or 0.23 acres.

**2/3 Vote Required
2/3 Vote Passed Per Moderator
Motion for Reconsideration
Cannot be Reconsidered**

Article 2. To see if the Town will vote to amend the Stoneham Town Code, Chapter 15, Zoning By-law by amending the Zoning Map of the Town of Stoneham to add to the Residence B District the following described property at off of Rockville Park:

A certain parcel of land situated in Stoneham, Middlesex County, Commonwealth of Massachusetts bounded and described as follows:

Beginning at a point, said point being thirty and eighty

hundredths feet (30.80') from the Northeasterly corner of land of Holahan Walker, thence running

S 69°- 33'-57"E by the southerly sideline of Rockville
Park a distance of

Forty-one and eighty-nine hundredths
feet (41.89') to a

Point, thence Easterly And
curving to the right along the arc of a
curve having a

radius of forty feet (40') and a length of
one hundred four

and fifty-five hundredths feet (104.55')
to a point, thence

S 69° -33'-57"E a distance of fifty-nine and ninety
hundredths feet (59.90')

to a point, thence

N 21°- 32'-25"E a distance of eighteen and fifty
hundredths feet (18.50')

to a point, thence

S 78°- 40'-03"E a distance of one hundred one and
seventeen hundredths

feet (101.17') to a point, thence

S 04°- 31'-33"W a distance of two hundred forty-four

and eighty hundredths

feet (244.80') to a point, thence

N 83°-23'-55"W

a distance of forty-three and six
hundredths feet (43.06')

to a point, thence

N 67°-21'-29"W

a distance of one hundred fifteen and
forty-nine hundredths

feet (115.49') to a point, thence

N 26°-16'-49"E

a distance of seventeen and ninety-one
hundredths feet

(17.91') to a point, thence

S 73°-35'-13"W

a distance of one hundred twenty-nine
and thirty-one

hundredths feet (129.31') to a point,
thence

N 50°-41'-47"W

a distance of seventy-nine and nineteen
hundredth feet

(79.19') to a point, thence

N 32°-03'-17"W

a distance of sixty-five and fifty-eight
hundredths feet

(65.58') to a point, thence

N 33°-31'-18"E a distance of one hundred eighty-five
and eighty-two

hundredths feet (185.82') to the point of
beginning.

The above described parcel of land contains an area of 75,592
S.F. and is more particularly shown as area to be rezoned on a
plan entitled "Plan of Land for rezoning purposes, Rockville
Park, Stoneham, MA" scale 1" = 30' prepared by Edward J.
Farrell; P.L.S. dated February 25, 2019.

Charles Houghton and 100 others

Article 2. **Voted** that the Town amend the
Stoneham Town Code, Chapter 15, Zoning By-law by amending
the Zoning Map of the Town of Stoneham to add to the
Residence B District the following described property at off of
Rockville Park:

A certain parcel of land situated in Stoneham, Middlesex
County, Commonwealth of Massachusetts bounded and
described as follows:

Beginning at a point, said point being thirty and eighty
hundredths feet (30.80') from the Northeasterly corner of land
of Holahan Walker, thence running

S 69°- 33'-57"E by the southerly sideline of Rockville
Park a distance of

Forty-one and eighty-nine hundredths
feet (41.89') to a

Point, thence

Easterly And curving to the right along the arc of a curve
having a

radius of forty feet (40') and a length of
one hundred four

and fifty-five hundredths feet (104.55')
to a point, thence

S 69° -33'-57"E a distance of fifty-nine and ninety
hundredths feet (59.90')

to a point, thence

N 21°- 32'-25"E a distance of eighteen and fifty
hundredths feet (18.50')

to a point, thence

S 78°- 40'-03"E a distance of one hundred one and
seventeen hundredths

feet (101.17') to a point, thence

S 04°- 31'-33"W a distance of two hundred forty-four
and eighty hundredths

feet (244.80') to a point, thence

N 83°-23'-55"W a distance of forty-three and six
hundredths feet (43.06')

to a point, thence

- | | |
|----------------|---|
| N 67°-21'-29"W | a distance of one hundred fifteen and forty-nine hundredths feet (115.49') to a point, thence |
| N 26°-16'-49"E | a distance of seventeen and ninety-one hundredths feet (17.91') to a point, thence |
| S 73°-35'-13"W | a distance of one hundred twenty-nine and thirty-one hundredths feet (129.31') to a point, thence |
| N 50°-41'-47"W | a distance of seventy-nine and nineteen hundredth feet (79.19') to a point, thence |
| N 32°-03'-17"W | a distance of sixty-five and fifty-eight hundredths feet (65.58') to a point, thence |
| N 33°-31'-18"E | a distance of one hundred eighty-five and eighty-two hundredths feet (185.82') to the point of beginning. |

The above described parcel of land contains an area of 75,592 S.F. and is more particularly shown as area to be rezoned on a

plan entitled “Plan of Land for rezoning purposes, Rockville Park, Stoneham, MA” scale 1" = 30' prepared by Edward J. Farrell, P.L.S. dated February 25, 2019.

2/3 Vote Required
2/3 Vote Passed Per Moderator
Motion for Reconsideration
Cannot be Reconsidered

Article 3. To see if the Town will vote to authorize the Select Board to sell a parcel of land located off Wilbur Street in Stoneham, containing approximately .106 acres +/- and shown on the Stoneham Assessor’s Map as Parcel 19-0-161 pursuant to the provisions of Mass. Gen. L. c. 30B and/or Mass. Gen. L. c. 60 sec. 77B, as applicable, and take such other and further actions in furtherance of this authorization, including the execution of any documents necessary to effectuate the sale of said property, or do anything in relation thereto.

Town Administrator

Article 3. **Voted** that the Town authorize Select Board to sell a certain parcel of land located off Wilbur Street in Stoneham, containing approximately .106 acres +/- and shown on the Stoneham Assessor’s Map as Parcel 19-0-161 pursuant to the provisions of Mass. Gen. L. c. 30B and/or Mass. Gen. L. c. 60 sec. 77B, as applicable, and take such other and further actions in furtherance of this authorization, including the execution of any documents necessary to effectuate the sale of said property.

Passed Per Moderator

Article 4. To see if the Town of Stoneham will vote that the Select Board Chair be authorized to file on behalf of the Town of Stoneham on any and all applications deemed necessary under the PARC Grant or any other applications for funds in any way connected with the scope of this renovation project as voted, described, and appropriated \$210,000 in Article 5 at the May 6, 2019 Annual Town Meeting for the park redevelopment of a parcel of land of

approximately 3.21+/- acres owned by the Town of Stoneham as described on Assessors Map 13, Parcel 06, to be managed and controlled by the Town Administrator of the Town of Stoneham in accordance with Chapter 45, Section 3 for active recreation purposes, or do anything relative thereto.

Town Administrator

Article 4. **Voted** that the Select Board and/or its Chair be authorized to execute and file on behalf of the Town of Stoneham any and all applications deemed necessary under the PARC Grant or any other applications for funds in any way connected with the scope of this renovation project as voted, described, and appropriated \$210,000 in Article 5 at the May 6, 2019 Annual Town Meeting for the park redevelopment of a parcel of land of approximately 3.21+/- acres owned by the Town of Stoneham as described on Assessors Map 13, Parcel 06, and any said funds received thereunder to be managed, controlled and expended by the Town Administrator of the Town of Stoneham in accordance with Chapter 45, Section 3 for recreation purposes.

Passed Unanimously

Article 5. To see if the Town will vote to raise and appropriate or, transfer from available funds, the sum of \$430,000 for capital projects, including all incidental and related costs, all as set forth below, or do anything in relation thereto.

| Department | Amount | Description | Funding Source |
|--------------|-------------------|----------------------|----------------|
| Facilities | \$ 60,000.00 | Vehicles | Free Cash |
| Facilities | \$ 150,000.00 | Building Maintenance | Free Cash |
| Police | \$ 70,000.00 | Cruiser | Free Cash |
| DPW | \$ 20,000.00 | Mower | Free Cash |
| DPW | \$ 100,000.00 | Paving & Sidewalks | Free Cash |
| DPW | \$ 30,000.00 | Drainage | Free Cash |
| Total | 430,000.00 | | |

Town Administrator

Article 5. **Voted** that the Town transfer from surplus revenue (Free Cash) a sum not to exceed \$430,000 for the Capital Projects set forth below, said funds to be expended under the general supervision of the Town Administrator and supervision of the department head for which the sums have been appropriated.

| Department | Amount | Description | Funding Source |
|------------|---------------|----------------------|----------------|
| Facilities | \$ 60,000.00 | Vehicles | Free Cash |
| Facilities | \$ 150,000.00 | Building Maintenance | Free Cash |
| Police | \$ 70,000.00 | Cruiser | Free Cash |
| DPW | \$ 20,000.00 | Mower | Free Cash |
| DPW | \$ 100,000.00 | Paving & Sidewalks | Free Cash |
| DPW | \$ 30,000.00 | Drainage | Free Cash |
| Total | 430,000.00 | | |

Passed Unanimously

Article 6. To see if the Town will vote to raise and appropriate or transfer from available funds, the sums listed in the chart included in this article necessary to defray certain Town charges for the ensuing year, including debt and interest and a reserve fund, or do anything in relation thereto.

| | Department Requested FY'20 | Administrator Recommended FY'20 | Select Board Recommended FY'20 | Finance Committee Recommended FY'20 |
|-----------------------------------|----------------------------------|---------------------------------------|--------------------------------------|---|
| PEG Access Enterprise Fund | | | | |
| Expenses | 525,000 | 525,000 | 525,000 | 525,000 |
| Total Expenses | 525,000 | 525,000 | 525,000 | 525,000 |
| Total PEG Access Budget | \$ 525,000 | \$ 525,000 | \$ 525,000 | \$ 525,000 |

Town Administrator

Article 6. **Voted** that the Town appropriate \$525,000 for costs of operations of the PEG Access Enterprise Fund and to meet said appropriation

raise \$525,000 from Cable Receipts.

Passed Unanimously

Article 7: To see if the Town will vote to raise and appropriate from taxation or by transfer from available funds \$40,000 to amend the Fiscal Year 2020 Reserve Fund Budget approved under Article 7 of the May 6, 2019 Annual Town Meeting, or take any action relative thereto.

Town Administrator

Article 7. **Voted** that the Town appropriate the sum of \$40,000 to amend the Fiscal Year 2020 Reserve Fund Budget approved under article 7 of the May 6, 2019 Annual Town Meeting, as amended, and to meet this appropriation, transfer said sum from the Surplus Revenue (Free Cash).

Passed Unanimously

Article 8. REGULATION OF RETAIL CHECKOUT BAGS

To See if the Town will vote to amend the Stoneham Town Code by adding a new section entitled Retail Checkout Bags and further to amend Chapter 1, section 1-4A Non-criminal disposition as follows:

RETAIL CHECKOUT BAGS

Purpose

The purpose of this bylaw is to reduce the number of single-use plastic bags used, discarded, and/or littered; and to promote the use of Reusable Bags and Recyclable Paper Bags by Retail Establishments in the Town of Stoneham.

Definitions

Checkout bag a carryout bag provided by a store to a customer at the point of sale. Checkout bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store.

Recyclable paper bag means a paper bag that is: (1) 100 percent recyclable; and (2) contains at least 40% post-consumer recycled paper content and is clearly labeled as such.

Reusable bag means a bag with handles that is specifically designed and manufactured for multiple reuse and is either polyester, polypropylene, cotton or other durable material, or durable plastic that is at least 3.0 mils in thickness.

Single-use plastic bag means a plastic bag typically with handles with a thickness of less than 2.25 mils and are intended for single-use transport of purchased products.

Retail establishment means any commercial enterprise including, but not limited to the

following: restaurants, pharmacies, convenience and grocery stores, liquor stores, seasonal and temporary businesses, jewelry stores, household goods stores and any other business that offers the sale of merchandise.

Non-profit organization means a corporation or an association that conducts business

for the benefit of the general public without shareholders and without a profit motive.

Small business means a retail establishment that is under twenty-five hundred (2500) square

feet in size and is not publicly owned.

Bylaw regarding Plastic Bags

- a) If a retail establishment or non-profit organization provides checkout bags to customers, these bags must either be recyclable paper bags or reusable bags.
- b) Information regarding the proper sanitization of reusable bags to prevent fungus and illness must also be displayed or communicated at the time of checkout.
- c) Except as otherwise provided herein, single use plastic bags shall not be distributed, used or sold for checkout or other purposes by any retail establishment or non-profit organization within the Town of Stoneham.
- d) The following are exempt and not subject to this bylaw.
Bags used by customers to:
 - package bulk items, such as fruit, vegetables, nuts, grains, candy or small hardware items;
 - contain or wrap frozen foods, meat, or fish; or
 - contain or wrap flowers, potted plants, or other items where dampness may be a problem.

- Laundry or dry-cleaning bags or bags sold in packages containing multiple bags intended to be used for home food storage, garbage, waste, pet waste or yard waste.

Effective Date

- a) This bylaw will go into effect one hundred and twenty (120) days after approval according to Massachusetts General Law Chapter 40, Section 32.
- b) A small business may ask for an extension of up to ninety (90) days past the effective date upon written request to the Town Administrator. This exemption shall only apply to a small business facing an undue hardship. An “undue hardship” shall be found only in:
 - Circumstances or situations unique to the small business such that there are no alternatives to single use plastic bags present in their retail establishment by the effective date. There must be a plan as to obtain reusable bags or paper bags by the end of the extension filed to the Town Administrator’s office; or
 - Circumstances where a small business requires additional time in order to reduce an existing inventory of single use plastic bags. Any small business in receipt of an extension shall file inventory reduction plans to consume the remaining stock of single use plastic bags with the Town Administrator’s office.
 - No Single Use Plastic Bags shall be purchased during the time of this extension.

Education

The Town Administrator shall send a written notice detailing the requirements imposed by this bylaw to the retail establishments and non-profit organizations at least ninety (90) days prior to the effective date of this bylaw.

Enforcement

- a) Enforcement of this bylaw shall be the responsibility of the Town Administrator or his/her appointed designee.
- b) Any Retail Establishment or non-profit organization found to be in violation of this section shall be subject to a non-criminal disposition fine by the Town Administrator.
- c) Not more than one fine may be assessed within a fifteen (15) day period.

First Offense: Warning

Second Offense: \$50

Subsequent Offense: \$10

Cory Mashburn and Phyllis Warren and 100 others

First Amendment made by Marcia Wengen 56 Washington Street as follows:

Remove all references to the term “Non-Profit Organization”. One is under category Definitions. Two are under the category Bylaw regarding Plastic Bags.

Second Amendment was then made by Kenneth Wacks 9 Pinewood Road as follows:

Definitions

Add: Compostable bag means a bag made from material capable of undergoing biological decomposition in a compost site such that the material is not visually distinguishable and breaks down carbon monoxide, water, inorganic

compounds, and biomass at a rate consistent with known compostable materials, (reference: ASTM D6400, “Standard Specification for Labeling of Plastics Designed to be Aerobically Composted in Municipal or Industrial Facilities,” an international standard adopted in 2019).

Bylaw regarding Plastic Bags

Change:

Old Text

- a) If a retail establishment or non-profit organization provides checkout bags to customers, these must either be recyclable paper bags or reusable bags.

Revised Text

- a) If a retail establishment provides checkout bags to customers, these must be recyclable paper bags, reusable bags, or compostable bags.

| |
|---|
| Vote on First Amendment |
| Amendment Passed Per Moderator |
| Vote on Second Amendment |
| Amendment Fails Per Moderator |

Motion to Indefinitely Postpone Article 8 was made by Ellen McBride 30 Butler Avenue.

Motion to Indefinitely Postpone Failed.

Third Amendment made by [Jean] Megan Day 49 Perkins Street, Executive Director of the Chamber of Commerce, as follows:

Changes are shown in italics

REGULATION OF RETAIL CHECKOUT BAGS

Regulation of Retail Checkout Bags

The purpose of this regulation is to reduce the number of single-use plastic bags used, discarded, and/or littered; and to promote the use of Reusable Bags and Recyclable Paper Bags by Retail Establishments in the Town of Stoneham.

Definitions

The following terms shall have the following meanings.

Checkout bag means a carryout bag provided by a store to a customer at the point of sale. Checkout bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store.

Recyclable paper bag means a paper bag that is: (1) 100 percent recyclable; and (2) contains at least 40% post-consumer recycled paper content and is clearly labeled as such.

Reusable bag means a bag with handles that is specifically designed and manufactured for multiple reuse and is either polyester, polypropylene, cotton or other durable material, or durable plastic that is at least 2.25 mils in thickness.

Single-use plastic bag means a plastic bag typically with handles with a thickness of less than 2.25 mils and are intended for single-use transport of purchased products.

Retail establishment means any commercial enterprise including, but not limited to the

following: restaurants, pharmacies, convenience and grocery stores, liquor stores, seasonal and temporary businesses, jewelry stores,

household goods stores and any other business that offers the sale of merchandise.

Small business means a retail establishment *that employs less than 50 fulltime employees.*

Regulations

- a) If a retail establishment provides checkout bags to customers, these bags must either be recyclable paper bags or reusable bags.
- b) ~~Information regarding the proper sanitization of reusable bags to prevent fungus and illness must also be displayed or communicated at the time of checkout.~~
- c) Except as otherwise provided herein, single use plastic bags shall not be distributed, used or sold for checkout or other purposes by any retail establishment within the Town of Stoneham.
- d) The following are exempt and not subject to regulation.
Bags used by customers to:
 - package bulk items, such as fruit, vegetables, nuts, grains, candy or small hardware items;
 - contain or wrap frozen foods, meat, or fish; or
 - contain or wrap flowers, potted plants, or other items where dampness may be a problem.
 - Laundry or dry-cleaning bags or bags sold in packages containing multiple bags intended to be used for home food storage, garbage, waste, pet waste or yard waste.

Effective Date

- a) This regulation will go into *effect six (6) months after the last day of the month of its passage* for approval according to Massachusetts General Law Chapter 40, Section 32.

- b) A small business may ask for an extension ~~of up to ninety (90) days past~~ the effective date upon written request to the Town Administrator. This exemption shall only apply to a small business facing an undue hardship. An “undue hardship” shall be found only in:
- Circumstances or situations unique to the small business such that there are no alternatives to single use plastic bags present in their retail establishment by the effective date. There must be a plan as to obtain reusable bags or paper bags by the end of the extension filed to the Town Administrator’s office; or
 - Circumstances where a small business requires additional time in order to reduce an existing inventory of single use plastic bags. Any small business in receipt of an extension shall file inventory reduction plans to consume the remaining stock of single use plastic bags with the Town Administrator’s office.
 - No Single Use Plastic Bags shall be purchased during the time of this extension.

Education

The Town Administrator shall send a written notice detailing the requirements imposed by this regulation to the retail establishments at least ninety (90) days prior to the effective date of this ordinance.

Enforcement

- a) Enforcement of this bylaw shall be the responsibility of the Town Administrator or his/her appointed designee.
- b) Any Retail Establishment found to be in violation of this section shall be subject to a non-criminal disposition fine by the Town Administrator.
- c) Not more than one fine may be assessed within a fifteen (15) day period.

First Offense: Warning

Second Offense: \$50

Subsequent Offense: \$100

Vote on Third Amendment

Amendment Passed

Motion was made to further amend Mrs. Day’s amendment by changing the enforcement to the original enforcement language as presented in the town meeting warrant.

Vote on Motion as Amended:

Article 8. **Voted** to accept the following:

REGULATION OF RETAIL CHECKOUT BAGS

Regulation of Retail Checkout Bags

The purpose of this regulation is to reduce the number of single-use plastic bags used, discarded, and/or littered; and to promote the use of Reusable Bags and Recyclable Paper Bags by Retail Establishments in the Town of Stoneham.

Definitions

The following terms shall have the following meanings.

Checkout bag means a carryout bag provided by a store to a customer at the point of sale. Checkout bags shall not include bags, whether

plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store.

Recyclable paper bag means a paper bag that is: (1) 100 percent recyclable; and (2) contains at least 40% post-consumer recycled paper content and is clearly labeled as such.

Reusable bag means a bag with handles that is specifically designed and manufactured for multiple reuse and is either polyester, polypropylene, cotton or other durable material, or durable plastic that is at least 2.25 mils in thickness.

Single-use plastic bag means a plastic bag typically with handles with a thickness of less than 2.25 mils and are intended for single-use transport of purchased products.

Retail establishment means any commercial enterprise including, but not limited to the following: restaurants, pharmacies, convenience and grocery stores, liquor stores, seasonal and temporary businesses, jewelry stores, household goods stores and any other business that offers the sale of merchandise.

Small business means a retail establishment that employs less than 50 fulltime employees.

Regulations

- a) If a retail establishment provides checkout bags to customers, these bags must either be recyclable paper bags or reusable bags.
- b) Except as otherwise provided herein, single use plastic bags shall not be distributed, used or sold for checkout or other purposes by any retail establishment within the Town of Stoneham.
- c) The following are exempt and not subject to regulation.
Bags used by customers to:

- package bulk items, such as fruit, vegetables, nuts, grains, candy or small hardware items;
- contain or wrap frozen foods, meat, or fish; or
- contain or wrap flowers, potted plants, or other items where dampness may be a problem.
- Laundry or dry-cleaning bags or bags sold in packages containing multiple bags intended to be used for home food storage, garbage, waste, pet waste or yard waste.

Effective Date

- a) This regulation will go into effect six (6) months after the last day of the month of its passage for approval according to Massachusetts General Law Chapter 40, Section 32.
- b) A small business may ask for an extension [past] the effective date upon written request to the Town Administrator. This exemption shall only apply to a small business facing an undue hardship. An “undue hardship” shall be found only in:
 - Circumstances or situations unique to the small business such that there are no alternatives to single use plastic bags present in their retail establishment by the effective date. There must be a plan as to obtain reusable bags or paper bags by the end of the extension filed to the Town Administrator’s office; or
 - Circumstances where a small business requires additional time in order to reduce an existing inventory of single use plastic bags. Any small business in receipt of an extension shall file inventory reduction plans to consume the remaining stock of single use plastic bags with the Town Administrator’s office.
 - No Single Use Plastic Bags shall be purchased during the time of this extension.

Education

The Town Administrator shall send a written notice detailing the requirements imposed by this regulation to the retail establishments at least ninety (90) days prior to the effective date of this ordinance.

Enforcement

- a) Enforcement of this bylaw shall be the responsibility of the Town Administrator or his/her appointed designee.
- b) Any Retail Establishment found to be in violation of this section shall be subject to a non-criminal disposition fine by the Town Administrator.
- c) Not more than one fine may be assessed within a fifteen (15) day period.

First Offense: Warning

Second Offense: \$50

Subsequent Offense: \$100

Passed per Moderator

Please Note: Although the original article on the warrant would have created a bylaw the amended version as voted on created a regulation as it went unnoticed that all of the language Mrs. Day was amending was from an earlier version that was not placed on the warrant.

Meeting Dissolved at 9:07 PM

Respectfully Submitted:



Maria Sagarino

Town Clerk

Town Counsel

To the Citizens of Stoneham and the Honorable Select Board of Stoneham:

The office of Town Counsel provides general legal services and representation to the town of Stoneham in its corporate capacity, to town officials and department heads, and boards, commissions and committees in their performance of their official duties. The office of Town Counsel is a collaborative effort of consisting of Robert W. Galvin, Esq., of Galvin & Galvin, PC, as well as associate, Attorney Anthony Riley, as well as Jonathan Witten, Esq. and Barbara Carboni, Esq. now of KP Law, PC. Also serving in the capacity of Labor Counsel for Stoneham are John Clifford, Esq. and Jaime Kenny, Esq. of Clifford & Kenny, LLP.

The specific duties of Town Counsel are described in the Stoneham Town Charter and Code involve the provision of the following types of legal services: (a) prosecution of claims and defenses on behalf of the Town, (b) advisory services designed to guide officials and boards through the intricacies of legal system and legal requirements in order to prevent litigation, (c) review of policies, procedures and bylaws, (d) review of all contracts for form and substance, (e) assistance with the Annual and Special Town Warrant and Town Meeting articles, and (f) issuance of advisory opinions and ethical opinions to public officials and employees.

During the past year, the town's significant legal matters have involved attending Select Board meetings to discuss litigation, policies of the Select Board, continuing to litigate appeals of an affordable housing project at Weiss Farm, several zoning enforcement matters, various human resource issues, a number of firearms appeals, and advising the Select Board through the changes in the administration of the town and this year with the Department of Public Works. The Town is now in remarkably good hands with the effort of Town Administrator, Dennis Sheehan, who is now a veteran administrator.

I commend the town's elected and appointed officials, boards and commissions who, once again this year, have volunteered their time by spending hundreds of hours of their free time to make Stoneham a wonderful place to work and live.

During the reporting period of July 1, 2018 through June 30, 2019, there have been a number of cases that have concluded or remain active.

A complete listing of all these cases is available through the Town Administrator or Select Board's office.

In addition to litigation, I render legal services in the following manner: (a) provide written and oral opinions, (b) examined titles and/or completed land acquisition or disposition projects, including review of licenses and easements, (c) appeared before state administrative agencies, (d) rendered ethics opinions and advice, (e) prepared and recorded deeds and easements, (f) assisted in the preparation of Town Meeting Warrants and attended town meetings.

In conclusion, I wish to express my gratitude in particular to each of the members of the Select Board, including chair, Shelly MacNeill, past chair, George Seibold, as well as members, Raymie Parker, Caroline Colarusso and Heidi Bilbo. I would also like to recognize Debbie Pettengill, and Dava Kilbride, for their incredible efforts on behalf of the Town and Select Board. I would also like to express my thanks to Police Chief James McIntyre, and Fire Chief Matt Grafton, the entire membership of the Zoning Board of Appeals and Planning Board and their support staffs, Town Planner, Erin Wortman, Building Inspector, Cheryl, Noble, the Town Accountant, Dave Castellarin, as well as our Moderator, Jeanne Craigie, and our Town Clerk, Maria Sagarino, as well as their staffs for their support.

Respectfully submitted,

Robert W. Galvin, Town Counsel

Town Treasurer/Tax Collector

The primary function of this office is the management of the Town's funds. We are responsible for collecting and depositing all revenue, as well as dispersing all payroll and vendor payments. Investment management and bond indebtedness are also functions of the Treasurer. My main objective is to keep the Town's funds safe, liquid and invested at the highest possible yield.

The Treasurer/Tax Collector's Office continues to evolve. The Treasurer, Paulette Gerry along with our newly hired Assistant Katelyn Finnegan both have just about a year of experience working with the staff in their current positions. The transition has gone remarkable smooth with very little disruptions.

This year we implemented a new cashiering system for transactions completed at the counter and have received a lot of positive feedback from the residents and the staff. The new receipts are easier to read and captures an image of the check on the receipt if payment is made by check. More and more residents are continuing to utilize our online payment system in addition to electing to receive email and text notifications as to when a bill is available and due.

This spring we will be migrating to a new billing system for our Utility bills. We are hoping to make the Utility bills more user friendly and informative for the residents. We ask for your patience during this period of transition.

In closing, I would like to thank my amazing staff without them this office would not be able to process the volume of work it does on a daily basis. Michele Collins for her expertise with online payments and processing. Kathy Sullivan for her dedication and her extensive knowledge of this Town's history. Sandy Snyder who greets every customer with a smile and willingness to help. And our newest staff member Katelyn Finnegan, who has effortlessly taken on the role of Assistant Treasurer, and has shined. These

women are essential to the operations of this office and the Town is fortunate to have them. I am sure our residents appreciate them as much as I do.

Sincerely,

Paulette M. Gerry
Treasurer/Tax Collector

Tree Committee

The Tree Committee is comprised of eight members, including five residents, a member representative from the Conservation Commission, a member representative of the Open Space and Recreation Advisory Board, and the Town Tree Warden. Our initial organizational meeting was held on September 26 and followed by three monthly meetings in 2019. Although we are just getting started, we have identified our goals and priorities, established a subcommittee to identify potential grant funding sources, produced a document to clarify the Town's Tree Policy, have begun an effort to compile a list of potential areas for planting donated trees, and introduced ourselves via an article published in the local papers. We look forward to 2020, as we continue our work to facilitate and encourage the long term health of Stoneham's public trees.

Respectfully, Susan Keeler, Chair

Veterans Services

The mission of Stoneham Veterans Services is to help veterans and their dependents with the process of applying for all benefits they may be qualified to for. These benefits may come from The V A which is funded totally by the federal government or MGL Chapter 115 benefits which are a combination of State and local benefits. Some clients are eligible for both. For Chapter 115 seventy five per cent is paid by the State and twenty five per cent is paid by the town of Stoneham. All applications are taken in this office. If someone cannot come to the office because of medical limitations I will go to his or her home and take the application. When I return I put the information into the DVS database and we receive an answer within about two days as to whether the client qualifies for benefits. I will also go to someone's home to take a VA application and have gone to nursing homes or assisted living facilities. These benefits are paid on a monthly basis. VA claims are sent to a system that is called dataspec (vetraspec). This is a system we purchased two years ago so we can file all VA claims online.

Chapter 115

We have approximately thirty two clients currently receiving Chapter 115 benefits. In

2019 we paid out a total of \$120,024.92. We were reimbursed a total of seventy five per cent of all of those funds. There were zero disallowances for all funds paid out. These funds offer assistance with everyday living expenses, food, fuel, doctor's visits, prescription co pays, doctor co pays, dentists, eyeglasses, hearing aids, medical insurance, prescription insurance, and Medicare parts B and D to name a few.

VA Benefits

The caseload for VA benefits covered in this office is well over one hundred. I also average about two to three new claims each week. According to a recent report I received, Stoneham veterans or dependents are currently receiving \$4,996,505.40. Annually.

(These are the most recent numbers provided to us by DVS Boston according to zip code) The claims are for compensation, pension, death pension, DIC (death indemnity compensation), and survivors death pension (Aid and Attendance). Any of the claims that have been approved since June of 2012 were most likely filed through this office. Unfortunately sometimes claims are approved and I am never informed because the claimant gets the award and does not notify me. When the claim is denied I always know because they tell do notify me and then the normal procedure is to appeal the claim. We never take a denial without appealing, as long as the claimant keeps us informed of what is happening. We end up prevailing on many of our appeals and again sometimes the claimant wins on appeal and never informs us when the award comes in. I always stress how important it is for clients to keep us informed with every step of the process. Clients get a notice that the claim been received, claim is being worked on (usually at least two of those letters) then they are informed of the decision. For new claims this can take approximately four to six months. Appeals take much longer, over a year in some cases. VA claims are given different priorities and we have no control over that. We do request expedition for advanced age or disease. Older veterans and dependents have a higher priority, new claims come before appeals, and people with advanced age or disease also have a higher priority. They do the best they can, but the caseload is huge and they are understaffed. Clients sometimes do not understand this and we hear their frustrations. They sometimes do not understand that I work for the town, not the VA and I have absolutely no control over their case once it is filed.

Veterans tax work off program

At the May 2019 town meeting the town voted to adopt a work off program similar to the senior work off program. This benefit allows Veterans to work as volunteers for the town by donating their time to different departments. The reward for this is a property tax benefit equal to the State minimum wage multiplied by the number of hours they work.

Memorial Day

Once again we had a successful parade on Memorial Day and a ceremony at town hall. It seems like each year the crowds get larger and the support is wonderful. The parade starts at St Patrick's cemetery, then we march to Lindenwood cemetery for a ceremony at the Veterans section, and we finish at town hall with another ceremony. Full credit has to go to Maureen Buckley and the Memorial Day parade committee for putting this

event it takes literally months to plan. We also decorate all Veterans graves in the cemeteries with approximately three thousand American Flags the week before the holiday.

Annual Veterans Day ceremony and Road Race

On November 11, we had our annual Veterans Day ceremony at town hall. There were several speakers and had our moment of silence at 11:11 am. The ceremony was followed by our annual 5k and 11k road race.

In closing we have enjoyed another successful year with all Chapter 115 benefits being reimbursed at 75%. We have been very successful in filing additional VA benefits for new clients as well as having our current clients continuously receiving the benefits they have been awarded. Our disabled veterans receive property tax and excise tax benefits. 100 per cent disabled veterans or surviving spouses of veterans who are killed in the line of duty or die because of a service connected disability receive an annuity from the State of \$1000 bi annually. Hopefully the assistance we give to our veterans and their families will continue to grow and improve and during 2020.

It has been an honor for me to serve as the VSO in Stoneham for close to eight years. My retirement date is the end of March 2020. I have been working very hard on leaving this office in much better working order than when I took over the job. I will do everything I can to help the new VSO to continue running the office smoothly and to make even better improvements than I have.

Thank you, Jim Devlin VSO Stoneham



STONEHAM massachusetts

Telephone Directory

Stoneham Town Departments

| | |
|------------------------------------|-------------------------|
| Town Hall | (781) 279-2600 |
| Accountant | (781) 279-2690 |
| Animal Control | (781) 438-1215 x3207 |
| Arena | (781) 279-2628 |
| Assessor | (781) 279-2642 |
| Board of Appeals/Planning Board | (781) 279-2695 |
| Board of Health | (781) 279-2621 |
| Building Department | (781) 279-2670 |
| Conservation Commission | (781) 279-2696 |
| Council on Aging / Senior Center | (781) 438-1157 |
| Fire Department, Non-Emergency | (781) 438-0127 |
| Housing Authority | (781) 438-0734 |
| Human Resources | (781) 279-2620 |
| Planning and Community Development | (781) 279-2696 |
| Police Department, Non-Emergency | (781) 438-1215 |
| Prevention and Outreach | (781) 506-2405 |
| Public Library | (781) 438-1324 |
| Public Schools | (781) 279-3800 |
| Public Works | (781) 438-0760 |
| Recreation | (781) 279-2609 |
| Retirement | (781) 279-2635 |
| Select Board | (781) 279-2680 |
| Town Administrator | (781) 279-2600 |
| Town Clerk | (781) 279-2650 |
| Treasurer / Tax Collector | (781) 279-2660 |
| Veterans Services | (781) 279-2664 |